PURCHASE DIVISION

Advice for approval for credit to supplier

3/5

Date:	3/5/21	Prepared by:	HEMENDRA
PO/WO no.	76701	PO / WO Date.	24/4/21
Supplier Name	Sri Raja Rajeshwari Traders	PO/WO amount	7,882/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	72	29/4/21	7,882/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,882/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	72	29/4/21	91696	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,882/-
Amount E – PO / WO value:	7,882/-
Amount F – Difference (A – E): GST-18%	/

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ /- ☑ No
Payment – due date	7/5/21
Remarks:	Invoice for 20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 04 MAY 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

0072

Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela,Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

CASH / CREDIT INVOICE

To
M/s. Summit SAlES LLP. M.G.Road Secbad

Invoice No. : 0072 Date : 29/4/21
D.C. No. : Date :
P.O. No. : 76701 Date : 24/4/21

Site : Summit Housing LLP. C.PAlly
LL/RR Truck No. :

Customer's GST No. : 36ACQFS2044C1Z7
Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	100	18 MS Volpass	7217	18%	56/-	5600/-00
2	10 NO	Measuring tape	9017	18%	108/-	1080/-
						6680/-
		CGST		9%		601/-
		SGST		9%		601/-
						7882/-
	E. & O.E.					

INWARD
Inward No: 16287 Dt: 30/4/21
MRN No: 91696 Dt: 03/5/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. INWARD No. 80151 Date 3/5 SECBAD

7882/-

Rupees | TOTAL 7882/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK,
PARADISE BRANCH.
A/C No. : 0042202001922
RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS

Authorised Signatory

Purchase Order

76701
16.04.21 1:14:53

 24-04-2021 2:22:25 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	76701	168618
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	24-04-2021	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	24-04-2021	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2105 - Carpentry - hardware - Holdfast - other - kgs	100.00	56.00	0.00	18.00	6,608.00
2	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	10.00	108.00	0.00	18.00	1,274.40
				Total Order Value . . .		**7,882.40**

Rupees : Seven Thousand Eight Hundred Eighty Two and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 15days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	NIL
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 26/04/2021

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	20.04.2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	04:00
Supplier		Req. No.	168618
Material required before date:		ID No.	65634

No	Description	Size	Quantity	Units	Inward No	Date
1	Measuring Tape 76701	5mts	10	nos		
2	Tile Grout Silk 76700		70	nos		
3	Tile Grout White		70	nos		
4	Tile Adhesive (Roff Brand) 76702	20kgs	20	bags		
5	Hold Fast		100	kg		
6						
7						
8						
9						
10						
11						

Remarks:For Stock Maintenance Purpose

Prepared By	BHAVANI		
Sign.& Date	20.4.2021	Sign. & Date	

APPROVED BY

22 APR 2021

SOHAM MODI

MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.