Prepared by:	Bhavani					
	22.04.2021					
	MCMET					
					If material is not	
Requisition	Requisition			Material	delivered - is	
No	Date	Material Descscription	Purchase Manager - Remarks	delivered?	delay justified?	
	List of requisitions where PO/WO not prepard 3 working days after requisition					
Nil	Nil	Nil	Nil			
	List of requisitions where PO/WO is prepard and items have not been deliverd at site beyond the lead time					
2 714	2711	NVI.	271			
Nil	Nil	Nil	Nil			