# PURCHASE DIVISION Advice for approval for credit to supplier

(E) 31

Date: Prepared by: PO / WO Date. PO/WO no. Supplier Name PO/WO amount Gf Buildian Matrial Firm/Company Project SI. No. Bill No. Bill amoun Bill Date 1 24/4/21 38 2 3 4 Amount A - Bills total (Excluding Transport & Hamali Charges); ' DC .No SI. No. DC. Date MRN No. 1. □ Yes □ No 24/4/21 91717 2. □ Yes □ No □ Yes □ No Amount B -Other Credits: Transportation charges Amount C -Other Debits: Amount D (D=A+B-C) - Amount to be credited to the supplier: Amount E - PO / WO value: Amount F - Difference (A - E): GST-18% Tes - Excess received - Short received - Other (explained below) Quantity received as per PO /WO Is difference between PO / Bill acceptable? ☐ Yes ☐ No (explained below) Excess / short material received ☐ Approved – within acceptable limits ☐ No (explained below) Close PO / W?O yYes □ No - wait for balance material □ No (explained below) Advance paid / PDC given (deduct when paying) □ Yes - Rs. /- 0 No Payment - due date Remarks: Progrement MD Accounts -Accountant Accounts Approved Purchase Purchase Officer Manager receiver of Manager Manager bill Sign: Date

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

#### Tax Invoice

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### **G.P. BUILDCON MATERIALS**

G-1, Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name: Telangana, Code: 36

Contact: 9866116375,9490056802 E-Mail: g.pbuildcon999@gmail.com

Consignee

M/S SUMMIT SALES LLP

5-4-187/3&4,II ND FLOOR,M.G ROAD,

**SECUNDERABAD** 

GSTIN/UIN

: 36ACQFS2044C1Z7

State Name

: Telangana, Code: 36

Buyer (if other than consignee)

M/S SUMMIT SALES LLP

5-4-187/3&4,II ND FLOOR,M.G ROAD, SECUNDERABAD

GSTIN/UIN

: 36ACQFS2044C1Z7

State Name

: Telangana, Code : 36

Invoice No.	Dated
GP/21-22/38	24-Apr-2021
Delivery Note	
Buyer's Order No.	Dated
76631	23-Apr-2021
Despatch Document No.	Delivery Note Date
Despatched through	Destination
JEEP	CHERLAPALLY

2 WST 10X140 DIRECT FIXING SET 73181500 40 NOS 153.80 NOS 6,152.0 18,252.0 18,252.0 1,642.6 SGST @ 9 % 9 % 1,642.6	S		HSN/SAC	Quantity	Rate	per	Disc. %	Amount
CGST @ 9 % SGST @ 9 % PROUND OFF  1,642.6 (-)0.3			The state of the s					12,100.00 6,152.00
Less: SGST@9% ROUND OFF  9 % (-)0.3							-	18,252.00
16290 315		SGST@9%	6					1,642.68 1,642.68 (-)0.36
Total \$6 NOS ₹ 21.537.0		TWEN NO. 9124	The second of the second of	0 42				₹ 21,537.00

Amount Chargeable (in words)

E. & O.E

INR Twenty One Thousand Five Hundred Thirty Seven Only

HSN/SAC	Taxable	Central Tax		State Tax		Total	
	Value	Rate	Amount	Rate	Amount	Tax Amount	
73181500	18,252.00	9%	1,642.68	9%	1,642.68	3,285 36	
Total	18,252.00		1,642.68		1,642.68	3,285.36	

Tax Amount (in words): INR Three Thousand Two Hundred Eighty Five and Thirty Six paise Only

Company's Bank Details

Bank Name

: ICICI BANK LTD

A/c No.

630805500095

Company's PAN

: AIZPG8119P

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Brandit & IFS Code: VIKRAMPURI & ICIC#000 SECIBAD

atory

## Purchase Order

Page(s) 1 Of 1

23-04-2021 2:49:54 PM

16.04.21 1:14:52

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

Supplier Details			
G.P.Buildcon materials	Doc No	76631	168612
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad  GSTIN 36AIZPG8119P1Z9	Doc Date	23-04-2021	
	Quote No	Nil	
	<b>Quote Date</b>	23-04-2021	
	SupplyType	Supply	

Kind Attn: Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name Qty Rate Dis% GST						
1 7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	40.00	153.80	0.00	18.00	7,259.36	
2 7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	40.00	302.50	0.00	18.00	14,278.00	
		Total Or	der Value	e	21,537.36	

## Terms and Conditions :-

Specification /

All items shall be of 'Fisher' brand

**Payment Terms** 

After Delivery & Production of bill

Tax

Inclusive of all taxes

**Delivery Date** 

Next Day.

**Delivery Location** 

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penality For Delay

Transportation

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose

**Completion Date** 

Nil

Measurment

Nil Nil

Security

Remarks

For Summit Sales LLP

Authorised Signatory

Accepted the above Terms And Conditions

For G.P.Buildcon materials

Date : \_\_/\_\_/

Requisition Form

Company Name:	SUMMIT S	SALES LLP	Date:			
Site & Phase :		HOUSING LLP			20.04.2021	
Supplier		TOOBING ELF	Time:		04:00	
Material required before	re date:		Req. No.		168612	
37					65620	
	Description	Size	Quantity	Units	Inward No	Date
1 Wash Basin			20	nos		
2 Pedastals	26630		20			
3 EWC full Set	)			nos		
4 Wall Hung Rag I	Bolt Oller		10	nos		
5 Washbasin Rag I	- AID 0 3	`	40	nos		
	Joil		40	nos		
7		-7				
8						
9						
10						
7						
Remarks: For Stock M	aintenance Purpose					
Prepared By BHAVANI				APPROVED	72.2	
Sign.& Date 20.4.2021				A SECOND	2 1 APR 202	1
			Sign. & Date	Brail Brail	ZIMIN 202	+
on receipt of man	cital at site write inward	d number and date in last 2	columns.	1	SOHAM MOO	TOR