PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/5/21	Prepared by:	Prabhakar
PO/WO no.	76735	PO / WO Date.	27/4/21
Supplier Name	SSLLP	PO/WO amount	4249.16
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
	17151	28/4/21	2804.84
Amount A – Bills total(Excluding Transport & Hamali Charges):			2804.84

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.	14691	28/4/21	91647	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				—

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2804.84
Amount E – PO / WO value:	4249.16
Amount F – Difference (A – E): GST-18%	1444.32

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below~~)
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____ ☑ No
Payment – due date	14/5/21
Remarks:	Part Delivery

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		7/5/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17151
Modi Properties Private Limited,.	Invoice Date.	28-04-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	76735
	PO Date.	27-04-2021
	Req ID	65687
	Req Date	26-04-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177606

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.80	336.00	5	16.80
	White/ Yellow						
2	4000 - Consumables - Acid - NA - ltrs	2806	10	21.00	210.00	18	37.80
3	4022 - Consumables - Dettol - NA - nos	3401	8	84.00	672.00	18	120.96
4	4001 - Consumables - Air Freshner - NA - nos	3307	4	80.00	320.00	18	57.60
	Room Freshners						
5	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
6	4041 - Consumables - Mopping stick - NA - nos	9603	6	126.00	756.00	18	136.08
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,414.00		390.84
	195.42	195.42	Total Invoice Amount	2,804.84		

Rupees : Two Thousand Eight Hundred Four and Paise Eighty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

80045
2614
2

Authorised signatory

Purchase Order

4-2021 13:12:24

76735
16.04.21 1:14:54

Modi Properties Pvt.Ltd.
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Details

nit Sales LLP
4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	76735	177606
Doc Date	27-04-2021	
Quote No	Nil	
Quote Date	27-04-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4008 - Consumables - Cleaning Cloth - other - nos *White/ Yellow*	20.00	16.80	0.00	5.00	352.80
2	4000 - Consumables - Acid - NA - ltrs	10.00	21.00	0.00	18.00	247.80
3	4022 - Consumables - Dettol - NA - nos	8.00	84.00	0.00	18.00	792.96
4	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	8.00	80.00	0.00	18.00	755.20
5	4001 - Consumables - Air Freshner - NA - nos *Odonil*	10.00	40.00	0.00	18.00	472.00
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
7	4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	84.00	0.00	18.00	594.72
				Total Order Value . . .		**4,249.16**

Rupees : Four Thousand Two Hundred Fourty Nine and Paise Sixteen Only.

Part Delivery
Invoice! 1715
Date! 28/4/21
Amnt 2804.84

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

	Modi Properties Pvt Ltd	Date:	26.04.2021
	May Flower Platinum	Time:	10;44
		Req.No.	177606
required before date:	28.04.2021	ID No.	65687

	Description	Size	Quantity	Units	Inward No	Date
1	Yellow /white clothes	Std	20	Nos		
2	Acid	Std	10	Nos		
3	Dettol hand wash	Std	10	Nos		
4	Room freshener	Std	10	Nos		
5	Odonil	Std	10	Nos		
6	Surf excel	Std	25	Kgs		
7	Maffing sticks 76735	Std	06	Nos		
8	**Lizol**	Std	06	Nos		
9						
10						

Remarks: for site use purpose			
Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	26.04.2021	Sign. & Date	

APPROVED
27 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	14691
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	28-04-2021
	PO No.	76735
	PO Date.	27-04-2021
	Req ID	65687
GSTIN : 36AABCM4761E1ZM	Req Date	26-04-2021
	Loc Req No	177606

	Description of Goods	HSN/SAC	Qty
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
2	4000 - Consumables - Acid - NA - ltrs	2806	10
3	4022 - Consumables - Dettol - NA - nos	3401	8
4	4001 - Consumables - Air Freshner - NA - nos	3307	4
5	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
6	4041 - Consumables - Mopping stick - NA - nos	9603	6
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD	
Inward No: 6284	Dt: 28/4/21
MRN No: 91647	Dt:
Received By:	Sign: nijam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD.

INWARD

71458

30/4

2

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	17151
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	28-04-2021
	PO No.	76735
	PO Date.	27-04-2021
	Req ID	65687
GSTIN : 36AABCM4761E1ZM	Req Date	26-04-2021
	Loc Req No	177606

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.80	336.00	5	16.80
	White/ Yellow						
2	4000 - Consumables - Acid - NA - ltrs	2806	10	21.00	210.00	18	37.80
3	4022 - Consumables - Dettol - NA - nos	3401	8	84.00	672.00	18	120.96
4	4001 - Consumables - Air Freshner - NA - nos	3307	4	80.00	320.00	18	57.60
	Room Freshners						
5	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
6	4041 - Consumables - Mopping stick - NA - nos	9603	6	126.00	756.00	18	136.08
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,414.00	390.84
	195.42	195.42	Total Invoice Amount	2,804.84	

Rupees : Two Thousand Eight Hundred Four and Paise Eighty Four Only.

INWARD

Inward No: 16284 Dt: 28/4/21

MRN No: 91647 Dt:

Received By: Sign: Nizam

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory