

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/5/21		Prepared by: Babhakar	
PO/WO no. 76717		PO / WO Date. 26/4/21	
Supplier Name Laxmi Lal		PO/WO amount 4602-00	
Firm/Company MPL		Project MPL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	17296	8/5/21	4602-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4602-00
Sl. No.	DC.No	DC. Date	MRN No.
1.	14804	8/5/21	91895
2.			
3.			
Amount B –Other Credits :_Transportation charges/Charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4602-00
Amount E – PO / WO value:			4602-00
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		17/5/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	16/5/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-05-2021

Customer Details				Invoice No.		17296	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		08-05-2021	
				PO No.		76717	
				PO Date.		26-04-2021	
				Req ID		65664	
				Req Date		26-04-2021	
				Loc Req No		177602	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6094 - Miscellaneous - Spacers - Other - nos		3000	1.30	3,900.00	18	702.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		3,900.00	702.00
		351.00	351.00	Total Invoice Amount		4,602.00	

Rupees : Four Thousand Six Hundred Two Only.

for Summit Sales LLP.

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



Page(s) 1 Of 1

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	Doc No	76717	177602
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	26-04-2021	
GSTIN 36ACQFS2044C1Z7	Quote No	Nil	
040-66335551	Quote Date	26-04-2021	
9618244433	SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6094 - Miscellaneous - Spacers - Other - nos	3,000.00	1.30	0.00	18.00	4,602.00
Total Order Value . . .					4,602.00
Rupees : Four Thousand Six Hundred Two Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : __/__/__

Requisition Form

1196

Company Name:		Modi Properties Pvt Ltd		Date:		24.04.2021	
Site & Phase :		May Flower Platinum		Time:		14:44	
Supplier				Req.No.		177602	
Material required before date:			28.04.2021		ID No.		65664
No	Description	Size	Quantity	Units	Inward No	Date	
1	Spacers	Std	3000	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: for site use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign. & Date		24.04.2021		Sign. & Date			

Note:

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-05-2021

Customer Details		DC No.	14804
Modi Properties Private Limited.,		DC Date.	08-05-2021
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	76717
		PO Date.	26-04-2021
		Req ID	65664
GSTIN : 36AABCM4761E1ZM		Req Date	26-04-2021
		Loc Req No	177602
	Description of Goods	HSN/SAC	Qty
1	6094 - Miscellaneous - Spacers - Other - nos		3000
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 16353	Dt: 8/5/21
MKN No: 91895	Dt:
Received By:	Sign: <i>[Signature]</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-05-2021

Customer Details				Invoice No.	17296		
Modi Properties Private Limited,, Sy No. 82/1, Mallapur, Nacharam, Hyderabad				Invoice Date.	08-05-2021		
				PO No.	76717		
				PO Date.	26-04-2021		
				Req ID	65664		
				Req Date	26-04-2021		
GSTIN : 36AABCM4761E1ZM				Loc Req No	177602		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6094 - Miscellaneous - Spacers - Other - nos		3000	1.30	3,900.00	18	702.00
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6							
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15							
IGST		CGST	SGST	Total Taxable Amount		3,900.00	702.00
		351.00	351.00	Total Invoice Amount		4,602.00	
Rupees : Four Thousand Six Hundred Two Only.							

Rupees : Four Thousand Six Hundred Two Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No. 16353	Dt: 8/5/21
MRN No. 91895	Dt:
Received By:	Sign: <i>Wizam</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory