PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/5/21	Prepared by:	Prabhakar
PO/WO no.	76734	PO / WO Date.	27/4/21
Supplier Name	SSLLP	PO/WO amount	2016.36
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
	17152	28/4/21	1527.62
Amount A – Bills total(Excluding Transport & Hamali Charges):			1527.62

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	14692	28/4/21	91645	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1527.62
Amount E – PO / WO value:	2016.36
Amount F – Difference (A – E): GST-18%	488.74

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ ~~Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	10/5/21
Remarks:	Part Delivery

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		7/5/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17152
Modi Properties Private Limited,.	Invoice Date.	28-04-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	76734
	PO Date.	27-04-2021
	Req ID	65685
	Req Date	26-04-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177605

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	40	3.50	140.00	12	16.80
	Blue						
2	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
	Black						
3	7560 - Stationery - other - Pen - NA - nos	9608	25	3.50	87.50	12	10.50
	Red						
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	5	6.00	30.00	18	5.40
	Small						
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	5	21.00	105.00	18	18.90
	Big						
6	7512 - Stationery - other - CD Marker - NA - nos	9608	10	18.90	189.00	12	22.68
7	7528 - Stationery - other - Fevistick - NA - nos	9608	10	20.00	200.00	12	24.00
8	7605 - Stationery - other - Whitner Pen - NA - nos	9608	2	21.00	42.00	18	7.56
9	7593 - Stationery - other - Stapler - other - nos	9608	2	189.00	378.00	18	68.04
	Big						
10	7592 - Stationery - other - stamp pad - NA - nos	9612	2	44.00	88.00	18	15.84
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,329.50		198.12
	99.06	99.06	Total Invoice Amount	1,527.62		

Rupees : One Thousand Five Hundred Twenty Seven and Paise Sixty Two Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD.

80042
28/4

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

76734
16.04.21 1:14:54

27-04-2021 13:12:24

Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details	**Doc No**	76734	177605
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-04-2021	
	Quote No	Nil	
	Quote Date	27-04-2021	
GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Blue*	60.00	3.50	0.00	12.00	235.20
2	7560 - Stationery - other - Pen - NA - nos *Black*	60.00	3.50	0.00	12.00	235.20
3	7560 - Stationery - other - Pen - NA - nos *Red*	25.00	3.50	0.00	12.00	98.00
4	7594 - Stationery - other - Stapler pin - other - boxes *Small*	5.00	6.00	0.00	18.00	35.40
5	7594 - Stationery - other - Stapler pin - other - boxes *Big*	5.00	21.00	0.00	18.00	123.90
6	7512 - Stationery - other - CD Marker - NA - nos	10.00	18.90	0.00	12.00	211.68
7	7528 - Stationery - other - Fevistick - NA - nos	10.00	20.00	0.00	12.00	224.00
8	7544 - Stationery - other - Marker - NA - nos *Back*	10.00	16.00	0.00	12.00	179.20
9	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
10	7593 - Stationery - other - Stapler - other - nos *Big*	2.00	189.00	0.00	18.00	446.04
11	7592 - Stationery - other - stamp pad - NA - nos	2.00	44.00	0.00	18.00	103.84
					Total Order Value . . .	**2,016.36**

Rupees : Two Thousand Sixteen and Paise Thirty Six Only.

Padmaja

Invoice no: 17152
Amount: 1527.62
Dt: 28/4/21

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

[illegible] ame:	Modi Properties Pvt Ltd	Date:	26.04.2021
& Phase :	May Flower Platinum	Time:	10.44
Supplier		Req.No.	177605
Material required before date: 29.04.2021		ID No.	65685

No	Description	Size	Quantity	Units	Inward No	Date
1	Pens blue /black /red	Std	05	Boxes		
2	Scrbling pads	Std	15	Nos		
3	Stapler pins small /big	Std	05	Boxes		
4	Fevistick	Std	10	Nos		
5	Markers black	Std	10	Boxes		
6	Small markers	Std	10	No s		
7	Whiteners 76734	Std	05	Nos		
8	**Staplar big**	Std	02	No		
9	Stamp pad	Std	02	Nos		
10						

Remarks: for site use purpose			
Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	26.04.2021	Sign. & Date	

APPROVED
27 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** : 28-04-2021

Customer Details	DC No.	14692
Modi Properties Private Limited,.	DC Date.	28-04-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	76734
	PO Date.	27-04-2021
	Req ID	65685
GSTIN : 36AABCM4761E1ZM	Req Date	26-04-2021
	Loc Req No	177605

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	40
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7560 - Stationery - other - Pen - NA - nos	9608	25
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
6	7512 - Stationery - other - CD Marker - NA - nos	9608	10
7	7528 - Stationery - other - Fevistick - NA - nos	9608	10
8	7605 - Stationery - other - Whitner Pen - NA - nos	9608	2
9	7593 - Stationery - other - Stapler - other - nos	9608	2
10	7592 - Stationery - other - stamp pad - NA - nos	9612	2
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for Summit Sales LLP

INWARD

Inward No: 16283 Dt: 28/4/21

MRN No: 91645 Dt:

Received By: Sign: Nizam

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Subject to Hyderabad Jurisdiction

Authorised signatory

71459

30/4

SEC'BAD

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17152
Modi Properties Private Limited,.	Invoice Date.	28-04-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	76734
	PO Date.	27-04-2021
	Req ID	65685
	Req Date	26-04-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177605

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	Black						
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	Red						
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	5	6.00	30.00	18	5.40
	Small						
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	5	21.00	105.00	18	18.90
	Big						
6	7512 - Stationery - other - CD Marker - NA - nos	9608	10	18.90	189.00	12	22.68
7	7528 - Stationery - other - Fevistick - NA - nos	9608	10	20.00	200.00	12	24.00
8	7605 - Stationery - other - Whitner Pen - NA - nos	9608	2	21.00	42.00	18	7.56
9	7593 - Stationery - other - Stapler - other - nos	9608	2	189.00	378.00	18	68.04
	Big						
10	7592 - Stationery - other - stamp pad - NA - nos	9612	2	44.00	88.00	18	15.84
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IGST	CGST	SGST	Total Taxable Amount	1,329.50		198.12
	99.06	99.06	Total Invoice Amount	1,527.62		

Rupees : One Thousand Five Hundred Twenty Seven and Paise Sixty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 16283 Dt: 28/4/21

MRN No: 91645 Dt:

Received By: Sign: Nagaraj

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.