PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 12-05-21 | Prepared by: | BHAVANI |
| PO/WO no. | 76871 | PO / WO Date. | 03-05-21 |
| Supplier Name | SSLLP | PO/WO amount | 4,938 |
| Firm/Company | Nilgiri Estates | Project | NE |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 17205 | 04-05-21 | 4,938 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 4,938 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 14737 | 04-05-21 | 91818 | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits :_Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 4,938 |
| Amount E – PO / WO value: | 4,938 |
| Amount F – Difference (A – E): GST-18% | – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below~~) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☑ No |
| Payment – due date | 17-05-21 |
| Remarks: Incentive RS- 20/- | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Bhavani | | | | | | |
| Date | 12/5/21 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Nilgiri Estates | Invoice No. | 17205 |
| Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad | Invoice Date. | 04-05-2021 |
| | PO No. | 76871 |
| | PO Date. | 03-05-2021 |
| | Req ID | 65839 |
| | Req Date | 03-05-2021 |
| GSTIN : 36AAHFN0766F1ZA | Loc Req No | 175272 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 8536 | 60 | 37.00 | 2,220.00 | 18 | 399.60 |
| 2 | 4791 - Electrical - other - Modular socket - 6 A - nos | 8536 | 20 | 72.00 | 1,440.00 | 18 | 259.20 |
| 3 | 4628 - Electrical - other - Modular Plate - 2 way - nos | 8536 | 15 | 35.00 | 525.00 | 18 | 94.50 |
| 4 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 4,185.00 | | 753.30 |
|---|---|---|---|---|---|---|
| | 376.65 | 376.65 | Total Invoice Amount | 4,938.30 | | |

Rupees : Four Thousand Nine Hundred Thirty Eight and Paise Thirty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

80191
4/5
2

# Purchase Order

Page(s) 1 Of 1 04-05-2021 10:53:39 AM

76871
06.05.21 4:35:37

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 76871 | 175272 |
| | **Doc Date** | 03-05-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 03-05-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 60.00 | 37.00 | 0.00 | 18.00 | 2,619.60 |
| 2 | 4791 - Electrical - other - Modular socket - 6 A - nos | 20.00 | 72.00 | 0.00 | 18.00 | 1,699.20 |
| 3 | 4628 - Electrical - other - Modular Plate - 2 way - nos | 15.00 | 35.00 | 0.00 | 18.00 | 619.50 |
| | | | | | **Total Order Value . . .** | **4,938.30** |

Rupees : Four Thousand Nine Hundred Thirty Eight and Paise Thirty Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of "Gloster"brand, FRLSH grade. |
| **Payment Terms** | Within 30 days of delivery. |
| **Tax** | GST included in above price. |
| **Delivery Date** | Within 3 days |
| **Delivery Location** | Nilgiri Estate<br>Sy.No.143/133/134/135/136, Rampally Village.<br>Phone. 9030931172 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nl |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for V.no.164 purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For ***Nilgiri Estates***

Authorised Signatory

Name : ________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________

Date : __/__/____

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | NILGIRI ESTATES | Date: | 30-04-2021 |
| Site & Phase : | NILGIRI ESTATE | Time: | 14:14 |
| Supplier | | Req. No. | 175272 |
| Material required before date: | | ID No. | 65839 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | 6A Sackets | STD | 02 | Boxes | 10 | |
| 2 | 6A Switches | STD | 4 | Boxes | 20 | |
| 3 | 2 Model plates | STD | 5 | Boxes | -15 | |
| 4 | 76871 | | | | | |
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Remarks: -For Villa no.164, (position not given but switches are damaged.)

| | | | |
|---|---|---|---|
| Prepared By | Akheel | Approved by | |
| Sign.& Date | 30-04-2021 | Sign. & Date | |

APPROVED
03 MAY 2021
R. PRABHAKAR
Sr. MANAGER PURCHASE

Certified by:
Project Manager
Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns.

| | | | |
|---|---|---|---|
| Company Name: | | Date: | |
| Site & Phase : | | Time: | |
| Supplier | | Req. No. | |
| Material required before date: | Urgent | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
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| 4 | | | | | | |

Remarks:

| | | | |
|---|---|---|---|
| Prepared By | | Approved by | |
| Sign.& Date | | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 14737 |
|---|---|---|
| Nilgiri Estates | DC Date. | 04-05-2021 |
| Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad | PO No. | 76871 |
| | PO Date. | 03-05-2021 |
| | Req ID | 65839 |
| | Req Date | 03-05-2021 |
| GSTIN : 36AAHFN0766F1ZA | Loc Req No | 175272 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 8536 | 60 |
| 2 | 4791 - Electrical - other - Modular socket - 6 A - nos | 8536 | 20 |
| 3 | 4628 - Electrical - other - Modular Plate - 2 way - nos | 8536 | 15 |
| 4 | | | |
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INWARD
Inward No: 22596 Dt: 4/5/21
MRN No: 91818 Dt: 6/5/21
Received By: Ashish Sign
Nilgiri Estates

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES ... LTD. SEC'BAD
No. 71542
Date 6/5
Sign

TAX INVOICE

TRANSFER COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 17205 |
|---|---|---|
| Nilgiri Estates | Invoice Date. | 04-05-2021 |
| Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad | PO No. | 76871 |
| | PO Date. | 03-05-2021 |
| | Req ID | 65839 |
| | Req Date | 03-05-2021 |
| GSTIN : 36AAHFN0766F1ZA | Loc Req No | 175272 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4793 - Electrical - other - Modular Switch - 6 A - nos | 8536 | 60 | 37.00 | 2,220.00 | 18 | 399.60 |
| 2 | 4791 - Electrical - other - Modular socket - 6 A - nos | 8536 | 20 | 72.00 | 1,440.00 | 18 | 259.20 |
| 3 | 4628 - Electrical - other - Modular Plate - 2 way - nos | 8536 | 15 | 35.00 | 525.00 | 18 | 94.50 |
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INWARD
Inward No: 22556 Dt: 4/5/21
GRN No: 91818 Dt: 6/5/21
Received By: Ashish Sign:
Nilgiri Estates

| IGST | CGST | SGST | Total Taxable Amount | 4,185.00 | | 753.30 |
|---|---|---|---|---|---|---|
| | 376.65 | 376.65 | Total Invoice Amount | | 4,938.30 | |

Rupees : Four Thousand Nine Hundred Thirty Eight and Paise Thirty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction