

Remarks from site on the 'Requisition by Site Report' of purchase division

|                  |                          |              |            |
|------------------|--------------------------|--------------|------------|
| Company:         | Modi Realty Mallapur LLP | Date:        | 08.05.2021 |
| Site:            | Gulmohar Residency       | Prepared by: | M.Deepa    |
| Report From / To | 02.05.21 to 08.05.21     | Approved by: |            |
| Report Date      | 08.05.2021 Saturday      |              |            |

List of requisitions numbers missing in the report\*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

| Req No. | Req Date | Serial no of item in Req. | Item Description | Reason for not preparing PO/WO" |
|---------|----------|---------------------------|------------------|---------------------------------|
| 68961   | 28.04.21 | 1                         | Clamshell cards  | Online purchase                 |
| 68977   | 04.05.21 | 1                         | Flexi boards     | Req sent MD's approval          |
| 68980   | 04.05.21 | 1                         | Ball valve & MTA | Req sent MD's approval          |

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time.

| Req No. | Req Date | Serial no of item in Req. | Item Description                | Reason for not preparing PO/WO"                |
|---------|----------|---------------------------|---------------------------------|------------------------------------------------|
| 68782   | 23.02.21 | 2, 3, 5 & 6               | Panel Doors                     | PO No. 75160 No Stock at SSLLP.                |
| 68809   | 11.03.21 | 1                         | RCC Jalli                       | PO No 75499, Local purchase to be done.        |
|         |          | 2                         | MS Hinges                       | PO No 75500, It will be delivery on Wednesday. |
|         |          | 3                         | Hardware material               | P No 75498, by Monday it will be delivery      |
| 68827   | 09.03.21 | 1                         | Ispira earth beige              | PO No 75686 - Ready with supplier              |
|         |          | 2                         | Urbunwood natural               | PO No 75686 - Ready with supplier              |
| 68841   | 16.03.21 | 11                        | Malysian Brown HL Tiles         | PO No 75684 - No stock at SSLLP.               |
| 68876   | 01.03.21 | 1                         | Concealed flush tank            | PO NO -76603 No stock at SSLLP                 |
| 68880   | 01.04.21 | 1, 4, 11                  | PVC Plumbing material           | PO No 76146, by Monday it will be delivery.    |
| 68882   | 01.04.21 | 1 to 3                    | Concealed flush tank & FABT     | PO NO -76094 No stock at SSLLP                 |
| 68900   | 10.04.21 | 1 to 5                    | Country rosso ,country chocklet | PO NO 76265, by Monday it will be delivery     |
| 68906   | 10.04.21 | 1 to 3                    | WPC panel doors                 | PO NO 76272 -NO stock at SSLLP                 |
| 68907   | 10.04.21 | 3                         | SS Hinges                       | PO NO 76272 - by Tuesday it will be delivery   |
| 68924   | 16.04.21 | 1                         | Ispira REgal Beige              | PO No 76470, ready with supplier               |
| 68925   | 09.04.21 | 1 to 6                    | Tan Brown Granite               | PO No 76540, today it will be delivery         |

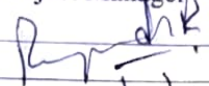
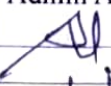
|       |          |            |                         |                                                            |
|-------|----------|------------|-------------------------|------------------------------------------------------------|
|       | 20.04.21 | 1          | Urbanwood natural       | PO No 76653, ready with supplier.                          |
| 68940 | 20.04.21 | 2          | Tan Brown Granite       | PO No 76662, today it will be delivery                     |
| 68942 | 20.04.21 | 1 to 7     | Country rosso           | PO NO .76650 Today it will be delivery                     |
| 68943 | 20.04.21 | 1,2,3 & 12 | Bathroom Tiles          | PO no 76666, Partially received, balance not stock at SLLP |
| 68956 | 27.04.21 | 1          | Concealed flush tank    | PO NO -76738 76836 No stock at SLLP                        |
| 68964 | 28.04.21 | 5          | Wires 3/20 black        | PO No 76841, by Wednesday it will be delivery              |
|       |          | 7 & 8      | Wires 7/20 blue & black | PO No 76841, by Wednesday it will be delivery              |
| 68965 | 28.04.21 | 5          | Wires 7/20 blue & black | PO No 76841, by Wednesday it will be delivery              |
| 68968 | 28.04.21 | 1 to 4     | MS Z Angles             | PO NO -76908 by Wednesday it will be delivery              |
| 68969 | 28.04.21 | 1 to 4     | MS Z Angles             | PO NO -76907 by Wednesday it will be delivery              |
| 68970 | 28.04.21 | 1 to 7     | WPC panel doors         | PO NO - 76965 NO stock at SLLP                             |
| 68971 | 28.04.21 | 8          | DB Board (3 phase)      | PO no 76848, by Wednesday it will be delivery              |
| 68972 | 28.04.21 | 1          | Crema marfil tiles      | PO No 76854, ready with supplier                           |
| 68973 | 28.04.21 | 1          | Crema marfil tiles      | PO No 76850, ready with supplier.                          |
| 68976 | 28.04.21 | 1          | Paints Lappam           | PO NO - 76831 Today will be delivered                      |
| 68979 | 04.05.21 | 1          | Paints lappam           | PO NO - 76936 Today will be delivered                      |

|                                                                             |                                                                                   |         |      |       |      |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------|---------|------|-------|------|
| No of gate passes issued this week                                          | 06                                                                                | From No | 2728 | To No | 2733 |
| Delivery van site visit on :                                                | 02.05.21( Sunday )04.05.21 (Tuesday ) , 06.05.21 (Thursday ) & 08.05.21(Saturday) |         |      |       |      |
| Inward report (MRN/other ) & stock report emailed in pdf format to purchase | Yes                                                                               |         |      |       |      |

Item not ordered but received :

Detail of steel & cement stock

| SI NO | Tor size | Wt per mtr - kgs | Wt. for 12 mtr rod - kgs | Stock at site - no of rods | Stock at site in Kgs | Previous stock in Kgs |
|-------|----------|------------------|--------------------------|----------------------------|----------------------|-----------------------|
| 1.    | 8mm      |                  |                          | nill                       | nill                 | nill                  |
| 2.    | 10mm     |                  |                          | nill                       | nill                 | nill                  |
| 3.    | 12mm     |                  |                          | nill                       | nill                 | nill                  |
| 4.    | 16mm     |                  |                          | nill                       | nill                 | nill                  |
| 5.    | 20mm     |                  |                          | nill                       | nill                 | nill                  |
| 6.    | 25mm     |                  |                          | nill                       | nill                 | nill                  |

|           |                                                                                   |                      |     |                                                                                   |          |                                                                                     |     |
|-----------|-----------------------------------------------------------------------------------|----------------------|-----|-----------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------|-----|
|           | 32mm                                                                              |                      |     | nill                                                                              | nill     | nill                                                                                |     |
|           | Binding wire                                                                      |                      |     | nill                                                                              | nill     | nill                                                                                |     |
| OPC stock | nil                                                                               | OPC last weeks stock | nil | PPC/PSC stock                                                                     | 250 bags | PPC/PSC last weeks stock                                                            | nil |
| Details   | Project Manager                                                                   |                      |     | Admin Officer/Manager                                                             |          | Admin Audit                                                                         |     |
| Sign      |  |                      |     |  |          |  |     |
| Date      | 08/5/21                                                                           |                      |     |                                                                                   |          | 08/05/21                                                                            |     |

Notes 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [asharya@modiproperties.com](mailto:asharya@modiproperties.com) and [rajikumarn@modiproperties.com](mailto:rajikumarn@modiproperties.com) on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!