PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/5/21	Prepared by:	T.D. Nguueey
PO/WO no.	76967	PO / WO Date.	6/5/21
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,680/-
Firm/Company	Silver Oak Villas LLP	Project	SOV-III
Sl. No.	Bill No.	Bill Date	Bill amount
1	17278	8/5/21	Rs. 1,680/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,680/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14787	8/5/21	91882	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,680/-
Amount E – PO / WO value:	Rs. 1,680/-
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	22/5/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	19/5/21.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17278
Silver Oak Villas LLP	Invoice Date.	08-05-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	76967
	PO Date.	06-05-2021
	Req ID	65939
	Req Date	06-05-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	183591

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,500.00		180.00
	90.00	90.00	Total Invoice Amount	1,680.00		

Rupees : One Thousand Six Hundred Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

80370
10/5
2

Authorised signatory

Purchase Order

76967
06.05.21 4.35:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	76967	183591
	Doc Date	06-05-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	2.00	750.00	0.00	12.00	1,680.00
					Total Order Value . . .	**1,680.00**

Rupees : One Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for night security use purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : 10/05/2021

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP Part III		Date:	06-05-2021	
Site & Phase :	Silver Oak Villas-III		Time:	12.00	
Supplier			Req. No.	183591	
Material required before date:		Urgent	ID No.	65939	

No	Description	Size	Quantity	Units	Inward No	Date
1	Torch lights		4	Nos		
2	76967					
3						
4						
5						
6						
7						
8					07 MAY 2021	

Remarks: For Biometric staff attendance purpose

Prepared By	P.Aishwarya	Approved by	
Sign.& Date	06-05-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP			
Site & Phase :	Silver Oak Villas			
Supplier				
Material required before date:			ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	14787
Silver Oak Villas LLP	DC Date.	08-05-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	76967
	PO Date.	06-05-2021
	Req ID	65939
	Req Date	06-05-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	183591

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		2
2			
3			
4			
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29			
30			

INWARD
Inward No 1176 Dt 8/5/21
MRN No: 91882 8/5/21
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

71612
145
2

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17278
Silver Oak Villas LLP	Invoice Date.	08-05-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	76967
	PO Date.	06-05-2021
	Req ID	65939
GSTIN : 36ADBFS3288A2Z7	Req Date	06-05-2021
	Loc Req No	183591

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
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9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 1176 8/5/21
MRN No:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	1,500.00		180.00
	90.00	90.00	Total Invoice Amount	1,680.00		

Rupees : One Thousand Six Hundred Eighty Only.

for Summit Sales LLP

Authorised signatory

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