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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/4/21	Prepared by:	Prabhakar
PO/WO no.	76343	PO / WO Date.	10/4/21
Supplier Name	Summit Labs LLP	PO/WO amount	2380.05
Firm/Company	OMBPL	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
	16984	19/4/21	2380.05
			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			2380.05

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	3762	10/4/21	—	☑ Yes □ No
2.				□ Yes □ No
3.				

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2380.05
Amount E – PO / WO value:	2380.05
Amount F – Difference (A – E): GST-18%	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ✓/- □ No
Payment – due date	3/5/21

Remarks: Shekappa taken the bills and delivered to H.O. Incentive Rs 20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		30/4/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	16984
Modi Properties Pvt. Ltd.	Invoice Date.	19-04-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	76343
	PO Date.	10-04-2021
	Req ID	65337
GSTIN : 36AABCM4761E1ZM	Req Date	10-04-2021
	Loc Req No	182751

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9107 - Tiles - Carrara - 600mm x 1200mm - Boxes		1	672.33	672.33	18	121.02
2	9105 - Tiles - Grigio Serena - 600mm x 1200mm -		1	672.33	672.33	18	121.02
3	9106 - Tiles - Earth Grey Light - 600mm x 1200mm -		1	672.33	672.33	18	121.02
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,016.99	363.06
	181.53	181.53	Total Invoice Amount	2,380.05	

Rupees : Two Thousand Three Hundred Eighty and Paise Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 76762
Date 20/4
Sign

Authorised signatory

Purchase Order

76343
30.03.21 5:01:54

 10-Apr-21 12:35:43 PM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	76343	182751
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9107 - Tiles - Carrara - 600mm x 1200mm - Boxes	1.00	672.33	0.00	18.00	793.35
2	9105 - Tiles - Grigio Serena - 600mm x 1200mm - Boxes	1.00	672.33	0.00	18.00	793.35
3	9106 - Tiles - Earth Grey Light - 600mm x 1200mm - Boxes	1.00	672.33	0.00	18.00	793.35
	Total Order Value . . .					**2,380.05**

Rupees : Two Thousand Three Hundred Eighty and Paise Five Only.

Terms and Conditions :-

Specification / Brand	Brand will be Ispiria- nexion, rate per sft is Rs. 51.44 including GST.
Payment Terms	After delivery
Tax	Included
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for HO staircase purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	10-04-2020
Site & Phase :	Head office	Time:	15:45PM
Supplier		Req. No.	182751
Material required before date: Urgent		ID No.	65337

No	Description	Size	Quantity	Units	Inward No	Date
1	Carrara	4'x2'	01	box		
2	Grigio serena 76343	4'x2'	01	box		
3	Earth grey light	4'x2'	01	box		
4	Steel grey granite	54"x11"	02	NOS		
5		4.5x0.92				
6						
7						
8						
9						
10						

Remarks .: towards head office staircase purpoe.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	10-04-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
11 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s modi Properties Pvt. Ltd.

Site: Head Office.

DC No.	: 3762
Date	: 10/4/2
Vehicle No.	: TS10UA0
P.O. / W.O. No.	: 76343
P.O. / W.O. Date	: 10/4/21

Sl. No.	PARTICULARS	Quantity
1	Carrara - 600mm x 1200mm	01 B
2	Grigio Serena - 600mmx 1200mm	01
3	Earth Grey Light - 600mmx 1200mm	01
4		
5		
6		
7		
8		
9		
10		
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12		
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16		
17		
18		
19		
20		

GSTIN : 36ACQFS2044C1Z7

Received the above materials in good condition.

Received by : Shelcoppa

Stamp:

Date : 10/4/21

For SUMMIT SALES LLP

Authorised Signatory