

PURCHASE DIVISION
Advice for approval for credit to supplier

PO/WO no.		19/5/2024		Prepared by:		T. D. Muneer	
Supplier Name		76784		PO / WO Date.		28/4/24	
Firm/Company		Rajadhaal Tiles Company		PO/WO amount		Rs. 1,34,520/-	
Sl. No.		Bill No.		Project		SHLLP	
1		009		Bill Date		Bill amount	
2				5/5/24		Rs. 1,34,989/-	
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						Rs. 1,34,989/-	
Sl. No.	DC No.	DC Date	MRN No.	DC matches MRN			
1.	689	4/5/24	91949	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						Rs. 1,34,989/-	
Amount E – PO / WO value:						Rs. 1,34,520/-	
Amount F – Difference (A – E): GST-18%						Rs. 469/-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☒ Yes – Rs. 67,260/- ☐ No				
Payment – due date			22/5/24				
Remarks: Please Check advance and release the balance payment							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	19/5/24						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



☎ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s.

Summit Salix
Chellapally

No. : 489

Date : 04/05/2021

Order No. : 76784

Vehicle No. AP15X3682

[illegible]

Goods once sold will not be taken back

Thank you

E. & O.E.

Signature

MEASUREMENT LIST

No. 350

(Summit Sales)

Party's Name : ~~Real Estate~~ Date: 08/05/2021

Address : ~~Cherapally~~

S.No.	Size	SFT	S.No.	Size	SFT
1	92 X 35	22.37	21	114 X 36(2)	57
2	120 X 36	30	22	712 X 36(2)	56
3	120 X 36	30	23	114 X 36(2)	57
4	120 X 36	30	24	114 X 36(2)	56
5	121 X 36	30	25	115 X 36(2)	57.50
6	120 X 36	30	26	114 X 36	22.50
7	118 X 36	29.50	27	79 X 36	19.76
8	120 X 36	30	28	111 X 36	27.75
9	120 X 36	30	29	108 X 36	27.
10	120 X 36	30	30	110 X 36	27.50
11	120 X 36	30	31	105 X 36	26.28
12	120 X 36(2)	60	32	129 X 39(2)	69.88
13	120 X 36(2)	60	33	128 X 39	34.67
14	120 X 36	30	34	120 X 39	32.88
15	118 X 36	29.50	35	128 X 39	34.67
16	120 X 36	30	36	130 X 39(2)	70.42
17	78 X 39(2)	42.26	37	120 X 38	35.21
18	79 X 36(2)	37.50	38	114 X 39	30.88
19	82 X 39(2)	44.42	39	130 X 39	35.21
20	108 X 36	27.88	40	120 X 39	35.21
TOTAL		685.73	TOTAL		819.02

MEASUREMENT LIST

No. 351

Party's Name : Summit Sales Date: 04/08/2021
Address : Cherlapally

S.No.	Size	SFT	S.No.	Size	SFT
1	11.5 x 8.9	31.15	21	18.7 x 2.9	84.40
2	12.6 x 2.8 (2)	52.90	22	11.0 x 8.9	89.80
3	13.7 x 2.8 (2)	53.28	23	11.4 x 8.9	30.82
4	11.4 x 2.7 (4)	85.52	24	10.3 x 8.9	89.90
5	11.2 x 2.7	21	25	8.4 x 8.9	22.75
6	13.8 x 2.7	25.88	26	8.2 x 8.9	22.21
7	9.0 x 2.7	16.88	27	7.9 x 8.9	21.40
8	11.4 x 8.2	25.84	28	10.1 x 8.6	25.25
9	12.8 x 8.2	28.45	29	8.8 x 8.9	23.84
10	12.8 x 8.2	28.45	30	9.0 x 8.9	22.80
11	12.8 x 3.2 (2)	56.90	31	12.6 x 8.9	34.13
12	9.0 x 3.2	20	32	12.4 x 8.9	33.89
13	12.8 x 3.2 (2)	56.90	33	12.7 x 8.9	34.40
14	12.6 x 3.2 (3)	84	34	12.7 x 8.9	34.40
15	12.8 x 3.2 (3)	22.60	35		
16	9.0 x 3.7 (3)	73.14	36		396.44
17	12.7 x 8.9	34.40	37		
18	9.1 x 8.9	24.65	38		
19	12.8 x 8.9	34.67	39		
20	12.7 x 8.9	34.40	40		
TOTAL		1015.78	TOTAL		

No.

354

MEASUREMENT LIST

Party's Name :

Summit Sales

Date

04/08/2021

Address :

Chelapally

S.No.	Size	SFT	S.No.	Size	SFT
1	116 X 86	29	21		
2	122 X 86	30.50	22		
3	125 X 86	31.25	23		
4	113 X 86	28.25	24		
5	115 X 86	28.75	25		
6	115 X 86	28.75	26		
7	113 X 86	28.25	27		
8	115 X 86	28.75	28	233.5	
9	121 X 89(8)	98.81	29		
10	125 X 89	31.14	30		
11	119 X 89	32.22	31		
12	120 X 89	32.80	32		
13	120 X 89	32.80	33		
14	118 X 89	31.96	34		
15	121 X 89(12)	65.54	35		
16	119 X 89	32.22	36		
17			37	589.89	
18			38		
19			39		
20			40		
TOTAL		688.83	TOTAL		

Purchase Order

Page(s) 1 Of 1

28-04-2021 17:00:52

Orig

76784
16.04.21 1:14:54

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Rajadhani Tiles Company
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram,
Keesara(M), R.R. Dist.

GSTIN 36AAPPU3108E1ZM

9848525411

Doc No	76784	168633
Doc Date	28-04-2021	
Quote No	Nil	
Quote Date	22-07-2020	
SupplyType	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8534 - Stone - granite - Tan Brown - 19mm - Sft Height 39" & Length 9'6" above	2,000.00	57.00	0.00	18.00	134,520.00
Total Order Value . . .					134,520.00

Rupees : One Lakh(s) Thirty Four Thousand Five Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 18mm thickness slabs. The above rates only for material supply.
Payment Terms	50% as advance & balance 50% after delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included.
Warranty	Nil
Advance Paid	Rs. 67,260/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose. Loading & Unloading charges included in above price.
Completion Date	Nil
Measurment	Payment will be made as the measurements noted upon received material
Security	Nil
Remarks	Nil

For **Summit Sales LLP**
Authorised Signatory

Name : _____

Accepted the above Terms And Conditions
For **Rajadhani Tiles Company**

Name : _____

Date : ____/____/____

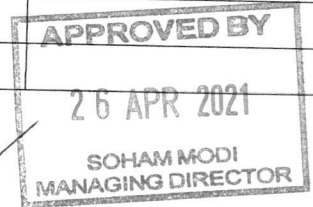
Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		24.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		01:00	
Supplier				Req. No.		168633	
Material required before date:				ID No.		65728	
No	Description	Size	Quantity	Units	Inward No	Date	
- 1	Tan Brown Granite		2000	Sft			
Remarks: For Maintaining Stock Purpose							
Prepared By		BHAVANI					
Sign. & Date		24.04.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

16784

V



Purchase Order

Page(s) 1 Of 1

28-04-2021 17:00:52

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Rajadhani Tiles Company
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram,
Keesara(M), R.R. Dist.

GSTIN 36AAPPU3108E1ZM

9848525411

Doc No	76784	168633
Doc Date	28-04-2021	
Quote No	Nil	
Quote Date	22-07-2020	
SupplyType	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8534 - Stone - granite - Tan Brown - 19mm - Sft Height 39" & Length 9'6" above	2,000.00	57.00	0.00	18.00	134,520.00
Total Order Value . . .					134,520.00
Rupees : One Lakh(s) Thirty Four Thousand Five Hundred Twenty Only.					

Terms and Conditions :-

Specification / Brand All items shall be of 18mm thickness slabs. The above rates only for material supply.

Payment Terms 50% as advance & balance 50% after delivery of all materials.

Tax All taxes included in above price.

Delivery Date Within 2days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included.

Warranty Nil

Advance Paid Rs. 67,260/- advance to be pay vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose. Loading & Unloading charges included in above price.

Completion Date Nil

Measurment Payment will be made as the measurements noted upon received material

Security Nil

Remarks Nil

For **Summit Sales LLP**

Authorised Signatory

Name : 29/04/2021

Accepted the above Terms And Conditions

For **Rajadhani Tiles Company**

Name : _____

Date : ___/___/___