

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		6-5-21		Prepared by:		BHAVANI	
PO/WO no.		76613		PO / WO Date.		23-4-21	
Supplier Name		Teja steel Traders		PO/WO amount		30,739	
Firm/Company		Nilgiri Estates		Project		NE	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	27	29/4/21		30,739			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						30,739	
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN			
1.			91820	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						30,739	
Amount E – PO / WO value:						30,739	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			11-05-2021				
Remarks: Incentive RS-20/-							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	6/5/21	6/5					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



Purchase Order

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23-04-2021 10:13:35 AM



76613

16.04.21 1:14:52

From Company : **Nilgiri Estates**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

Teja Steel Traders

Plot No. 67, SV Nagar Nagaram Hyd - 068

65243250,65243266

9866314488

Doc No

76613

175258

Doc Date

23-04-2021

Quote No

NIL

Quote Date

23-04-2021

SupplyType

Supply

Kind Attn : Mr. G. Surendar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 8120 - Steel - rebar - TMT - 8mm - kgs	500.00	52.10	0.00	18.00	30,739.00
Total Order Value . . .					30,739.00

Rupees : Thirty Thousand Seven Hundred Thirty Nine Only.

Terms and Conditions :-**Specification / Brand** Item shall be of SS Gold grade**Payment Terms** Advance cheque at the time of delivery**Tax** Included in the above price**Delivery Date** Same day**Delivery Location** Nilgiri Estate

Sy.No.143/133/134/135/136, Rampally Village.

Phone. 9030931172

Penalty For Delay NIL**Transportation Cost** Freight & Insurance included in above price.**Warranty** NIL**Advance Paid** Rs 30,739/-**Other Terms** We reserve the right to reject the items not confirming to the quality and specifications. This Order is for Villa no 06,58,47,42&43 Purpose**Completion Date** NIL**Measurment** NIL**Security** NIL**Remarks** Contact Person MR Anil-8688981990For **Nilgiri Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Teja Steel Traders**

Name :

Name :

Date : __/__/__

Requisition Form -Steel								
Company		NE		Site&Phase		Nilgiri Estates		
Req. no.		175258		Req. Date		16-04-2021		
Material required before		Urgent		ID no.		65419		
Prepared by:		Akheel		Approved by (sign):				
Flat / Block no:		Villa no:06,58,47,42,43						
Name of the Supplier :-								
Order Value:		5		Villas				
S No.	Item Description	Type of Steel	Quantity required in no of Rods	Qty Available at site	Balance Qty to be ordered in rods	Balance Qty to be ordered in Kgs	Inward No	Date
1	Steel	8mm	300.00	0.00	300.00	1404.00	521	16/04/2021
2	Steel	10 mm	0.00	0.00	0.00	0.00		
3	Steel	12 mm	0.00	0.00	0.00	0.00		
4	Steel	16 mm	0.00	0.00	0.00	0.00		
5	Steel	20 mm	0.00	0.00	0.00	0.00		
6	Steel	25 mm	0.00	0.00	0.00	0.00		
7	Steel	32 mm	0.00	0.00	0.00	0.00		
8	Binding Wire	20 gauge	0.00	0.00	0.00	0.00		
Total			0.00	0.00		1404.00		
Notes:								
1	Binding wire is generally 25 kgs per ton.							
2	Order footing steel for one block or core at a time.							
3	Order steel for slab along with steel for next column on completion of beam bottom.							
4	Do not order excess steel. Do not order steel in advance.							

PONO
76618

APPROVED BY
19 APR 2021
SOHAM MODI
MANAGING DIRECTOR

Certified by:
m.f.
Project Manager
Nilgiri Estates