

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/5/21		Prepared by: HEMENDRA	
PO/WO no. 76634		PO / WO Date. 23/4/21	
Supplier Name Maha Lakshmi Trade		PO/WO amount 72,405/-	
Firm/Company S.S.L.P.		Project SHILLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	568	11/5/21	72,405/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			72,405/-
Sl. No.	DC No	DC. Date	MRN No.
1.	568	11/5/21	9197
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			72,405/-
Amount E – PO / WO value:			72,405/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date			
Remarks: Incomplete R2d			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	18/5		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(DUPLICATE FOR TRANSPORTER)

MAHA LAKSHMI TRADERS

Beside Indian Overseas Bank, Main Road,
Alwal, Secunderabad - 500010
Ph - 9866920214 , 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name : Telangana, Code : 36
E-Mail : mahalakshmitradersalwal@gmail.com
Consignee (Ship to)

Summit Sales Llp

Summit Housing LLP, Cherlapally, Behind Kingston,
PG College, Hyderabad, Ph-9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)

Summit Sales Llp

5-4-187/3&4, 11nd Floor, Mg Road, Secunderabad, -500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No. 568	e-Way Bill No. 161333426142	Dated 11-May-21
Delivery Note	Mode/Terms of Payment	
Reference No. & Date.	Other References	
Buyer's Order No. 76634	Dated 23-Apr-21	
Dispatch Doc No.	Delivery Note Date	
Dispatched through	Destination	
Vessel/Flight No.	Place of receipt by shipper:	
City/Port of Loading	City/Port of Discharge	
Terms of Delivery		

SI No.	Description of Goods	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Disc. %	Amount
1	Geberit Alpha Naked Tank	39229000	18 %	109.010.00.1	20 nos	5,900.00	nos	48 %	61,360.00
	CGST								5,522.40
	SGST								5,522.40
	Round Off (+/-)								0.20
Total									20 nos ₹ 72,405.00

Amount Chargeable (in words)

Indian Rupees Seventy Two Thousand Four Hundred Five Only

HSN/SAC	Taxable Value	Rate	Central Tax Amount	Rate	State Tax Amount	Total Tax Amount
39229000	61,360.00	9%	5,522.40	9%	5,522.40	11,044.80
Total	61,360.00		5,522.40		5,522.40	11,044.80

Tax Amount (in words) : **Indian Rupees Eleven Thousand Forty Four and Eighty paise Only**Company's PAN : **AHEPK7054M**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

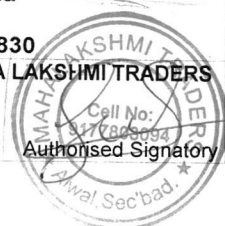
Company's Bank Details

Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code : **Alwal & UBIN0910830**

for **MAHA LAKSHMI TRADERS**

Authorized Signatory

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

23-04-2021 2:49:54 PM

Or



76634

16.04.21 1:14:52

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders 12/142, Beside India Overseas Bank, Main Road, Alwal GSTIN 36ACQFS2044C1Z7 9866920214	Doc No	76634	168615
	Doc Date	23-04-2021	
	Quote No	Nil	
	Quote Date	23-04-2021	
	SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7300 - Plumbing - sanitary - Flush tank concealed - NA - nos	20.00	5,900.00	48.00	18.00	72,404.80
Total Order Value . . .					72,404.80
Rupees : Seventy Two Thousand Four Hundred Four and Paise Eighty Only.					

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Included by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintenance purpose
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Maha Lakshmi Traders**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		20.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		04:00	
Supplier				Req. No.		168615	
Material required before date:				ID No.		65621	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Concealed Flush Tank		20	nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
Remarks: For Stock Maintenance Purpose							
Prepared By		BHAVANI					
Sign. & Date		20.4.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

