PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/5/21	Prepared by:	T. D. Nfullenj
PO/WO no.	75975	PO / WO Date.	29/3/21
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 12,390/-
Firm/Company	Silver Oaks Villas LLP	Project	SOV-II
Sl. No.	Bill No.	Bill Date	Bill amount
1	17395	19/5/21	Rs. 12,390/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 12,390/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3680	4/5/21	91734	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 12,390/-
Amount E – PO / WO value:	Rs. 12,390/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	21/5/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	19/5/21.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17395
Silver Oak Villas LLP	Invoice Date.	19-05-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	75975
	PO Date.	29-03-2021
	Req ID	64950
GSTIN : 36ADBFS3288A2Z7	Req Date	25-03-2021
	Loc Req No	183558

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9603 - Tools - Measurement Box - NA - Nos		4	2625.00	10,500.00	18	1,890.00
	Size: 18" x 21" x 18" - 3.75 CFT						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	10,500.00		1,890.00
	945.00	945.00	Total Invoice Amount	12,390.00		

Rupees : Twelve Thousand Three Hundred Ninty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-03-2021 14:55:00

75975
24.03.21 11:13:31

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	75975	183558
	Doc Date	29-03-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	NIL	
040-66335551 9618244433	**Quote Date**	27-07-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9603 - Tools - Measurement Box - NA - Nos *Size: 18" x 21" x 18" - 3.75 CFT*	4.00	2,625.00	0.00	18.00	12,390.00
					Total Order Value . . .	**12,390.00**

Rupees : Twelve Thousand Three Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for SOV III site use.
Completion Date	NA
Measurment	Nil
Security	Material should be stored at your risk and cost in lockable rooms provided.
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 29/03/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	24-03-2021
Site & Phase :	Silver Oak Villas-III	Time:	10.00
Supplier		Req. No.	183558
Material required before date:	26-03-2021	ID No.	64950

No	Description	Size	Quantity	Units	Inward No	Date
1	Proportion box	3.75cft	04	Nos		
2						
3	75975					
4						
5						
6						
7						
8						
9						
10			29 MAR 2021			

Remarks: For SOV-III Site use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	24-03-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	
Site & Phase :	Silver Oak Villas	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Silver oak Villa llp.

Site:

DC No.	: 3680
Date	: 4/5/21
Vehicle No.	: AP 28 X 493
P.O. / W.O. No.	: 75975
P.O. / W.O. Date	: 24/3/21

Sl. No.	PARTICULARS	Quantity
1	Proportion box 3.75 cft	04 Nos
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		04 Nos

INWARD WITH TIME:
Inward No 1133 Dt. 4/5/21
MRN No: 91734 Dt: 4/5/21
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD No. 71562
Date 8/5
Sign.

GSTIN :

Received the above materials in good condition.

Received by: Shushant

Stamp:

Date : 4/5/21

For SUMMIT SALES LLP

Authorised Signatory