

VOC_Report on customer complaints dt 27-05-2021 Ver 5

Circular no. 138. Project manager shall be required to send a report on customer complaints by the end of each month for the complaints received in the prior months, that are still not closed (i.e., ATR not sent & QC check not done).

Last of customer complaints	02
Name of the project	VOC
Signature of the project manager	A Suresh
Date	27-05-2021

Sl No	Complaint ID	Unit no	Complaint date	Brief description of complaint	Explanation for pending works	Timeline for completing the works
1	13356	B 190	17-04-2021	Bathroom plumbing points are leaked, water getting stagnated at terrace	Customer entire family got Covid+ve after 15 days we will complete the work	11-06-2021
2	13376	D 281	26-04-2021	Water seepage in walls & water leakage and flowing in kids bed room	This villa belongs to SVRC constructions, we will informed SVRC Constructions.	05-06-2021

(Signature)

APPROVED BY
28 MAY 2021
A. SURESH
PROJECT MANAGER