

PURCHASE DIVISION
Advice for approval for credit to supplier

Prepared by:		T.D. N/ureeg	
PO / WO Date.		19/4/21	
PO/WO amount		Rs. 510/-	
Supplier Name		Legend Elevation	
Firm/Company		Silver Oak Villas LLP	
Project		SOV -IX	
Sl. No.	Bill No.	Bill Date	Bill amount
1	012	21/5/21	Rs. 510/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			Rs. 510/-
Sl. No.	DC No.	DC Date	MRN No.
1.			91732
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			Rs. 510/-
Amount E - PO / WO value:			Rs. 510/-
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☒ No	
Payment - due date		15/5/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075

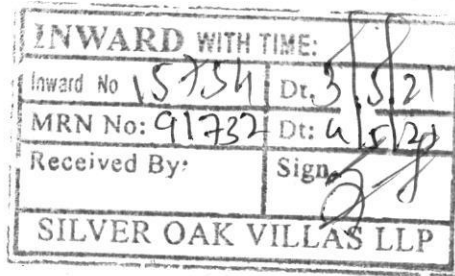
**LEGEND ELEVATIONS**

CIVIL & PAINTING CONTRACTORS ** GLASS ELEVATIONS
* HPL * ACP CLADDING * SIGNAGES ETC.,

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. E-mail : rsgrkst@gmail.com

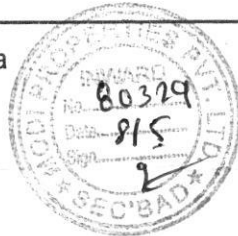
M/s. Silver Oak Villas LLP.Sl.No. 012Secunderabad, TS Customer GST No 36ADBFS3288A2Z7Date 2/5/2021

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01.	Steel Matt Etching Name Plate 7 size 12"x3"	1 No. 36 - sq. Inch	Rs. 12/ sq. Inch	Rs. 432/-	00



P.O. NO : 76473.

Bank Name : Bank of Maharashtra
A/c. Name : Legend Elevations
C-A/c : 60377761695
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

CGST % Rs. 39/-SGST % Rs. 39/-

IGST %

Advance

Balance

Rupees in words Five Hundred & Ten only.

GSTIN : GSTIN : 36AIKPG0292L2Z1

GRAND TOTAL Rs. 510/-

Customer's Signature

For M/s. **LEGEND ELEVATIONS**

[Signature]
Signature

Purchase Order

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20-04-2021 10:29:19 AM



76473

16.04.21 1:10:45

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Legend Elevations 3-5-967,Narayanguda,Hyderabad. GSTIN 36AIKPG0292L2Z1 9246101075	Doc No	76473	156440
	Doc Date	19-04-2021	
	Quote No	Nil	
	Quote Date	19-04-2021	
	SupplyType	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 12 x 3 MOHD YUSUF	36.00	12.00	0.00	18.00	509.76
Total Order Value . . .					509.76

Rupees : Five Hundred Nine and Paise Seventy Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for SS Name plates V.no.14 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Legend Elevations**

Name : _____

Name : _____

Date : ____/____/____

Requisition Details

Company Name:		Silver Oak Villas LLP		Date:		17-04-2021	
Site & Phase :		Silver Oak Villas		Time:		10.00	
Supplier				Req. No.		156440	
Material required before date:			urgent		ID No.		65458
No	Description	Size	Quantity	Units	Inward No	Date	
1	SS Name Plate: MOHD.YUSUF	12"X3"	01	Nos			
2							
3							
4							
Remarks: For Villa no: 14 SS Name Plate purpo							
Prepared By		G.Mona		Approved by			
Sign.& Date		17-04-2021		Sign. & Date			