

PURCHASE DIVISION
Advice for approval for credit to supplier

(E) 7/5

Date: 7/5/21		Prepared by: HEMENDRA	
PO/WO no. 76636		PO / WO Date. 23/4/21	
Supplier Name Sri Balgi Entpr		PO/WO amount 73,886/-	
Firm/Company SSKP		Project SSKP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	20	5/5/21	73,886/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			73,886/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	20	5/5/21	91781 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B -Other Credits : Transportation charges			
Amount C -Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			73,886/-
Amount E - PO / WO value:			73,886/-
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes - Rs. 36,000/- ☐ No	
Payment - due date		13/5/21	
Remarks: Inchain R 20/-			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

 SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 GSTN : 36AEIPJ0494H1ZF	Invoice No. 20	Dated 05-05-2021
	PO / DOC No. 76636	D.C. No.
	Vehicle No. TS07UH-8002	Destination

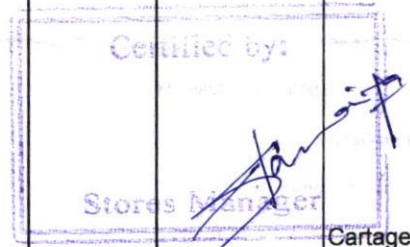
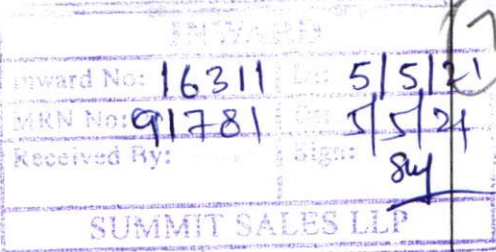
Billing Address :

Summit Sales LLP
5-4-187/3&4, IIInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8301	ss mortise lock hl 170 ASS ✓		24X2	8 ✓	2231.55	17852.40
2	8301	SS.Cylindre cal lock ✓		24X2	48 ✓	510.15	24487.20
3	8302	ss door stopper na ✓		50X1	50 ✓	100.00	5000.00
4	8302	SS.Hinges 4" HG 1151 ✓		40X2	80 ✓	190.95	15276.00
					186		62615.60



re Tax : Rs 62615.60 Tax Rs.: 11270.81 Post Tax Rs.: 73886.41 R/o Rs.: -0.41 Final Rs.: 73886.00

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8301	62615.6	9%	5635.404	9%	5635.404			11270.81
Total	62615.6	0.09	5635.404	0.09	5635.404			11270.81

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.



For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

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Orig



76636

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	76636	168616
Doc Date	23-04-2021	
Quote No	Nil	
Quote Date	23-04-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	80.00	335.00	43.00	18.00	18,025.68
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	895.00	43.00	18.00	28,894.90
3 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	3,915.00	43.00	18.00	21,065.83
4 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
Total Order Value . . .					73,886.41

Rupees : Seventy Three Thousand Eight Hundred Eighty Six and Paise Fourty One Only.

Terms and Conditions :-**Specification / Brand** Hardware is Dorset brand, with 43% discount**Payment Terms** 50% Advance balance after delivery**Tax** Included in the above prices**Delivery Date** With in 4 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation Cost** Nil**Warranty** Two years on cylindrical locks, 5 years on mortise locks**Advance Paid** Rs. 36,000-00, by cheque.....,**Other Terms** We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for Stock replanish, purpose**Completion Date** NIL**Measurment** Nil**Security** Nil**Remarks** nilFor **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact --

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Date : __/__/__

Purchase Order

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Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No 76636 168616

Doc Date 23-04-2021

Quote No Nil

Quote Date 23-04-2021

SupplyType Supply

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	80.00	335.00	43.00	18.00	18,025.68
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	895.00	43.00	18.00	28,894.90
3 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	3,915.00	43.00	18.00	21,065.83
4 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
Total Order Value . . .					73,886.41

Rupees : Seventy Three Thousand Eight Hundred Eighty Six and Paise Fourty One Only.

Terms and Conditions :-

Specification / Brand Hardware is Dorset brand, with 43% discount

Payment Terms 50% Advance balance after delivery

Tax Included in the above prices

Delivery Date With in 4 days

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Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Nil

Warranty Two years on cylindrical locks, 5 years on mortise locks

Advance Paid Rs. 36,000-00, by cheque.....

Other Terms We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for Stock replanish, purpose

Completion Date NIL

Measurment Nil

Security Nil

Remarks nil

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed post approval.
☐ Approval for technical details/clarification
☐ Replenishing SLLP stock
☐ Other



For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : __/__/__

Contact --

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		20.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		04:00	
Supplier				Req. No.		168616	
Material required before date:				ID No.		65635	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Panel Doors	32"x82"	10	nos			
2	Panel Doors	38"x80"	20	nos			
3	Panel Doors	32"x80"	05	nos			
4	Hinges		80	nos			
5	Cylindrical lock		48	nos			
6	Mortise Lock		08	nos			
7	Door Stoppers		50	nos			
8							
9							
10							
11							
Remarks: For Stock Maintenance Purpose							
Prepared By		BHAVANI					
Sign. & Date		20.4.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

22 APR 2021

SOHAM MODI
MANAGING DIRECTOR

APPROVED BY

24 APR 2021

SOHAM MODI
MANAGING DIRECTOR