G V Research Centers Pvt Ltd (20-21)

M G Road, Ranigunj
Secunderabad

Journal Register

1-Jan-21 to 31-Jan-21

Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount
2-Jan-21	**PROMO-Print Media**	Journal	JOU/10331	1,724.00	
5-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10332	12,000.00	
5-Jan-21	**CONT-Pointec Associates Const Contractor**	Journal	JOU/10333	6,000.00	
5-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10334	8,000.00	
5-Jan-21	**PROMO-Print Media**	Journal	JOU/10335	640.00	
5-Jan-21	**PROMO-Print Media**	Journal	JOU/10336	13,761.00	
5-Jan-21	**OE- Petrol/oil/diesel**	Journal	JOU/10337	1,000.00	
7-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10338	70.00	
7-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10339	200.00	
7-Jan-21	**OE- Petrol/oil/diesel**	Journal	JOU/10340	500.00	
7-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10341	300.00	
7-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10342	200.00	
7-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10343	600.00	
7-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10344	600.00	
7-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10345	600.00	
8-Jan-21	**OEUD-House Keeping Services**	Journal	JOU/10346	22,468.00	
8-Jan-21	**OEUD-Gardening Services**	Journal	JOU/10347	32,411.00	
8-Jan-21	**OEUD-Security Charges**	Journal	JOU/10348	54,225.00	
8-Jan-21	**CONT-Pointec Associates Const Contractor**	Journal	JOU/10349	960.00	
8-Jan-21	**CONT-Pointec Associates Const Contractor**	Journal	JOU/10350	4,049.00	
8-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10351	590.00	
8-Jan-21	**CONT-Pointec Associates Const Contractor**	Journal	JOU/10352	260.00	
8-Jan-21	**DW-T Kurmanna**	Journal	JOU/10353	260.00	
8-Jan-21	**CONT-Pointec Associates Const Contractor**	Journal	JOU/10354	130.00	
8-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10355	130.00	
8-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10356	100.00	
8-Jan-21	**DW-T Kurmanna**	Journal	JOU/10357	130.00	
8-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10358	130.00	
8-Jan-21	**CONTLAON-Mohd Asim(Ishaq)**	Journal	JOU/10359	130.00	
8-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10360	100.00	
8-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10361	130.00	
8-Jan-21	**EMP-Gaddam Venkatesh**	Journal	JOU/10362	150.00	
9-Jan-21	**OE- Petrol/oil/diesel**	Journal	JOU/10363	20,500.00	
9-Jan-21	**OE- Petrol/oil/diesel**	Journal	JOU/10364	20,000.00	
9-Jan-21	**OE-Weighment Charges**	Journal	JOU/10365	18,300.00	
15-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10366	1,517.00	
15-Jan-21	**OE-Misc. Expenses**	Journal	JOU/10367	330.00	
18-Jan-21	**Input RCM CGST 9%**	Journal	JOU/10368	5,693.00	
18-Jan-21	**CONT-Mohd Asim(Ishaq)**	Journal	JOU/10369	12,000.00	
18-Jan-21	**CONT-Pointec Associates Const Contractor**	Journal	JOU/10370	7,550.00	
19-Jan-21	**SAL-PF**	Journal	JOU/10371	21,426.00	
19-Jan-21	**SIP-PF, ESI Interest**	Journal	JOU/10372	236.00	
21-Jan-21	**SAL-ESI**	Journal	JOU/10373	1,489.00	
24-Jan-21	**SAL-Professional Tax**	Journal	JOU/10374	1,000.00	
24-Jan-21	**SAL-Professional Tax**	Journal	JOU/10375	1,000.00	
24-Jan-21	**SAL-Professional Tax**	Journal	JOU/10376	1,350.00	
24-Jan-21	**SAL-Professional Tax**	Journal	JOU/10377	1,350.00	
24-Jan-21	**SAL-Professional Tax**	Journal	JOU/10378	1,350.00	
24-Jan-21	**SAL-Professional Tax**	Journal	JOU/10379	1,200.00	
24-Jan-21	**SAL-Professional Tax**	Journal	JOU/10380	1,200.00	
24-Jan-21	**SAL-Professional Tax**	Journal	JOU/10381	1,150.00	
	Carried Over			**2,81,189.00**	

continued ...

G V Research Centers Pvt Ltd (20-21)
Journal Register : 1-Jan-21 to 31-Jan-21

Date	Particulars	Vch Type	Vch No.	Debit Amount	Cre Amou
	Brought Forward			**2,81,189.00**	
24-Jan-21	**SAL-Professional Tax**	**Journal**	JOU/10382	**1,150.00**	
27-Jan-21	**JWUD-Labour Charges**	**Journal**	JOU/10383	**1,20,000.00**	
27-Jan-21	**JWUD-Labour Charges**	**Journal**	JOU/10384	**25,680.00**	
30-Jan-21	**CONT-Mohd Asim(Ishaq)**	**Journal**	JOU/10385	**6,840.00**	
30-Jan-21	**OE-Misc. Expenses**	**Journal**	JOU/10386	**400.00**	
30-Jan-21	**OE-Misc. Expenses**	**Journal**	JOU/10387	**200.00**	
30-Jan-21	**OE-Misc. Expenses**	**Journal**	JOU/10388	**200.00**	
30-Jan-21	**OE- Petrol/oil/diesel**	**Journal**	JOU/10389	**500.00**	
31-Jan-21	**SAL-Salaries**	**Journal**	JOU/10390	**2,51,997.00**	
31-Jan-21	**EMP-Gaddam Venkatesh**	**Journal**	JOU/10391	**1,800.00**	
31-Jan-21	**EMP-Gaddam Venkatesh**	**Journal**	JOU/10392	**200.00**	
31-Jan-21	**EMP T Rahul**	**Journal**	JOU/10393	**163.00**	
31-Jan-21	**SAL-Mobile Allowane**	**Journal**	JOU/10394	**3,591.00**	
31-Jan-21	**SAL-Conveyance Allowance**	**Journal**	JOU/10395	**3,000.00**	
31-Jan-21	**OEUD-Consultancy Charges**	**Journal**	JOU/10396	**50,000.00**	
			Total:	**7,46,910.00**	

G V Research Centers Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10331

No. : **JOU/~~10297~~**

Dated : **2-Jan-2021**

Particulars		Debit	Credit
PROMOUD-Print Media	*Dr*	**1,724.00**	
To SP Seven Hills Enterprises			**1,724.00**
On Account of : Being Amount Credit to Seven Hills Enterprises towards Xerox expenses vide Bill No-1069			
		₹ 1,724.00	**₹ 1,724.00**

Prepared by: praveenraju

Approved by

CASH BILL Cell : 98491 93598

Seven Hills Enterprises

Stationary Suppliers & Xerox, Fax, STD.

 # 5-4-187/3, M.G. Road, Secunderabad - 03.

No. 1069

Date : 2/1/21

M/s. GVResearch centers Pvt Ltd

S.No.	PARTICULARS	Rate	Amount Rs.	Ps.
	December due		1724	00
	APPROVED BY 0 2 JAN 2021 G. JAI KUMAR MANAGER-H.R. & ADMIN			
		TOTAL	1724	00

Signature

G V Research Centers Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10332** Dated : **5-Jan-21**

Particulars		Debit	Credit
CONT-Mohd Asim(Ishaq)	*Dr*	**12,000.00**	
To JWUD-Labour Charges			**4,800.00**
To JWUD-Allowance for Equipment			**4,800.00**
To JWUD-Allowance for Conumables			**2,400.00**
On Account of : Being Amount Debit Towards Material Shifting Purpose v No-681			
		₹ 12,000.00	**₹ 12,000.00**

Prepared by: praveenraju Approved by

G V Research Centers Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10333** Dated : **5-Jan-21**

Particulars		Debit	Credit
CONT-Pointec Associates Const Contractor	*Dr*	**6,000.00**	
To JWUD-Labour Charges			**2,400.00**
To JWUD-Allowance for Equipment			**2,400.00**
To JWUD-Allowance for Conumables			**1,200.00**
On Account of : Being Amount Debit Towards Metrial Shifting Puprose v No-681			
		₹ 6,000.00	**₹ 6,000.00**

Prepared by: praveenraju

Approved by

G V Research Centers Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10334** Dated : **5-Jan-21**

Particulars		Debit	Credit
CONT-Mohd Asim(Ishaq)	*Dr*	**8,000.00**	
To JWUD-Labour Charges			**3,200.00**
To JWUD-Allowance for Equipment			**3,200.00**
To JWUD-Allowance for Conumables			**1,600.00**
On Account of : Being Amount Debit towards Column Marking At 2727 Work V No-680			
		₹ 8,000.00	**₹ 8,000.00**

Prepared by: praveenraju Approved by

G V Research Centers Pvt Ltd (20-21)
M G Road, Ra..gunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10335

No. : **JOU/~~10305~~** Dated : **5-Jan-2021**

Particulars		Debit	Credit
PROMOUD-Print Media	*Dr*	**640.00**	
To ECARD-Prasad Expenses Card			**640.00**
On Account of : Being amount credited to prasad expenses towards purchase of A3 size foam board 5mm inv no:EE/20-21/219 inv dt:31.12. 2020			
		₹ 640.00	**₹ 640.00**

Prepared by: keerthana

Approved by

Weekly - Petty cash /expense card statement.

Name	~~Nagireddy~~ E. Prasad	Statement date	~~03-12-2020~~ 31/12/20
Prepared by	E. Prasad	Sign	E. Prasad
From period	31/12/20	To period	31/12/20

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP	C.V. Research Centre Pvt. Ltd	A3 size foam boards 5MM	640	☑Y ☐N	☑Y ☐N
2.	"	Mora Housing, Pvt Ltd	A3 " " "	4160	☑Y ☐N	☑Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.	Total			4800		

Amount to be credited by	☐ Transfer to Happy card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	[signature]	[signature] 31/12/20	[signature]	
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

APPROVED BY
31 DEC 2020
E. PRASAD
MANAGER-PROMOTIONS

APPROVED BY
31 DEC 2020
A. SAMBA SIVA RAO
SR. MANAGER-ACCOUNTS

(Transferred to SSLLP Logistics 640)
RV

EMANDI ENTERPRISES

All types of Digital Inks Suppliers

Tax Invoice

To
GV Research Centres pvt. ltd.
Hyderabad.
GSTIN : 36AAEFM1459R1ZP

Date : 31-12-2020
Invoice No :EE/20-21/219

Subject : Vinyl with Matt and 5mm Sun Board

S.NO	PARTICULARS	Qty	HSN CODE	Size	RATE	AMOUNT
1	A3 size foam boards	2	3919	A3	320	640.00

Company's GST NO: 36BBJPR6606L1Z4	**Total**	**640.00**
Company's PAN NO: BBJPR6606L	SGST@9%	
	CGST@9%	
	IGST@9%	
	Grand Total	**640.00**

Rupees in Words : Six Hundred and fourty only.

Declaration

1. Goods once sol will not be taken back.
2. Subject to **Telangana** jurisdiction only.

Company Bank Details

EMANDI ENTERPRISES
AXIS BANK
A/C : 902020057941860
IFSC CODE : UTIB0001455
MALKAJGIRI BRANCH, HYDERABAD

For Emandi Enterprises

Authorised Signatory

Plot No.179, H NO:29-1384/2/4/1, Road No.7, Deendayal Nagar, Neredmet, Malkajgiri, Hyd-56.
Email :rahinidigitals@gmail.com, Cell : 9000753753.

DEBIT VOUCHER

SUMMIT Sale up

G.V. Research Centres Pvt Ltd

Voucher No. ____________

A/c. ____________ Date : 31/12/20

		Rs.	Ps.
Paid to	EMANDI ENTERPRISES		
towards	A3 Size foam boards 5mm Vinyl matt	640	
Rupees	Six hundred forty only		
Paid by Cheque / Cash	Cheque No. ____ Dated ____ Drawn on Bank ____	640	

APPROVED BY
31 DEC 2020
B. PRASAD
MANAGER-PROMOTIONS

31/12/20

Prepared by   Approved by   Receiver's Signature

G V Research Centers Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10336

No. : **JOU/~~10306~~** Dated : **5-Jan-2021**

Particulars		Debit	Credit
PROMOUD-Print Media	*Dr*	**13,761.00**	
To ECARD-Prasad Expenses Card			**13,761.00**
On Account of : Being amount credited to Prasad Expenses card towards renewal of Innopolis website (Hosting & Domain Name)			
		₹ 13,761.00	**₹ 13,761.00**

Prepared by: keerthana

Approved by

Weekly - Petty cash /expense card statement.

Name	E. Prasad	Statement date	8/10/20
Prepared by	E. Prasad	Sign	E. Prasad
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
11.	Samhita [illegible]	YRVC	Renewal of Innopolis website	13,802	☐Y ☐N	☐Y ☐N
12.	Modi Properties RVRD				☐Y ☐N	☐Y ☐N
13.					☐Y ☐N	☐Y ☐N
14.					☐Y ☐N	☐Y ☐N
15.					☐Y ☐N	☐Y ☐N
16.					☐Y ☐N	☐Y ☐N
17.					☐Y ☐N	☐Y ☐N
18.					☐Y ☐N	☐Y ☐N
19.					☐Y ☐N	☐Y ☐N
20.	Total					

Amount to be credited by: ☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	[signature]	[signature]	[signature]	
Date:	08 OCT 2020	16/10/2020	09 OCT 2020	

APPROVED BY
08 OCT 2020
E. PRASAD
MANAGER-PROMOTIONS

APPROVED BY
09 OCT 2020
A. SAMBA SIVA F
SR. MANAGER-ACCO

Reversal

Balance Amt to SSLLP - Logistics.

M MO

PROMO

DATE & FROM:	TO & REMARKS.
9/10/2014	Res Sir
	Prasad Expenses Card on SSLLB-Lap
	He Made the Exp of GVRC
	Bill in the name of MBR
	How Can We Account.
	Mohan

DEBIT VOUCHER

Modi Properties Pvt Ltd

~~[illegible]~~

(GRNC)

Voucher No. ______________

A/c. ______________ Date : 8/10/20

		Rs.	Ps.
Paid to	Economy Linux Hosting		
towards	Renewal of Innopolis website	13,802	
Rupees	Thirteen thousand Eight hundred		
	Two only		
Paid by Cheque / Cash	Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	13,802	

APPROVED BY

08 OCT 2020

E. PRASAD
MANAGER-PROMOTIONS

Prepared by | Approved by | Receiver's Signature

Receipt

№ 1758863226

DATE:
06-Oct-2020, 1:44 pm

CUSTOMER #:
199501343

BILL TO:
Modi Properties
5-4-187/3 and 4, MG Road, IInd floor, Ranigunj, Hyderabad,
Hyderabad, Telangana 500003,
India
Modi Properties Pvt Ltd
+91.9502199355
Tax ID: 36AABCM4761E1ZM

PAYMENT: MasterCard ••••	₹13,802.04
Previous Balance	₹13,802.04
Received Payment	(₹13,802.04)
Balance Due (INR)	**₹0.00**

Term	Product	Amount
3 yrs	Economy Linux Hosting with cPanel Renewal innopolis-gv.com	₹10,764.00
3 yrs	.COM Domain Renewal INNOPOLIS-GV.COM [1]	₹2,997.00

Subtotal	**₹13,761.00**
Taxes	₹0.00
Fees	₹41.04
Total (INR)	**₹13,802.04**

REFERENCE

Taxes	₹0.00

GD US India
14455 N. Hayden Rd.,
Suite 219,
Scottsdale, Arizona 85260,
United States
IGST: 9917USA29016OS6

₹0.00

	Fees	₹41.04
1.	ICANN	₹41.04
	INNOPOLIS-GV.COM	₹41.04

Universal Terms of Service

Request for payment

Division	Promotions		
Pay to	Mr. Prasad Expense Card		
Towards	Renewal of Innopolis Website (Hosting & Domain name)		
Amount	**13,761/-**	Payment / cheque date	06-09-2020
Payment from company	Summit Sales LLP – Logistics.		
Project	GVRC.		
Type of payment	☑ Advance ☐ Part Payment ☐ Balance Payment ☐ Full Payment ☐ PDC ☐ Transfer ☐ Other:		
Payment mode	☐ Cheque ☐ Payorder ☐ RTGS/NEFT ☐ Cash ☐ Online payment ☑ Payment by Happay card ☐ Transfer to Yes Bank ☐ Transfer to petro card ☐ Other:		
Payment to be divided (attach statement)		☐ Yes	☑ No
PO/WO no.		Requisition no.	
Remarks/ Desc.			
Requested by:	Approved by:	Sign	Date
K. Lakshmi Durga		1/10/20	01-09-2020

APPROVED BY
1 OCT 2020
SOHAM
MANAGING DIRECTOR

Note: 1. Use this note for all requests for payment. 2. Do not use for weekly site payments. 3. Use for all transfers to Happay or petro card.

MEMO

DATE & FROM:	TO & REMARKS.
	~~Innop~~
	Dear Sir
	Innopolis Website
	Domain name & hosting renewal.
	1 Year - 5,687
	2 Years - 10,324
	3 Years - 13,761 ✓ ok
	5 Years - 23,085
	Regards
	Lakshmi
	APPROVED BY 30 SEP 2020 SOHAM MODI MANAGING DIRECTOR

G V Research Centers [illegible]t Ltd (20-21)
M G Road, Ramgunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10337

No. : JOU/~~10307~~ Dated : 5-Jan-2021

Particulars		Debit	Credit
OE- Petrol/oil/diesel	*Dr*	**1,000.00**	
To SP BPCL-ECMS			**1,000.00**
On Account of : Being amount reversal towards Y.Rajesh petrol/diesel expenses for gvrc site			
		₹ 1,000.00	**₹ 1,000.00**

Prepared by: keerthana

Approved by

GENERATOR - LOG BOOK

Name and number of generator: KIRLOSKAR GENERATOR

Capacity: 25 KVA

Date	Time	Fuel in litres	Refueled by Name	Signature	Start Time	End Time	Total Hours	Average per hour = C / G	Reload amount	Amount paid	Balance in petrocard	Remarks	Security Sign.	Admin. / Audit Sign.
A	B	C	E	D	E	F	G	H	I	J	K	L	M	N
03/11/20	03:15pm	13.00	Y. Rajesh	[illegible]	-	-	-	-		1000			[illegible]	Harini
05/11/20		26.00	Y. Rajesh	[illegible]	-	-	-	-		2000			[illegible]	Harini
13/11/20	11:00	13.00	Y. Rajesh	[illegible]	-	-	-	-		1000			Shyam	Radhika
14/11/20	16:30	13.00	Y. Rajesh	[illegible]	-	-	-	-		1000			Shyam	Radhika
24/11/20	14:10	25.65	Y. Rajesh	[illegible]	-	-	-	-		2000			Shyam	Radhika
5/12/20	17:10	12.49	Y. Rajesh	[illegible]	-	-	-	-		1000			Shyam	Radhika
22/12/20	12:50	-	-		12:55	13:20	25m	-	-		-	-	Security	[illegible]
26/12/20	12:06	11.48	Y. Rajesh	[illegible]	-	-	-	-		1000			[illegible]	Mounika

Prepared by: T. RAHUL

Verified by:

Approved by:

APPROVED BY
31 DEC 2020
Page 7 of 25
G. Venkatesh
Project Manager

APPROVED BY
05 JAN 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN

GVK

GENERATOR - LOG BOOK

Name and number of generator:			KIRLOSKAR GENERATOR												
Capacity:			25 KVA												
Date	Time	Fuel in litres	Refueled by Name	Signature	Start Time	End Time	Total Hours	Average per hour = C / G	Reload amount	Amount paid	Balance in petrocard	Remarks	Security Sign.	Admin. / Audit Sign.
A	B	C	E	D	E	F	G	H	I	J	K	L	M	N
03/11/20	03:15 pm	13.00	Y. Rajesh	[signature]	–	–	–	–		1000			[signature]	Harini
05/11/20		26:00	Y. Rajesh	[signature]	–	–	–	–		2000			[signature]	Harini
13/11/20	11:00	13.00	Y. Rajesh	[signature]	–	–	–	–		1000			Shyam	Radhika
14/11/20	16:30	13.00	Y. Rajesh	[signature]	–	–	–	–		1000			Shyam	Radhika
24/11/20	14:10	25.65	Y. Rajesh	[signature]	–	–	–	–		2000			Shyam	Radhika
5/12/20	17:10	12.49	Y. Rajesh	[signature]	–	–	–	–		1000			Shyam	Radhika

Prepared by:

Verified by: APPROVED BY 11 DEC 2020 G. Venkatesh Project Manager

Approved by: APPROVED BY 06 JAN 2021 G. JAI KUMAR MANAGER-H.R. & ADMIN

G V Research Centers Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10338

No. : **JOU/~~10308~~** Dated : **7-Jan-2021**

Particulars		Debit	Credit
OE-Misc. Expenses	*Dr*	**70.00**	
To ECARD Sitaramanjaneulu			**70.00**
On Account of : Being amount credited to Sitaramanjenulu expenses card towards toll charges for the period of 18.12.2020 to 23.12.2020			
		₹ 70.00	**₹ 70.00**

Prepared by: keerthana

Approved by

DEBIT VOUCHER

GV Research Centers Pvt Ltd

Voucher No. __________

A/c. __________ Date : 18/12/2020

		Rs.	Ps.
Paid to	HMDA – HGCL – ORR		
towards	Toll Tax	70	—
Rupees	Seventy rupees only		
Paid by Cheque / Cash	Cheque No. / Dated / Drawn on Bank	70	—

APPROVED BY
06 JAN 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Prepared by Approved by Receiver's Signature

Weekly - Petty cash /expense card statement.

Name	Sitaramanjaney An	Statement date	23/12/20
Prepared by	Sitaramanjaney An	Sign	[illegible]
From period	18/12/20	To period	23/12/20

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	GVRC	GVRC	Toll tax	70	☑Y ☐N	☐Y ☐N
2.	GVRC	GVRC	Food & Snacks	200	☐Y ☑N	☐Y ☐N
3.	GVRC	GVRC	AP28BL3676, Petrol Purchase	500	☑Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.	Total	770/-				

Amount to be credited by	☐ Transfer to Haapay card, ☑ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY 0 6 JAN 2021 G. JAYKUMAR MANAGER-H.R. & ADMIN	[signature]		
Date:		9-1-21		

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

G V Research Centers Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

110339

No. : **JOU/~~10309~~** Dated : **7-Jan-2021**

Particulars		Debit	Credit
OE-Misc. Expenses	*Dr*	**200.00**	
To ECARD Sitaramanjaneulu			**200.00**
On Account of : Being amount credited to Sitaramanjenulu expenses card towards food & snacks allowances for the period of 18.12. 2020 to 23.12.2020			
		₹ 200.00	**₹ 200.00**

Prepared by: keerthana Approved by

DEBIT VOUCHER

Voucher No. ____________ GV Research Central Pvt Ltd.,

A/c. ______________________ Date : 22/12/20

Paid to	Silaramanjaneyulu Liasion Manager	Rs.	Ps.
towards	Food & Snacks.	200	—
	(Night)		
Rupees	Two hundred rupees only		
Paid by Cheque / Cash	Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	200	—

APPROVED BY
6 JAN 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Prepared by

Approved by

Receiver's Signature

G V Research Cen[illegible]s Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10340

No. : **JOU/10310**

Dated : **7-Jan-2021**

Particulars		Debit	Credit
OE- Petrol/oil/diesel	*Dr*	**500.00**	
To ECARD Sitaramanjaneulu			**500.00**
On Account of : Being amount credited to Sitaramanjenulu expenses card towards AP28BL3676 petrol purchase for the period of 18.12. 2020 to 23.12.2020			
		₹ 500.00	**₹ 500.00**

Prepared by: keerthana

Approved by

DEBIT VOUCHER

Voucher No. ________ GV Research Centers pvt ltd. Date : 23/12/2020

A/c. ________________________________

		Rs.	Ps.
Paid to	Chitrapuri Service station	500	—
towards	petrol purchase due to		
	non availability of funds in BPCL card.		
	(Bpcl not worked)		
Rupees	Five hundred rupees only		
Paid by Cheque / Cash	Cheque No. ___ Dated ___ Drawn on Bank ___	500	—

Prepared by

APPROVED BY
06 JAN 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Approved by

Receiver's Signature

G V Research Center Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10341

No. : JOU/~~10311~~

Dated : 7-Jan-2021

Particulars		Debit	Credit
OE-Misc. Expenses	Dr	**300.00**	
To ECARD Sitaramanjaneulu			**300.00**
On Account of : Being amount credited to Sitaramanjenulu expenses card towards notary charges for the period of 04.01.2021 to 06.01.2021			
		₹ 300.00	**₹ 300.00**

Prepared by: keerthana

Approved by

DEB[illegible] VOUCHER

Voucher No. ____________

Date : 04/01/21

A/c. GV Research Centre's

	Rs.	Ps.
Paid to Nomender Advocate	300	—
towards Notary Charges for		
Mr. Gorrang Hody sor ~~Transfer flat~~		
towards notary on will copy		
Rupees Three hundred rupees only		
	300	—

Paid by Cheque / Cash

Cheque No.	Dated	Drawn on Bank

Prepared by

APPROVED BY
JAN 2021
Approved by
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Receiver's Signature

Weekly - Petty cash /expense card statement.

Name	Silaparamanjaneyulu	Statement date	06/1/21
Prepared by	Silaparamanjaneyulu	Sign	
From period	04-1-21	To period	06-1-21

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	GVRC	GVRC	Notary charges	300	☐Y ☐N	☐Y ☐N
2.	GVRC	GVRC	Food & Snacks	200	☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.	Total	500/-				

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY 06 JAN 2021 G. JAI KUMAR MANAGER-H.R. & ADMIN			
Date:		9-1-21		

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

G V Research Cent~~rs~~ Pvt Ltd (20-21)
M G Road, ~~R~~anigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/~~10312~~** 10342

Dated : **7-Jan-2021**

Particulars		Debit	Credit
OE-Misc. Expenses	*Dr*	**200.00**	
To ECARD Sitaramanjaneulu			**200.00**
On Account of : Being amount credited to Sitaramanjenulu expenses card towards food & snacks allowances for the period of 04.01. 2021 to 06.01.2021			
		₹ 200.00	**₹ 200.00**

Prepared by: keerthana

Approved by

DEBIT VOUCHER

Voucher No. ____________ GV Research Centres Portl..

A/c. ______________________________ Date : 05/1/21

Paid to Silapamayjonezyuty	Rs.	Ps.
towards Food & Snacks	200	—
Rupees Two hundred rupees only		
Paid by Cheque / Cash — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	200	—

APPROVED BY
06 JAN 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Prepared by Approved by Receiver's Signature

G V Research Cente Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10343

No. : **JOU/~~10313~~** Dated : **7-Jan-2021**

Particulars		Debit	Credit
OE-Misc. Expenses	*Dr*	**600.00**	
To ECARD Sitaramanjaneulu			**600.00**
On Account of : Being amount credited to Sitaramanjenulu expenses card towards HMDA land use certificate charges dated:06.01.2021			
		₹ 600.00	**₹ 600.00**

Prepared by: keerthana Approved by

DE[illegible]T VOUCHER

Voucher No. ________ GV Research Centres Pvt Ltd., Date : 06/1/21

A/c. ________

	Rs.	Ps.
Paid to HMDA		
towards Land use Certificate	600	—
for the Sy No: 197		
Rupees Six hundred rupees only		
Paid by Cheque / Cash — Cheque No. ____ Dated ____ Drawn on Bank ____	600	—

APPROVED BY
06 JAN 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Prepared by — Approved by — Receiver's Signature

HYDERABAD METROPOLITAN DEVELOPMENT AUTHORITY

Block 'A', District Commercial Complex,
Tarnaka, Secunderabad - 500017.

PAYMENT RECEIPT

Receipt No.	**: 6388/20-21**	**Paid On**	**: 06 January, 2021**
Challan No.	**: 9737/20-21**	**Reference File Number**	**: 041710/LU/P5/HMDA/06012021**
Challan Type	**: Initial Fee**		
Virtual A/C No	**: HMDADPP041710**		

Owner's Name	**: G. Kanaka Rao**
Communication Address	: Telangana
Architect	: G. Kanaka Rao
Amount (`)	**: 600.00**
Amount (In Words)	**: Rupees Six Hundred Only**
Transaction Mode	**: Online**
Payment Made At	**: HMDA , Head office (HMDA / other service centers)**

Payment Details

Transaction ID	**: 1337364064**	Date	**: 06 January, 2021**
Payment Gateway	**: TP**		

600
charge: 8
Total 608

This is the automated generated receipt, no need for signature

Weekly - Petty cash /expense card statement.

Name	Sitaramanjaneyulu	Statement date	06/1/21
Prepared by	Sitaramanjaneyulu	Sign	
From period	06/1/21	To period	06/1/21

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	GVRC	GVRC	Land use certificate charges	600	☑Y ☐N	☐Y ☐N
2.	GVRC	GVRC	—do—	600	☑Y ☐N	☐Y ☐N
3.	GVRC	GVRC	—do—	600	☑Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.	Total	1800/-		1800/-		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:		A Sreeni Rav		
Date:		09-1-21		

APPROVED BY
06 JAN 2021
G. JAYKUMAR
MANAGER-H.R. & ADMIN

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

G V Research Centre Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10344

No. : **JOU/~~10314~~**

Dated : **7-Jan-2021**

Particulars		Debit	Credit
OE-Misc. Expenses	*Dr*	**600.00**	
To ECARD Sitaramanjaneulu			**600.00**
On Account of : Being amount credited to Sitaramanjenulu expenses card towards HMDA land use certificate charges dated:06.01.2021			
		₹ 600.00	**₹ 600.00**

Prepared by: keerthana

Approved by

DEBIT VOUCHER

Voucher No. ____________

A/c. G V Research Centers Pvt ltd. Date : ____________

Paid to	HMDA	Rs.	Ps.
towards	Land use Certificate	600	—
Rupees	Six hundred rupees only		
Paid by Cheque / Cash	Cheque No. / Dated / Drawn on Bank	600	—

APPROVED BY
6 JAN 2021
[illegible] KUMAR
MANAGER-H.R. & ADMIN

Prepared by Approved by Receiver's Signature

HYDERABAD METROPOLITAN DEVELOPMENT AUTHORITY

Block 'A', District Commercial Complex,
Tarnaka, Secunderabad - 500017.

PAYMENT RECEIPT

Receipt No.	**: 6390/20-21**	**Paid On**	**: 06 January, 2021**
Challan No.	**: 9738/20-21**	**Reference File Number**	**: 041712/LU/P5/HMDA/06012021**
Challan Type	**: Initial Fee**		
Virtual A/C No	**: HMDADPP041712**		

Owner's Name	**: G. Kanaka Rao**
Communication Address	: Telangana
Architect	: G. Kanaka Rao
Amount (`)	**: 600.00**
Amount (In Words)	**: Rupees Six Hundred Only**
Transaction Mode	**: Online**
Payment Made At	**: HMDA , Head office (HMDA / other service centers)**

Payment Details

Transaction ID	**: 1337372760**	Date	**: 06 January, 2021**
Payment Gateway	**: TP**		

This is the automated generated receipt, no need for signature

G V Research Cente Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10345

No. : **JOU/~~10315~~**

Dated : **7-Jan-2021**

Particulars		Debit	Credit
OE-Misc. Expenses	*Dr*	**600.00**	
To ECARD Sitaramanjaneulu			**600.00**
On Account of : Being amount credited to Sitaramanjenulu expenses card towards HMDA land use certificate charges dated:06.01.2021			
		₹ 600.00	**₹ 600.00**

Prepared by: keerthana

Approved by

DEBIT VOUCHER

Voucher No.

A/c. G V Research Centres Pvt Ltd

Date : 06/1/21

		Rs.	Ps.
Paid to	HMDA		
towards	Land use Certificate	600	–
Rupees	Six hundred rupees only		
Paid by Cheque / Cash	Cheque No. / Dated / Drawn on Bank	600	–

APPROVED BY
06 JAN 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Prepared by

Approved by

Receiver's Signature

HYDERABAD METROPOLITAN DEVELOPMENT AUTHORITY

Block 'A', District Commercial Complex,

Tarnaka, Secunderabad - 500017.

PAYMENT RECEIPT

Receipt No.	**: 6391/20-21**	**Paid On**	**: 06 January, 2021**
Challan No.	**: 9739/20-21**	**Reference File Number**	**: 041713/LU/P5/HMDA/06012021**
Challan Type	**: Initial Fee**		
Virtual A/C No	**: HMDADPP041713**		

Owner's Name	**: G. Kanaka Rao**
Communication Address	: Telangana
Architect	: G. Kanaka Rao
Amount (`)	**: 600.00**
Amount (In Words)	**: Rupees Six Hundred Only**
Transaction Mode	**: Online**
Payment Made At	**: HMDA , Head office (HMDA / other service centers)**

Payment Details

Transaction ID	**: 1337382368**	Date	**: 06 January, 2021**
Payment Gateway	**: TP**		

This is the automated generated receipt, no need for signature

G V Research Centers Pvt Ltd (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

10346

No. : **JOU/~~10316~~** Dated : **8-Jan-2021**

Particulars		Debit	Credit
OEUD-House Keeping Services	*Dr*	**22,468.00**	
To TDS-1.5% Contract			**337.00**
To SP-Shreyas Services			**22,131.00**
On Account of : Being Amount credited to Shreyas services towards housekeeping charges for the month of Dec-2020 against vide bill no:285 inv dt:31.12.2020			
		₹ 22,468.00	**₹ 22,468.00**

Prepared by: keerthana

Approved by

BILL

Ph: +91 9849371442

SHREYAS SERVICES

To M/s.: Gvr Research Centre Pvt. Ltd.
5-4-187/3 & 4, Soham Mansion,
M.G. Road, Secunderabad - 500003.

GST No. 36AAHCG 4562D1ZP

Bill No.: 285 Month: Dec 2020

Date: 31.12.2020

GSTIN: 36ACIFS6178F2ZP

PAN NO: ACIFS6178F

Sl. No.	DESCRIPTION	QTY.	RATE	AMOUNT
1.	Housekeeping Charges for the Month of Dec 2020 —	—	—	22468/-

Rupees in words: Twenty two thousand four hundred and sixty eight only

Pay: 22468/-

Total Value	22468/-
Supervision@_____%	—
Grand Total	22468/-

Terms & Conditions: The above bill should be paid 5th of the month

CHECKED
SECURITY/SUP.
By:........ Dt: 08/01/21

APPROVED BY
08 JAN 2021
G. JAI KUMAR
MANAGER-H.R. & ADMIN

For SHREYAS SERVICES

Authorised Signatory

1-11-138/11, Begumpet, Hyderabad - 500 016. Email: shreyasservices.k@gmail.com

Attendance/payment details of		Housekeeping Services		For the month of	Dec-20		No. of Working Days		26	Sundays	4			
Company		G V Research Centre Pvt Ltd		Date:	03.01.2021		Total days in month		31	Holidays	1			
Site:		Innopolis		Prepared by:	Sanjay		Calculate on days		30.5					
Name of the contractor:		Gopi (Sherya Services)					NO GST							
Type of Service		Housekeeping Services		Note: Enter only LOP /OT /FINES										
S.No.	Employee Name	Designation	monthly salary	Daily Wages = monthly salary / 30.5	Attendance in days	Loss of Pay	OT	Pay for days	Fines	Payment in Rs.	Other service charges in %	Net Payable	Add: composite GST 6 %	Total Payable
1	Sai / Prashat	Office boy	10,000	328	30.5	0	0	30.5	0	10,000	12	11,200	6	11,872
4	Jayamma	Sweeper	8,925	293	30.5	0	0	30.5	0	8,925	12	9,996	6	10,596
			18,925			-	-		-	18,925		21,196		22,468
Remarks:											2271		1272	

Pass. 22468

CHECKED
SECURITY/SUP.
By: Dt: 08/01/24

Mounika
07/01/21