

PURCHASE DIVISION
Advice for approval for credit to supplier

30/4
(e)

Date:		10/5/21		Prepared by:		HEMENDRA	
PO/WO no.		76677		PO / WO Date:		24/4/21	
Supplier Name		Sadhyananda Sharma		PO/WO amount		5837/-	
Firm/Company		SSLLP		Project		SSLLP	
SI. No.		Bill No.		Bill Date		Bill amount	
1		115		28/4/21		5837/-	
2							
3							
4							
Amount A - Bills total (Excluding Transport & Hamali Charges):							
SI. No.		DC. No.		DC. Date		MRN No.	
1		115		28/4/21		91943	
2							
3							
Amount B - Other Credits : Transportation charges							
						☐ Yes ☐ No	
Amount C - Other Debits :							
						☐ Yes ☐ No	
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:							
						5837/-	
Amount F - Difference (A - E): GST-18%							
						5837/-	
Quantity received as per PO / WO							
☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)							
Is difference between PO / Bill acceptable?							
☒ Yes ☐ No (explained below)							
Excess / short material received							
☒ Approved - within acceptable limits ☐ No (explained below)							
Close PO / WO							
☒ Yes ☐ No - wait for balance material ☐ No (explained below)							
Advance paid / PDC given (deduct when paying)							
☐ Yes - Rs. /- ☐ No							
Payment - due date							
Remarks:							
Luv Rade 15/5/21							
Approved by		Purchase Officer		Purchase Manager		Procurement Manager	
Sign:		[Signature]		[Signature]		[Signature]	
Date		10/5/21		17 MAY 2021			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-, 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 ☎ : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- ☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 115/19 - 20

Invoice Date : 28/04/2019

State : Telangana

State Code36

Transportation Mode:

Vehicle Number:

P.O. Number : 76699-168617

LR No:

No. of Cases:

Place of Supply:

DETAILS OF CONSIGNEE:**BILLED TO****DETAILS OF RECEIVER:****SHIPPED TO**

NAME:

Address:

GSTIN:

State:

State Code: 36

NAME:

Address:

GSTIN:

State:

State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	35X8 Wooden Screw ✓	30	put	44		18%	1320.20
2	7318	30X8 Wooden Screw ✓	30	put	38.50		18%	1155.20
3	7318	35X8 10 Screw ✓	20	put	125		18%	2500.20
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

INWARD

Inward No: 16343 8/5/21

MRN No: 91943 10/5/21

Received By: Sy

SUMMIT SALES LLP

Certified by:

Stores Manager

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any
						Total Amount before Tax 4975.20
						Add. CGST 9% 448.20
						Add. SGST 9% 448.20
						Add. IGST
						GRAND TOTAL 5871.20

Amount in words:

Five thousand Eight hundred forty one and 20 paise only

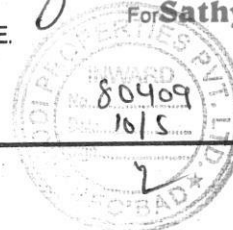
We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

For Sathyavarapu Hardwares

Receiver's Signature with Stamp

Authorised Signatory



Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	20.04.2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	04:00
Supplier		Req. No.	168617
Material required before date:		ID No.	65633

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Screws					
2	Wood Screws 76699	35x8	20	pkts		
3	Wood Screws	30x8	30	pkts		
4	Aldrop 76698	35x8	30	pkts		
5	Fisher	8"	24	nos		
6	Fisher 76697	5mm	50	pkts		
7		6mm	50	nos		
8						
9						
10						
11						

Remarks: For Stock Maintenance Purpose

Prepared By	BHAVANI
Sign. & Date	20.4.2021

Sign. & Date

APPROVED BY
17 APR 2021
SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order



16.04.21 1:14:53

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ
65910337.

9885316000.

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Doc No	76699	168617
Doc Date	24-04-2021	
Quote No	Nil	
Quote Date	24-04-2021	
SupplyType	Supply	

Item Name		Qty	Rate	Dis%	GST	Amount
1	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	30.00	44.00	0.00	18.00	1,557.60
2	2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	30.00	38.50	0.00	18.00	1,362.90
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts 35 x 8	20.00	125.00	0.00	18.00	2,950.00
Total Order Value . . .						5,870.50

Rupees : Five Thousand Eight Hundred Seventy and Paise Fifty Only.

Terms and Conditions :-

Rupees : Five Thousand Eight Hundred Seventy and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax

Tax Inclusive of all taxes

Delivery Date **Next Day.**

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation ☐ Transport cost shall be borne by us.

Warranty ☐

Warranty Nil

Advance Paid Nil

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock use purpose.
Completion Date	
Measurment	
Security	

Completion Date Nil

Measurment	Nil
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Security	Nil
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Remarks

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Name: 26/04/2021

Name : _____

Date : __/__/__