| Prepared by: | | T.D. Murthy | | | |
|-------------------|---|---|----------------------------|---------------------|--|
| Report Date | | 07-05-2021 | | | |
| Site | | Modi Farm House HYD LLP | | | |
| List of requisi | tions Where PO/ | WO not prepared 3 working days after re | equisition: | | |
| Requisition No | sition Requisition Material Descentiation | | Purchase Officer - Remarks | Material delivered? | If material is not delivered - is delay justified? |
| Nil | Nil | Nil | Nil . | | |
| List of requisi | ions Where PO/ | WO is prepared and items have not recei | ved at site | | |
| 150525 | 26-04-2021 | House Keeping material | Next week delivery | | |
| | | | | | |
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Remarks from site on the 'Requisition by Site Report' of purchase division

| Company: | Mod | i farm house(hyd |)llp T | Date: | 03-05-202 | 21 | |
|---|-------------------|---------------------------------------|----------------|---------------------------------------|---|---------------------------------|--|
| | | ene farms | | repared by: | G.siva pra | WI | |
| | | 04-2021 to 03-05-2021 | | Approved by: | Syed gola | | |
| | | 5-2021 | | ipproved by: | Sycu gola | iii sai wai | |
| List of requ | isitions numbers | missing in the rea | port*: | | | | |
| List of requ | isitions where PC | D/WO not prepare | ed 3 working d | ays after requisition | n. | | |
| Req No. | Req Date | Sl. Of | | em Description | | Reason for not preparing PO/WO# | |
| | | requisition | | om Bescription | Rea | Reason for not preparing PO/WO | |
| | | | | · · · · · · · · · · · · · · · · · · · | | | |
| | | | | | | | |
| | | | | * *** | - | | |
| | | | | | | | |
| | | | | | | | |
| List of requi | isitions where PC | WO is prepared | and items have | not been received | d at site heyond | the lead time. | |
| Req No. | Req Date | Serial no of | Ite | m Description | ot been received at site beyond the lead time: Description Details of discussion with suppliers | | |
| | • | item in Req. | | in Description Details of d | | ins of discussion with supplier | |
| 150525 | 26-04-21 | 1 to 6 | | keeping items | Su | Supplier is arranging materials | |
| | | | | toping items | ping items Supplier is arranging materials | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | 7000 | |
| No. of gate passes issued this | | week: | Nil | From No. | To | No. | |
| Delivery van | site visit on: | | | 0 | | | |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes / No | | | | | | | |
| Items not ord | dered but receive | d: | | | | | |
| Other correc | tions & remarks: | | - | | | | |
| Details of ste | eel & cement stoo | k | • | | | | |
| Sl. No | Tor size | Wt per mtr | Wt. for 12 mt | r Stock at site | Stock at site | in Previous stock in Kgs | |
| | | kgs | rod – kgs | - no of rods | Kgs | in Trevious stock in Rgs | |
| 1. | 8mm | .395 | 4. | | 1.89 | _ | |
| 2. | 10mm | .617 | 7.40 | | 1- | _ | |
| 3. | 12mm | .89 | 10.6 | | - | _ | |
| 4. | 16mm | 1.58 | 18.9 | 96 - | _ | | |
| 5. | 20mm | 2.47 | 29.6 | | - | _ | |
| 6. | 25mm | 3.86 | 46.3 | | 1- | - | |
| 7. | 32mm | 6.32 | 75.8 | | _ | - | |
| 8. | Binding wire | | | | | | |
| OPC stock | nil | OPC last | nil | PPC/PSC | Nil | PPC/PSC last nil | |
| | | weeks stock | | stock | | weeks stock | |
| Details | | Project Manager | | Admin Office | r/Manager | Admin Audit | |
| Sign | | | | | | - Additional Charles | |
| Date | | 03-05-2021 | | 03-05-2021 | 03-05-2021 | | |
| Notes: 1. * Send a conv of the missing | | requisitions to Durchess in Visit 2.2 | | | | | |

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Certified by:

S.R. ENGINEER Modi Farm House (Hyd) LLP Page 1 of 1

G. SiVa Pyasad

Admin Unice

Modi Farm House (Hyd) LP