D 1215

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/5/21	Prepared by:	HEMENDRA
PO/WO no.	76809	PO / WO Date.	29/4/21
Supplier Name	Sai Laxmi Ganesh steel & H'ware	PO/WO amount	18,408/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	039	3/5/21	18,408/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,408/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	039	3/5/21	91941	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,408/-
Amount E – PO / WO value:	18,408/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ~~☐ No~~
Payment – due date	
Remarks: Labour for 20/-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date		19/5					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com Po No 76809

M/s. Summit Sales LLP
M.G. Road
Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 039
Date : 03/05/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Welding Rods (60 Pak)	5 Box	3,120=00	15,600=	00
			Total	15,600=	00
			SGST @ 9 %	1,404=	00
			CGST @ 9 %	1,404=	00
			IGST @ 18 %		
			Roundup		
			Grand Total	18,408=	00

Inward 10496 16/5/21
MRN 91941 10/5/21
Received By
SUMMIT SALES LLP

INWARD
Inward No: 16355 Dt: 11/5/21
MRN No:
Received By:
SUMMIT SALES LLP

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

INWARD No. 8043 Date 10/5 SEC'BAD PVT. LTD.

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

76809
O 06.05.21 4:35:36

Purchase Order

 29-04-2021 15:25:17

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad **GSTIN** 36ARPPK9655D2ZA 9246205245/9542575725	**Doc No**	76809	168642
	Doc Date	29-04-2021	
	Quote No	Nil	
	Quote Date	29-04-2021	
	SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9574 - Tools - Welding Rod - NA - nos *12 pcs*	5.00	3,120.00	0.00	18.00	18,408.00
					Total Order Value . . .	**18,408.00**

Rupees : Eighteen Thousand Four Hundred Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. Welding rod - Mangalam brand.
Payment Terms	100% as advance at the time of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 18,408/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MS Fabrication work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 29/04/2021

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		28.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00	
Supplier				Req. No.		168642	
Material required before date:				ID No.		65758	
No	Description	Size		Quantity	Units	Inward No	Date
1	Welding Rods(Mangalam Brand)	12 packets		5	Boxes		
	~~576809~~				29 APR 2021		
Remarks: Above Order For MS Grillls & Railling Fabricate Purpose							
Prepared By		BHAVANI					
Sign.& Date		28.04.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.