12/5

PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 13/5/21 | Prepared by: | HEMENDRA |
| PO/WO no. | 76980 | PO / WO Date. | 7/5/21 |
| Supplier Name | Anishka Associates | PO/WO amount | 21,653/- |
| Firm/Company | SSLCP | Project | SLCP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 038 | 11/5/21 | 22,361/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 22,361/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 018 | 11/5/21 | 91965 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | | |
|---|---|---|
| Amount B –Other Credits : Transportation charges | +GST | 708/- |
| Amount C –Other Debits : | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | 22,361/- |
| Amount E – PO / WO value: | | 21,653/- |
| Amount F – Difference (A – E): GST-18% | | 708/- |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ Yes ☐ No (explained below) |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☐ No |
| Payment – due date | |
| Remarks: Incentive Rs 20/- | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | | | | | |
| Date | | 13/5 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# DELIVERY CHALLAN

# ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

No. 018

Date : 11/05/2021

To M/s Summit Sales llp

Pono: 76980 & dt: 07/05/2021

| S.No. | DESCRIPTION | Packing | Quantity |
|---|---|---|---|
| 1) | Roff S.T.A | 20kg | 20 nos |
| 2) | RBR Bonding Agent | 3ltr | 06 nos ✓ |
| | INWARD<br>Inward No: 16356 Dt: 11/5/21<br>MRN No: 91965 Dt: 11/5/21<br>Received By: Sign: Sd/-<br>SUMMIT SALES LLP | | |
| | GSTIN : 36ABTPV3594Q1Z8 | | 26 nos |

For ANISHA ASSOCIATES

Customer Signature

P. Sadashive

## TAX INVOICE

# ANISHA ASSOCIATES

Pidilite
Building Bonds


AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com


**GSTIN : 36ABTPV3594Q1Z8**

Buyer/
To M/s Summit Sales LLP
M.G Road, Secunderabad
GSTNO: 36 ACOFS
2044 C1Z7

No. 038 Date : 11/05/2021
Your order No. 76980 Date 07/05/2021
Our D.C. No. 018 Date : 11/05/2021
Documents Sent through

| S.No. | DESCRIPTION | Packing | Qty. | Unit Price | AMOUNT Rs. | Ps. |
|---|---|---|---|---|---|---|
| 1) | Roff S.T.A | 20Kg | 20 | 670.00 | 13400 | 00 |
| 2) | RBR Bonding Agent | 3 Ltr | 06 | 825.00 | 4950 | 00 |
| | Transportation charges | | | | 600 | 00 |
| | | | Total Taxable | | 18,950 | 00 |
| | | | CGST @ 9% | | 1705 | 50 |
| | | | SGTS @ 9% | | 1705 | 50 |
| | | | IGST @ | | | |
| | | | TOTAL | | 22,361 | 00 |

INWARD
Inward No: 16356 Dt: 11/5/21
MRN No: 91965 Dt: 11/5/21
Received By: Sign:
SUMMIT SALES LLP

INWARD No. 80443 Date 11/5

Rupees Twenty Two Thousand Three Hundred and sixty one Rupees only

*Goods once sold will not be taken back or exchanged*
*Subject to Hyderabad Jurisdiction.*

P. Sadashiva
**For Anisha Associates**

# Purchase Order

 08-05-2021 2:55:58 PM

76980
06.05.21 4:35.37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Anisha Associates | **Doc No** | 76980 | 168661 |
| No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad. | **Doc Date** | 07-05-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ABTPV3594Q1Z8 NA | **Quote Date** | 07-05-2021 | |
| 66209804 9246589804 | **SupplyType** | Supply | |

**Kind Attn : Mr. Kishan Raj**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs | 20.00 | 670.00 | 0.00 | 18.00 | 15,812.00 |
| 2 | 3128 - Chemicals - RBR bonding agent - NA - ltrs<br>*W01 3ltrs* | 6.00 | 825.00 | 0.00 | 18.00 | 5,841.00 |
| | | | | | **Total Order Value . . .** | **21,653.00** |

Rupees : Twenty One Thousand Six Hundred Fifty Three Only.

Terms and Conditions :-

**Specification /** As per details given in the quotation.

**Payment Terms** On complete delivery of all maerials only.

**Tax** Inclusive of all GST taxes

**Delivery Date** Next Day.

**Delivery Location** Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

**Penality For Delay** Nil

**Transportation** Extra.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks** Nil

For *Summit Sales LLP*
Authorised Signatory
11/05/2021
Name : ____________

Accepted the above Terms And Conditions
For *Anisha Associates*

Name : ____________ Date : __/__/____

Requisition Form

| | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | SUMMIT SALES LLP | | Date: | | 04.05.2021 | |
| Site & Phase : | SUMMIT HOUSING LLP | | Time: | | 12:00 | |
| Supplier | | | Req. No. | | 168661 | |
| Material required before date: | | | ID No. | | 65933 | |
| No | Description | Size | Quantity | Units | Inward No | Date |
| 1 | MS Nails 76979 | 2 1/2 | 50 | kgs | | |
| 2 | PVC gampa | | 60 | nos | | |
| 3 | Tile Adhesive(roff Brand) 76980 | 20kgs | 20 | nos | | |
| 4 | RBR Bonding Agent | 3ltrs | 6 | nos | | |
| Remarks:For Stock Maintenance Purpose | | | | | | |
| Prepared By | BHAVANI | | | | | |
| Sign.& Date | 04.05.2021 | | Sign. & Date | | | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 MAY 2021
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
05 MAY 2021
SOHAM MODI
MANAGING DIRECTOR