

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                               |                  |                                                                                                                                                                           |                     |
|---------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Date: 4/5/21                                                  |                  | Prepared by: Babhakal                                                                                                                                                     |                     |
| PO/WO no. 76461                                               |                  | PO / WO Date. 17/4/21                                                                                                                                                     |                     |
| Supplier Name Summit Lab LLP                                  |                  | PO/WO amount 3389.28                                                                                                                                                      |                     |
| Firm/Company CIVRC Pvt. Ltd                                   |                  | Project Imopolis                                                                                                                                                          |                     |
| Sl. No.                                                       | Bill No.         | Bill Date                                                                                                                                                                 | Bill amount         |
|                                                               | 17128            | 26/4/21                                                                                                                                                                   | 3389.28             |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                                                                                                                                                                           | 3389.28             |
| Sl. No.                                                       | DC.No            | DC. Date                                                                                                                                                                  | MRN No.             |
| 1.                                                            | 14668            | 26/4/21                                                                                                                                                                   | 91589               |
| 2.                                                            |                  |                                                                                                                                                                           |                     |
| 3.                                                            |                  |                                                                                                                                                                           |                     |
| Amount B –Other Credits : Transportation charges/Charges      |                  |                                                                                                                                                                           |                     |
| Amount C –Other Debits :                                      |                  |                                                                                                                                                                           |                     |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                                                                                                                                                                           | 3389.28             |
| Amount E – PO / WO value:                                     |                  |                                                                                                                                                                           | 3389.28             |
| Amount F – Difference (A – E): GST-18%                        |                  |                                                                                                                                                                           |                     |
| Quantity received as per PO /WO                               |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                     |
| Is difference between PO / Bill acceptable?                   |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                     |
| Excess / short material received                              |                  | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                     |
| Close PO / W?O                                                |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                     |
| Advance paid / PDC given (deduct when paying)                 |                  | <input type="checkbox"/> Yes – Rs. <input checked="" type="checkbox"/> No                                                                                                 |                     |
| Payment – due date                                            |                  | 10/5/21                                                                                                                                                                   |                     |
| Remarks:                                                      |                  |                                                                                                                                                                           |                     |
|                                                               |                  |                                                                                                                                                                           |                     |
| Approved by                                                   | Purchase Officer | Purchase Manager                                                                                                                                                          | Procurement Manager |
| Sign:                                                         |                  |                                                                                                                                                                           |                     |
| Date                                                          |                  | 4/5/21                                                                                                                                                                    |                     |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

## TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**ORIGINAL INVOICE**

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 26-04-2021

| Customer Details                                                                                               |                                                                  |         |        | Invoice No.          |        | 17128      |         |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|---------|--------|----------------------|--------|------------|---------|
| GV Research Centres Pvt Ltd<br>Sy no. 542, Genome Valley, Turkapally, Hyderabad<br><br>GSTIN : 36AAHCG4562D1ZP |                                                                  |         |        | Invoice Date.        |        | 26-04-2021 |         |
|                                                                                                                |                                                                  |         |        | PO No.               |        | 76461      |         |
|                                                                                                                |                                                                  |         |        | PO Date.             |        | 17-04-2021 |         |
|                                                                                                                |                                                                  |         |        | Req ID               |        | 65442      |         |
|                                                                                                                |                                                                  |         |        | Req Date             |        | 17-04-2021 |         |
|                                                                                                                |                                                                  |         |        | Loc Req No           |        | 163443     |         |
|                                                                                                                | Description of Goods                                             | HSN/SAC | Qty    | Rate                 | Gross  | Tax%       | Tax Amt |
| 1                                                                                                              | 7544 - Stationery - other - Marker - NA - nos<br>Blue            | 9608    | 15     | 16.00                | 240.00 | 12         | 28.80   |
| 2                                                                                                              | 7544 - Stationery - other - Marker - NA - nos<br>Black           | 9608    | 15     | 16.00                | 240.00 | 12         | 28.80   |
| 3                                                                                                              | 7544 - Stationery - other - Marker - NA - nos<br>Red             | 9608    | 15     | 16.00                | 240.00 | 12         | 28.80   |
| 4                                                                                                              | 7593 - Stationery - other - Stapler - other - nos<br>Small       | 9608    | 5      | 195.00               | 975.00 | 18         | 175.50  |
| 5                                                                                                              | 7594 - Stationery - other - Stapler pin - other - boxes<br>Small | 7415    | 10     | 19.00                | 190.00 | 18         | 34.20   |
| 6                                                                                                              | 7605 - Stationery - other - Whitner Pen - NA - nos               | 9608    | 5      | 21.00                | 105.00 | 18         | 18.90   |
| 7                                                                                                              | 7560 - Stationery - other - Pen - NA - nos<br>Blue               | 9608    | 20     | 3.50                 | 70.00  | 12         | 8.40    |
| 8                                                                                                              | 7560 - Stationery - other - Pen - NA - nos<br>Black              | 9608    | 20     | 3.50                 | 70.00  | 12         | 8.40    |
| 9                                                                                                              | 7573 - Stationery - other - Punch - other - nos<br>Big           |         | 3      | 104.00               | 312.00 | 18         | 56.16   |
| 10                                                                                                             | 7509 - Stationery - other - Calculator - NA - nos                |         | 3      | 158.00               | 474.00 | 18         | 85.32   |
| 11                                                                                                             |                                                                  |         |        |                      |        |            |         |
| 12                                                                                                             |                                                                  |         |        |                      |        |            |         |
| 13                                                                                                             |                                                                  |         |        |                      |        |            |         |
| 14                                                                                                             |                                                                  |         |        |                      |        |            |         |
| 15                                                                                                             |                                                                  |         |        |                      |        |            |         |
| IGST                                                                                                           |                                                                  | CGST    | SGST   | Total Taxable Amount |        | 2,916.00   | 473.28  |
|                                                                                                                |                                                                  | 236.64  | 236.64 | Total Invoice Amount |        | 3,389.28   |         |
| Rupees : Three Thousand Three Hundred Eighty Nine and Paise Twenty Eight Only.                                 |                                                                  |         |        |                      |        |            |         |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory



19-04-2021 13:08:48

76461  
16.04.21 1:10:44

| Supplier Details                                                                                                                                  |  |                   |            |        |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------|------------|--------|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad<br><br><b>GSTIN</b> 36ACQFS2044C1Z7<br><br>040-663355519618244433 |  | <b>Doc No</b>     | 76461      | 163443 |
|                                                                                                                                                   |  | <b>Doc Date</b>   | 17-04-2021 |        |
|                                                                                                                                                   |  | <b>Quote No</b>   | Nil        |        |
|                                                                                                                                                   |  | <b>Quote Date</b> | 17-04-2021 |        |
|                                                                                                                                                   |  | <b>SupplyType</b> | Supply     |        |

[illegible]

Date : \_\_/\_\_/\_\_

## Purchase Order

Page(s) 2 Of 2

19-04-2021 13:08:48

Original / Office Copy / Purchase Div.Copy

|                 |                                                                                                                            |
|-----------------|----------------------------------------------------------------------------------------------------------------------------|
| Warranty        | Nil                                                                                                                        |
| Advance Paid    | Nil                                                                                                                        |
| Other Terms     | We reserve the right to reject items not conforming to quality and specifications.Above order for Part-3 site use purpose. |
| Completion Date | NA                                                                                                                         |
| Measurment      | NA                                                                                                                         |
| Security        | Nil                                                                                                                        |
| Remarks         | .                                                                                                                          |

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : \_\_/\_\_/\_\_

### Requisition Form

|                                |  |           |  |          |  |            |  |
|--------------------------------|--|-----------|--|----------|--|------------|--|
| Company Name:                  |  | GVRC      |  | Date:    |  | 17.04.2021 |  |
| Site & Phase :                 |  | INNOPOLIS |  | Time:    |  | 12.00      |  |
| Supplier                       |  |           |  | Req. No. |  | 163443     |  |
| Material required before date: |  |           |  | ID No.   |  | 65442      |  |

| No | Description             | Size | Quantity | Units | Inward No | Date |
|----|-------------------------|------|----------|-------|-----------|------|
| 1  | Permanent marker -blue  |      | 15       | Nos   |           |      |
| 2  | Permanent marker -black |      | 15       | Nos   |           |      |
| 3  | Permanent marker -red   |      | 15       | Nos   |           |      |
| 4  | Stapler - small         |      | 05       | Nos   |           |      |
| 5  | Stapler pins small      |      | 10       | Nos   |           |      |
| 6  | whitener                |      | 05       | Nos   |           |      |
| 7  | Blue pen                |      | 20       | Nos   |           |      |
| 8  | Black pen               |      | 20       | Nos   |           |      |
| 9  | Punch - big             |      | 03       | Nos   |           |      |
| 10 | calculator              |      | 03       | Nos   |           |      |

Remarks : For site office use purpose.

|              |            |              |             |
|--------------|------------|--------------|-------------|
| Prepared By  | Deepa      | Approved by  | VENKATESH.G |
| Sign. & Date | 17.04.2021 | Sign. & Date | 17.04.2021  |

Note: On receipt of material at site write inward number and date in last 2 columns.



**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

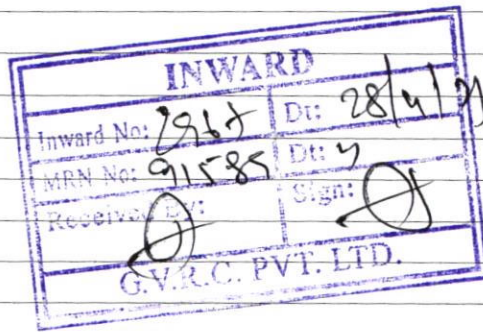
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 26-04-2021

| Customer Details                                 |                                                         | DC No.     | 14668      |
|--------------------------------------------------|---------------------------------------------------------|------------|------------|
| GV Research Centres Pvt Ltd                      |                                                         | DC Date.   | 26-04-2021 |
| Sy no. 542, Genome Valley, Turkapally, Hyderabad |                                                         | PO No.     | 76461      |
|                                                  |                                                         | PO Date.   | 17-04-2021 |
|                                                  |                                                         | Req ID     | 65442      |
|                                                  |                                                         | Req Date   | 17-04-2021 |
| GSTIN : 36AAHCG4562D1ZP                          |                                                         | Loc Req No | 163443     |
|                                                  | Description of Goods                                    | HSN/SAC    | Qty        |
| 1                                                | 7544 - Stationery - other - Marker - NA - nos           | 9608       | 15         |
| 2                                                | 7544 - Stationery - other - Marker - NA - nos           | 9608       | 15         |
| 3                                                | 7544 - Stationery - other - Marker - NA - nos           | 9608       | 15         |
| 4                                                | 7593 - Stationery - other - Stapler - other - nos       | 9608       | 5          |
| 5                                                | 7594 - Stationery - other - Stapler pin - other - boxes | 7415       | 10         |
| 6                                                | 7605 - Stationery - other - Whitner Pen - NA - nos      | 9608       | 5          |
| 7                                                | 7560 - Stationery - other - Pen - NA - nos              | 9608       | 20         |
| 8                                                | 7560 - Stationery - other - Pen - NA - nos              | 9608       | 20         |
| 9                                                | 7573 - Stationery - other - Punch - other - nos         |            | 3          |
| 10                                               | 7509 - Stationery - other - Calculator - NA - nos       |            | 3          |
| 11                                               |                                                         |            |            |
| 12                                               |                                                         |            |            |
| 13                                               |                                                         |            |            |
| 14                                               |                                                         |            |            |
| 15                                               |                                                         |            |            |
| 16                                               |                                                         |            |            |
| 17                                               |                                                         |            |            |
| 18                                               |                                                         |            |            |
| 19                                               |                                                         |            |            |
| 20                                               |                                                         |            |            |
| 21                                               |                                                         |            |            |
| 22                                               |                                                         |            |            |
| 23                                               |                                                         |            |            |
| 24                                               |                                                         |            |            |
| 25                                               |                                                         |            |            |
| 26                                               |                                                         |            |            |
| 27                                               |                                                         |            |            |
| 28                                               |                                                         |            |            |
| 29                                               |                                                         |            |            |
| 30                                               |                                                         |            |            |



for Summit Sales LLP

Subject to Hyderabad Jurisdiction

2967  
28/4/21



Authorised signatory

## TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7****TRANSIT COPY**  
1 of 1 : 26-04-2021

| Customer Details                                 |                                                         |         |        | Invoice No.          |        | 17128      |         |
|--------------------------------------------------|---------------------------------------------------------|---------|--------|----------------------|--------|------------|---------|
| GV Research Centres Pvt Ltd                      |                                                         |         |        | Invoice Date.        |        | 26-04-2021 |         |
| Sy no. 542, Genome Valley, Turkapally, Hyderabad |                                                         |         |        | PO No.               |        | 76461      |         |
|                                                  |                                                         |         |        | PO Date.             |        | 17-04-2021 |         |
|                                                  |                                                         |         |        | Req ID               |        | 65442      |         |
|                                                  |                                                         |         |        | Req Date             |        | 17-04-2021 |         |
| GSTIN : 36AAHCG4562D1ZP                          |                                                         |         |        | Loc Req No           |        | 163443     |         |
|                                                  | Description of Goods                                    | HSN/SAC | Qty    | Rate                 | Gross  | Tax%       | Tax Amt |
| 1                                                | 7544 - Stationery - other - Marker - NA - nos           | 9608    | 15     | 16.00                | 240.00 | 12         | 28.80   |
|                                                  | Blue                                                    |         |        |                      |        |            |         |
| 2                                                | 7544 - Stationery - other - Marker - NA - nos           | 9608    | 15     | 16.00                | 240.00 | 12         | 28.80   |
|                                                  | Black                                                   |         |        |                      |        |            |         |
| 3                                                | 7544 - Stationery - other - Marker - NA - nos           | 9608    | 15     | 16.00                | 240.00 | 12         | 28.80   |
|                                                  | Red                                                     |         |        |                      |        |            |         |
| 4                                                | 7593 - Stationery - other - Stapler - other - nos       | 9608    | 5      | 195.00               | 975.00 | 18         | 175.50  |
|                                                  | Small                                                   |         |        |                      |        |            |         |
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|                                                  | Small                                                   |         |        |                      |        |            |         |
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|                                                  |                                                         |         |        |                      |        |            |         |
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|                                                  | Blue                                                    |         |        |                      |        |            |         |
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|                                                  | Black                                                   |         |        |                      |        |            |         |
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|                                                  | Big                                                     |         |        |                      |        |            |         |
| 10                                               | 7509 - Stationery - other - Calculator - NA - nos       |         | 3      | 158.00               | 474.00 | 18         | 85.32   |
|                                                  |                                                         |         |        |                      |        |            |         |
| 11                                               |                                                         |         |        |                      |        |            |         |
|                                                  |                                                         |         |        |                      |        |            |         |
| 12                                               |                                                         |         |        |                      |        |            |         |
|                                                  |                                                         |         |        |                      |        |            |         |
| 13                                               |                                                         |         |        |                      |        |            |         |
|                                                  |                                                         |         |        |                      |        |            |         |
| 14                                               |                                                         |         |        |                      |        |            |         |
|                                                  |                                                         |         |        |                      |        |            |         |
| 15                                               |                                                         |         |        |                      |        |            |         |
|                                                  |                                                         |         |        |                      |        |            |         |
| IGST                                             |                                                         | CGST    | SGST   | Total Taxable Amount |        | 2,916.00   | 473.28  |
|                                                  |                                                         | 236.64  | 236.64 | Total Invoice Amount |        | 3,389.28   |         |

Rupees : Three Thousand Three Hundred Eighty Nine and Paise Twenty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction