PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/5/21	Prepared by:	Prabhakar
PO/WO no.	76847	PO / WO Date.	30/4/21
Supplier Name	Sri Sai Rohit Marketing & Co	PO/WO amount	6796-00
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	020	13/5/21	6796-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6796-00

Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN
1.			91738	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6796-00
Amount E – PO / WO value:	6796-00
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ✓ □ No
Payment – due date	17/5/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		14/5/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: 020

INVOICE DATE: 3-5-2021

TRANSPORTATION NAME: Shekhar

VEHICLE NO: TS 10 UA 3122 L/R.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/s Modi Properities Pvt Ltd
5-4-187/3 & 4 II nd Floor MG Road
Sec-Bad

STATE CODE GSTIN NO: 36AABCM4761B1ZH

DETAILS OF CONSIGNEE (SHIPPED TO)

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
	4412	12mm	Plywood 8x4	6 sht	960/-		5760	00
					TOTAL BEFORE TAX		5760	00
					ADD:CGST	9%	518	40
					ADD:SGST	9%	518	40
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		6796	80

M. Sheker

INWARD
Inward No 16321 Dt: 3/5/21
MRN No: 9188 Dt:
Received By: Sign: Nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 803/11
Date 9/5
Sign

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words....................

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature..............

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

Purchase Order

 30-Apr-21 5:08:28 PM C 76847

06.05.21 4:35:36

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	76847	177622
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	30-04-2021	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	30-04-2021	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2226 - Carpentry - wood - Plywood - 12mm - sft *8'x4'- 6 nos*	192.00	30.00	0.00	18.00	6,796.80
			Total Order Value . . .			**6,796.80**

Rupees : Six Thousand Seven Hundred Ninty Six and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Hardwood plywood.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for C block slab 12 use, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	29.04.2021
Site & Phase :	May Flower Platinum	Time:	11:50
Supplier		Req.No.	177622
Material required before date:	03.05.2021	ID No.	65806

No	Description	Size	Quantity	Units	Inward No	Date
1	Commercial Plywood-12mm	8'0"x4'0"	06	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

76847

Remarks: Towards C-Block Slab-12 works using Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	29.04.2021	Sign. & Date	

APPROVED
30 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.