


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	07/05/2021	Prepared by:	T.D. Murthy
WO no.	74879	WO date.	17/02/2021
Contractor Name	Karunakar Reddy	WO amount – A	Rs. 49,560/-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Cement Fiber Board		
Villa/flat/block no.	97		
Request for payment date	23/04/2021	Request for payment amount – B	Rs. 12,897/- <
GST on bills – C	Rs. 2,321/- <	Total D = B + C	Rs. 15,218/- <
Work done from	02/03/2021	Work done to	15/04/2021
Sl. No	Bill No.	Bill date	Bill amount
1.	150	28/03/2021	Rs. 15,218/- <
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 15,218/- <
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 15,218/- <
Amount J – Difference A-B (should be nil)			Rs. 36,663/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Explained below		
Difference between A & B acceptable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)		
Excess / short material received	<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below),		
Close WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)		
Advance paid / PDC given (deduct when paying)	<input checked="" type="checkbox"/> Yes – <u>Rs. 24,780/-</u> <input type="checkbox"/> No		
Payment – due date	15/05/2021		
Remarks: <u>Estimate and Measurement sheet is attached.</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-



TAXABLE INVOICE

Ph : 9440407992

VELDI KARUNAKAR REDDY

Flooring & Decorative Tiles

8-2-120/120/1/3/A, Road No.10, Banjara Hills, Hyderabad - 500034.

Seller GST No. 36AKGPR0150G1ZD

Invoice No. 150

State: Telangana State Code : 36.

Invoice Date : 28/03/2021

Details of Receiver / Billed to. Silver Oak villas LLP

Address: POWD, NO. 74879

Buyer GST No.: 36ADBFS3288A227 State: Code:

S.No.	Particulars	HSN Code	Qty	Rate	Amount Rs. Ps.
	Cladding work				
	villa no. 97		123	105	12,897



Rupees in words : fifty thousand two hundred eighteen only

Total Amount	12,897
Add CGST @ 9%	1,160.72
Add SGST @ 9%	1,160.72
Grand Total	15,218.46

Terms & Conditions: Goods once sold cannot be taken back or exchanged Subject to Hyderabad Jurisdiction. All the overdue bill charged @ 24% per annum

For VELD KARUNAKAR REDDY V. Karunakar Reddy Signature

19: 7924

Construction division.
Advice for giving credit to contractors suppliers.

SL No. - site bills register 960

Date - site bills register 21/4/21

Company Name: SOULP

Name of Contractor: Karanakar Reddy

Nature of work: Cladding work

Work done From Date To Date 02/3/21 15/4/21

SI Villa Flat/block no. Qty. Rate Units Amount

1	Villa 20-97	123	105/-	SFT	12,897/-
---	-------------	-----	-------	-----	----------

Contractors bill no.

No. 1

2 Villa 20-97 Cladding work

3

4

5

6

7

8

9

10

11 Total: 12,897/-

Bill required YES NO

Measurement & estimate sheet Not required

PO/WO no. 79879

Remarks:

Approved by Project Manager

Approved by Design Team

APPROVED BY

Date: APR-2021

Sign: Project Manager

Date: 23/04/21

Sign: Nigam

Date: 23/04/21

Notes: 1. This form can be used for certifying bills.

2. When not applicable - fill NA + Limitation sheets.

3. Where guidance rates are clearly given.

are not required for minor jobs where guidance rates are clearly given.

APPROVED BY
 14 APR 2021
 SOULP
 PROJECT MANAGER

MEASUREMENT SHEET

Company Name		Silver Oak Villas LLP		Approved by					
Project:		Silver Oak Villas		Sign:					
Work Description:		Cladding Works V no 97							
Contractor Name		Karanakar Reddy							
Prepared By		B.Meenakshi							
Date		21-04-2021							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Cladding Works V NO- 97 (3bhk Villa)	Front Side elevation	6.00	1.00	20.47	1.00	122.83	SF	122.83

ESTIMATE SHEET

Company Name: Silver Oak Villas LLP
 Project: Silver Oak Villas
 Work Description: Cladding Work V no 97
 Name of the Contractor: Kan.nakar Reddy
 Prepared By: B. Meenakshi
 Date: 21-04-2021

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Cladding Work V NO- 97 (3bhc Villa)	Front Side elevation	122.83	Sft	105.00	12,897.35	
						Total	12,897.36

Total Amount in words Twelve Thousand Eight Hundreded Ninety Seven Rupees Only


APPROVED BY
 21 APR 2021
 Project Manager
 K. Purshanth (S.O.V.LLP)

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		15-02-2021	
Site & Phase :		Silver Oak Villas		Time:		16:30	
Supplier				Req. No.		156380	
Material required before date:			16-02-2021		ID No.		63979
No	Description	Size	Quantity	Units	Inward No	Date	
1	Shera Board		400	cft			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: -For Villa no:97 Cladding purpose							
Prepared By		G.Mona		Approved by			
Sign.& Date		15-02-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

Page(s) 1 Of 1

17-02-2021 11:15:49

Origin



74879

16.02.21 11:18:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Karunakar Reddy 8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad. GSTIN 36AKGPR0150G1ZD NA NA 9440407992	Doc No	74879	156380
	Doc Date	17-02-2021	
	Quote No	Nil	
	Quote Date	22-10-2018	
	SupplyType	Supply	

Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6163 - Miscellaneous - Cement Fiber board - NA - sft 6" wide x 10' length	400.00	105.00	0.00	18.00	49,560.00
Total Order Value . . .					49,560.00

Rupees : Fourty Nine Thousand Five Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	Items shall be of V-Plank brand cement fiber board. 8mm thick.
Payment Terms	50% as advance & balance 50% on completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 24,780/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 97 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Date : ___/___/___

Name : _____