

PURCHASE DIVISION
Advice for approval for credit to supplier

17/5

Date: 14/5/21		Prepared by: HEMENDRA	
PO/WO no. 77075		PO / WO Date. 11/5/21	
Supplier Name Santosh Tanpaulin		PO/WO amount 10,705/-	
Firm/Company SSCP		Project SSCP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	011	11/5/21	10,705/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,705/-
Sl. No.	DC No.	DC. Date	MRN No.
1.	011	11/5/21	91999
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			10,705/-
Amount E – PO / WO value:			10,705/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date			
Remarks: Incomplete			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	19/5		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&4IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No: **011**

Invoice Date: 11/05/2021

P.O.No.77075/168665

P.O.Date: 10.05.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN BLUE SHEET 18 X 12 ft10nos ✓	3926	2160 sft	@ 1.40	3,024
2	HDPE TARPAULIN BLUE SHEET 18 X 24 - 10 NOS ✓	3926	4320 SFT	@ 1.40	6,048

Rupees in word Ten thousand seven hundred and four rupees nintysix paise



Total ::	9,072.00
CGST @ 9% ::	816.48
SGST @ 9% ::	816.48
IGST 18% ::	
Total GST ::	-
Grand Total ::	10,704.96

Receiver Signature & Seal

For SANTHOSH TARPAULIN

For Santhosh Tarpaulin

Proprietor

INWARD

Inward No: 16358
MRN No: 91999
Received By:
Date: 11/5/21
13/5/21
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SUMMIT SALES LLP

Certified by:

[Signature]

Stores Manager

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
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GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To SUMMIT SALES LLP

5-4-187/3&4Ind floor MG ROAD

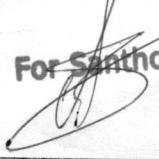
SECUNDERABAD 500003

GSTIN No. 36ACQFS2044C1Z7Invoice No: **011**

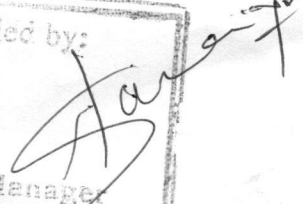
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Rupees in word Ten thousand seven hundred and four rupees nintysix paise 				Total ::	9,072.00
				CGST @ 9% ::	816.48
				SGST @ 9% ::	816.48
				IGST 18% ::	
				Total GST ::	-
				Grand Total ::	10,704.96
Receiver Signature & Seal				For SANTHOSH TARPAULIN  For Santhosh Tarpaulin Proprietor	

INWARD	
Inward No: 16358	On: 11/5/21
MRN No: 91999	On: 13/5/21
Received By:	Sign: 
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

Page(s): 1 Of 1

10-05-2021 2:37:24 PM



77075

06.05.21 4.35.38

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	77075	168665
Doc Date	10-05-2021	
Quote No	Nil	
Quote Date	10-05-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft 10 nos	2,160.00	1.40	0.00	18.00	3,568.32
2 6011 - Miscellaneous - Blue Sheet - 24 Ft x 18 Ft - sft 10 nos	4,320.00	1.40	0.00	18.00	7,136.64
Total Order Value . . .					10,704.96

Rupees : Ten Thousand Seven Hundred Four and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : 11/05/2021

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : 11/05/2021

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Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		06.05.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		04:00	
Supplier				Req. No.		168665	
Material required before date:					ID No.		66030
No	Description	Size	Quantity	Units	Inward No	Date	
1	Blue Sheets	24x18	10	sft			
2	Plastic Blue Sheet	12x18	10	sft			
Remarks: For Stock Maintenance Purpose							
Prepared By		BHAVANI					
Sign. & Date		06.05.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

