PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	07/05/2021	Prepared by:	T.D. Murthy
WO no.	76217	WO date.	07/04/2021
Contractor Name	Mr. Mangilal	WO amount – A	Rs. 10,124/-
Firm/Company	Mehta & Modi Realty Kowkur LLP	Project name	Greenwood Heights
Nature of work	Glass balcony Railing		
Villa/flat/block no.	B- 110		
Request for payment date	20/04/2021	Request for payment amount – B	Rs. 9,360/-
GST on bills – C	Rs. 1,685/-	Total D = B + C	Rs. 11,045/-
Work done from	01/04/2021	Work done to	15/04/2021
Sl. No	Bill No.	Bill date	Bill amount
1.	022	05/05/2021	Rs. 11,045/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 11,045/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 11,045/-
Amount J – Difference A-B (should be nil)			Rs. 764/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☑ Yes ☐ Excess received ☐ Short received ☐ Explained below		
Difference between A & B acceptable	☑ Yes ☐ No (explained below)		
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☑ Yes – **Rs. 5067/-** ☐ No		
Payment – due date	**15/05/2021**		

Remarks**: Estimate and Measurement sheet is attached.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:							
Date	7/5/20		07 MAY 2021				

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE Cell : 8125244729,7893726640.

M/s. MAHADEV STEEL

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 13, Vashant Nagar,High Tension Road, Kapra, Hyderabad.-500 062.

Buyer : M/s.: Mehta of Modi Realty Kowkur ahp	Invoice No. 022	Date : 5/5/21
	Delivery Note :	Made of Payment :
	Buyers Order No. : 76217	Date :
GST No. : 36ABLFM7631F1Z3	Despatched Through:	Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	SS Railing work done @ Flat no: 110	7306	12	780/-	9,360-00

INWARD No. 80216 Date 5/5 Sign.
MODI PROPERTIES PVT. LTD. * SEC'BAD *

GST No. : 36CLQPB2383E1Z4

Rupees in words: Eleven thousand and forty four only/-

Gross Value		9360-00
Add CGST	9 %	842-40
Add SGST	9 %	842-40
Add IGST	%	—
GRAND TOTAL		11,044-00

Terms & Conditions

1. Our risk and responsibilty ceases on delivery of goods and we are not respondible for damages, shortages or theft in transist.
2. 27% Intrest will be charged on bills remaining unpaid after due date
3. Payments within......days.

For MAHADEV STEEL

Proprietor

ID: 61484

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	10070	Date - site bills Register	20/04/2021
Company Name: MMK KOWKUR UP		Site:	GHT
Name of Contractor	MANGILAL		
Nature of work	GLASS RAILING		
Work done	From Date 01/04/21	To Date	15/04/21

Sl. No.	Villa/Flat/~~block~~ no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	110	12/-	780/-	Rft	9,360/-	
2.						
3.	(GST 18%)				1,684/-	
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				11,044/-	

Bill required	☐ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☐ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	76217	PO/WO date:	07/04/2021

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 20/04/2021	Date: 27/04/21	Date: APPROVED BY 28 APR 2021 SOHAM MODI MANAGING DIRECTOR
Sign:	Sign: Nagalaxmi	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
20 APR 2021
A. SURESH
PROJECT MANAGER

Measurement Sheet										
Company Name:		Mehta & Modi Realty Kowkur LLP								
Project:		GHT								
Description :		Glass railing work done flat details								
Prepared By:		A Suresh								
Name of the Contractor :		Mangilal								
Date :		20 April 2021								
A			A	B	C	D	E=AxBxC	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	Flat no 110	Glass Railing woork	12	1	1	1	12	Rft		
								Rft	12.0	

APPROVED BY

20 APR 2021

A. SURESH
PROJECT MANAGER

Estimate Sheet						PO No : 76217	
Company Name:	Mehta & Modi Realty Kowkur LLP					work done to date	1-Apr-2021
Project:	GHT					work doen from date	15-Apr-2021
work description:	Glass railing work done flat details					Approved by:	
Prepared By	A Suresh					Sign:	
Contractor Name	Mangilal						
Date:	20 April 2021						
Flat no 110		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	Glass Railing work	12	Rft	780	9,360		
	GST Tax Amount : 18 %				1,684.0		
						11,044	

APPROVED BY
20 APR 2021
A. SURESH
PROJECT MANAGER

Purchase Order

 08-04-2021 17:20:00

76217
30.03.21 4:59:15

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Mr. Mangilal	**Doc No**	76217	140376
Shop no. 5-46/3/G1/G2, Srivani Apartments, Beside Saibaba Temple, Dammaiguda Main Road, Hyderabad - 83	**Doc Date**	07-04-2021	
	Quote No	Nil	
GSTIN 36CLQPB2383E1Z4	**Quote Date**	03-04-2021	
7893726640	**SupplyType**	Supply	

Kind Attn : Mr. Mangilal

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft *11'0 x 2'10" x 10mm thick glass - 01 no*	11.00	780.00	0.00	18.00	10,124.40
					Total Order Value . . .	**10,124.40**

Rupees : Ten Thousand One Hundred Twenty Four and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.
Payment Terms	50% as advance & balance 50% after delivery and completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 5,062/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for Flat no. B- 110 purpose. Fttg charges including in above price.
Completion Date	Work shall be completed in the month of May 2021. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site at its rick and cost.
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 6months.

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Mr. Mangilal*

Name : ____________

Date : __/__/____

Requisition Form - Glass railing												
Company		MMR Kowkur llp		Site & Phase		GHT						
Req. no.		140376		Req. Date		15-01-2021						
Material required before		28-01-2021		ID no.	63190							
Prepared by:		A Suresh		Approved by (sign):								
Flat / Block no:		110										
Name of the supplier												
Type B2 1715 Sft 3BHK Order Value:			1.0									
Type B 1230ft 2BHK Order Value:			1.0									
S No.	Item Description	Units	Qty required for Type 1715 Sft3BHK flat	Qty required for Type 1230 Sft 2BHK flat	Qty required for Type 1715 Sft3BHK flat	Qty required for Type 1230 Sft 2BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date
1	Glass railing (11' .0 x 2'.10")	Sft	31		31		1	-	-	31.1		
	Total							-	-	31.1		
	Note : Please issue the work order											

76217

W

APPROVED BY
21 JAN 2021
SOHAM MODI
MANAGING DIRECTOR