

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Gvrc	Date:	08.05.2021
Site:	Innopolis	Prepared by:	Soundarya
Report From / To	03.05.2021 to 08.05.2021	Approved by:	Vijay Raj
Report Date	08.05.2021		

List of requisitions numbers missing in the report*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	S.no	Item Description	Reason for not preparing PO/WO#
163444	17.04.2021	1	Sanitizer	PO to be issue
163459	26.04.2021	1	Clam shell cards	Pending with purchase team
163463	27.04.2021	1	2' Tube lights	Pending with purchase team
163464	27.04.2021	1	Safty shoes	Pending with purchase team
163466	28.04.2021	1,2,8	Steel 8,10 mm	Pending with purchase team
163467	29.04.2021	1	Foot valve	Pending with purchase team
163473	04.05.2021	1	1.75 hp cutter pump	Pending with purchase team
163469	29.04.2021	1	4" membranes	Pending with purchase teamccp

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req 24-hour interval	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
163357	10.02.2021	1	Automatic passenger lift	This week end will delivery
163405	16.03.2021	1-3	Projects folder A1&A2	200 Nos pending
163418	24.03.2021	1	Curb stone	500 Nos pending
163434	02.04.2021	1	Mask	Dealy by purchase assistant
163441	17.04.2021	1	2.5 sq mm all service wire	PO no :76464
163442	17.04.2021	1,2	Spray paints	Ready with supplie
163447	21.04.2021	3,4,7	Electrical material	Partly received
163449	21.04.2021	1	MS light stand	transit
163455	24.04.2021	1 to 10	CPVC material	Partly received
163457	24.04.2021	1 to 3	Orange jackets	Monday will be received
163460	27.04.2021	1	Camera	Online purchase
163461	27.04.2021	1 to 3	Key chain rings	Monday will be received
163469				

No. of gate passes issued this week:

Nil

From No.

Nil

To No.

Nil

Delivery van site visit on:

1st to 5th may

Inward report (MRN/other) & stock report emailed in pdf format to purchase?

Yes / No

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	980	4645	4645
2.	10mm	.617	7.404	288	2130	2130
3.	12mm	.89	10.68	1194	12655	6498
4.	16mm	1.58	18.96	1041	19430	18314
5.	20mm	2.47	29.64	446	13135	17420
6.	25mm	3.86	46.32	394	18105	14359
7.	32mm	6.32	75.84	32	2340	10617
8.	Binding wire				84	575
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	450	PPC/PSC last weeks stock 1020

