

PURCHASE DIVISION
Advice for approval for credit to supplier

(E) B
P-2
Chun
on
7/5

Date:	7/5/21		Prepared by:	HEMENDRA	
PO/WO no.	76639		PO / WO Date.	23/4/21	
Supplier Name	Venabhadra Entp		PO/WO amount	50,960/-	
Firm/Company	SSLLP		Project	Shikp	
Sl. No.	Bill No.	Bill Date	Bill amount		
1	094	30/4/21	43,337/-		
2	095	11	7,623/-		
3					
4					
Amount A - Bills total(Excluding Transport & Hamali Charges):				50,960/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN	
1.	094	30/4/21	91791	☐ Yes ☐ No	
2.	095	11	91790	☐ Yes ☐ No	
3.				☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:				50,960/-	
Amount E - PO / WO value:				50,960/-	
Amount F - Difference (A - E): GST-18%					
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)			
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)			
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. _____/- ☒ No			
Payment - due date		13/5/21			
Remarks: In line R 20/2					
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill
Sign:					
Date					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Ph : 66338850
Cell : 7989596166Name : Summit Sales LLPAddress : DOL-NO - 76639 - 168626

Invoice No. :

Invoice Date : 094 30/11/2021GSTIN No : 36ACQFS20HAC127

DC No. :

State : TSState Code : 36

State : Telangana

State Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value		
					5%	18%	12% - 0%
1)	Acid.	✓	6000	15/-		900=00	
2)	ADONIL.	✓	1800	70/-		1920=00	
3)	Air Freshener.	✓	2400	80/-		1920=00	
4)	Sl Brooms 30x2.	✓	5000	60/-			3000=00
5)	CO/10 Broom.	✓	2000	15/-			3000=00
6)	Dental Anni Sooter	✓	1000	147/-		1470=00	
7)	Derma Pump.	✓	1800	80/-		3840=00	
8)	Vlm Bos Tub.	✓	2400	40/-		960=00	
9)	Water Bottles.	✓	6000	40/-		2400=00	
10)	Yellow cloth.	✓	1800	15/-	1800=00		
11)	MOP cloth.	✓	1800	15/-	1800=00		
12)	Wheel Sock.	✓	3000	22/-		660=00	
13)	Lizal	✓	7600	76/-		5776=00	
14)	Hemp.	✓	1800	84/-		1432=00	
15)	Collar.	✓	6000	76/-		4560=00	

Inward No: 16317 Date: 5/5/21
 Amount in words: 91791 INR No: 5/5/21
 Received By: 84 Sign: 84

Total Amount before Tax	3600=00	28438=00
Add SGST	90=00	2559=42
Add CGST	90=00	2559=42
Add IGST		

Bank Details :

A/c No. 303011023425

Branch : General Bazar, Secunderabad,

IFSC Code : KKBK0007450

Main Branch : Kotak Mahindra Bank

Round Off

+0=16

Total Amount after Tax

3780=00

33557=00

6000=00

Total Tax Amount

GRAND TOTAL

143337=00

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Stores Manager

Authorised Signatory



TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit-Sales LLP

Address : 76639-168626

Invoice No. :

Invoice Date: 095 30/4/2021

DC No. :

GSTIN No: 36AC2FS20KHC1Z7

State : T.S. State Code : 36

State : Telangana

State Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

[illegible]

Inward No: 16316 5/5/21
Amount in words
R.N. No: 91790 5/5/21
Received By: _____

Total Amount before Tax

Add SGST

~~Add CGST~~

Add IGST

Round Off

Total Amount after Tax

Total Tax Amount

~~Certified by:~~

Stores Manager

 $6460 = \infty$
$$581 = 40$$
$$581 \div 40$$
$$+0 = 20$$
 $7623 = n$

GRAND TOTAL	7623.00
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Bank Details :

A/c No. 303011023425

Branch : General Bazar, Secunderabad,

IFSC Code : KKBK0007450

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For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

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07-05-2021 15:54:11

Orig



76639

16.04.21 1:14:52

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No	76639	168626
Doc Date	23-04-2021	
Quote No	Nil	
Quote Date	23-04-2021	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
2 4001 - Consumables - Air Freshner - NA - nos Odonil	48.00	40.00	0.00	18.00	2,265.60
3 4001 - Consumables - Air Freshner - NA - nos Room Freshners	24.00	80.00	0.00	18.00	2,265.60
4 4003 - Consumables - Bombay Broom - Big - nos	50.00	60.00	0.00	0.00	3,000.00
5 4009 - Consumables - Coconut Broom - other - nos	200.00	15.00	0.00	0.00	3,000.00
6 4022 - Consumables - Dettol - NA - nos Liquid	10.00	147.00	0.00	18.00	1,734.60
7 4022 - Consumables - Dettol - NA - nos Hand wash	48.00	80.00	0.00	18.00	4,531.20
8 4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
9 4066 - Consumables - Water bottle - NA - nos	60.00	40.00	0.00	18.00	2,832.00
10 4008 - Consumables - Cleaning Cloth - other - nos Yellow	120.00	15.00	0.00	5.00	1,890.00
11 4040 - Consumables - Mopping Cloth - NA - nos White	120.00	15.00	0.00	5.00	1,890.00
12 4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	22.00	0.00	18.00	778.80
13 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	76.00	76.00	0.00	18.00	6,815.68
14 4035 - Consumables - Harpic - Cleaner - 500ml - nos	48.00	84.00	0.00	18.00	4,757.76
15 4014 - Consumables - Colin - 500ml - nos	60.00	76.00	0.00	18.00	5,380.80
16 4046 - Consumables - Phynyle - 1Ltr - nos	40.00	40.00	0.00	18.00	1,888.00
17 4005 - Consumables - Broom with stick - NA - nos	10.00	110.00	0.00	18.00	1,298.00
18 4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

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07-05-2021 15:54:11

Original / Office Copy / Purchase Div. Copy

19	4006 - Consumables - Bucket - other - nos	12.00	180.00	0.00	18.00	2,548.80
Total Order Value . . .						50,959.64
Rupees : Fifty Thousand Nine Hundred Fifty Nine and Paise Sixty Four Only.						

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21.04.2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	04:00
Supplier		Req. No.	168626
Material required before date:		ID No.	65638

No	Description	Size	Quantity	Units	Inward No	Date
1	GI Buckets		36	nos		
2	Spade With Handle		20	nos		
3	Hacksaw Blade	Double	200	nos		
4	Hacksaw Blade	Single	300	nos		
5	Acid 15 + 18		60	nos		
6	Odonil 46 + 18		48	nos		
7	Room Freshner 82 + 18		24	nos		
8	Bombay Brooms	Big	50	nos		
9	Coconut Brooms 15		200	nos		
10	Dettol Liquid 14 + 118		10	nos		
11	Dettol Handwash 20 + 118		48	nos		
12	Vim Bar 40 +		24	nos		
13	Water Bottles 112 + 412		60	nos		
14	Yellow Cloth 15 + 15		120	nos		
15	Mopping Cloth 15 + 15		120	nos		
16	Surf 82 + 18		30	nos		
17	Lizol 76 + 18		76	nos		
18	Harpic 10 103 84 + 18		48	nos		
19	Colin		60	nos		
20	phinye		40	nos		
21	Cob Web Stick		10	nos		
22	Wiper		20	nos		
23	Grey Colour Door Mat (75 x 11)	2x4	04	nos		
24	PVC Bucket 180 + 18		12	nos		
25	First Aid Kit		05	nos		
26	Gova Rope		20	nos		

Remarks: For Stock Maintenance Purpose

Prepared By	BHAVANI	
Sign. & Date	21.04.2021	Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.

