PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/5/21	Prepared by:	HEMENDRA
PO/WO no.	77158	PO / WO Date.	15/5/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	2,93,923/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	23	17/5/21	1,17,075/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,17,075/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	23	17/5/21	92061	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	+ GST	1770/-
Amount C –Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		1,17,075/-
Amount E – PO / WO value:		2,93,923/-
Amount F – Difference (A – E): GST-18%		1,76,848/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. ____/- ☐ No 1,46,900/-
Payment – due date	

Remarks: Incentive Ready

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SBE	SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. 23	Dated 17-05-2021
		PO / DOC No. 77158	D.C. No.
		Vehicle No. TS12UC-8002	Destination

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8301	SS Cylindrical lock		24X5	120	510.15	61218.00
2	4418	Masonite 2 pnl door	32mm	80X38	10	2534.00	25340.00
3	8301	SS Mortise lock HL 170 ASS			5	2231.55	11157.75
						Cartage	1500.00
					135		99215.75

INWARD
Inward No: 5373 Dt: 17 5 21
MRN No: 92061 Dt: 17/5/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

re Tax : Rs 99215.75 Tax Rs.: 17858.84 Post Tax Rs.: 117074.59 R/o Rs.: 0.41 **Final Rs.: 117075.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8301	99215.75	9%	8929.4175	9%	8929.4175			17858.84
Total	**99215.75**	**0.09**	**8929.4175**	**0.09**	**8929.4175**			**17858.84**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 80629
Date 29/5
Sign.

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

15-May-21 11:35:26 AM

77158
06.05.21 4:35:38

Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 **GSTIN** 36AEIPJ0494H1ZF 9030605690	**Doc No**	77158	168676
	Doc Date	15-05-2021	
	Quote No	Nil	
	Quote Date	15-05-2021	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,168.44	0.00	18.00	25,587.59
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	10.00	1,734.00	0.00	18.00	20,461.20
3	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,777.00	0.00	18.00	20,968.60
4	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	10.00	2,534.00	0.00	18.00	29,901.20
5	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	3,915.00	43.00	18.00	52,664.58
6	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	120.00	895.00	43.00	18.00	72,237.24
7	2285 - Carpentry - hardware - SS Hinges - Others - nos	320.00	335.00	43.00	18.00	72,102.72
					Total Order Value . . .	**293,923.13**

Rupees : Two Lakh(s) Ninty Three Thousand Nine Hundred Twenty Three and Paise Thirteen Only.

Terms and Conditions :-

Specification / Brand	2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand, with 43% discount
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors, two years on cylendrical locks, 5 years on mortise locks
Advance Paid	Rs. 1,46,900-00, by cheque.........,
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock replanish,purpose
Completion Date	NIL
Measurment	Nil
Security	Nil

tot Amt - 2,93,923/-
Bill 23 - 17/5 - 1,77,073/-
(-) TPTion 1,770/-
1,75,078/-

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name :

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP		
Site & Phase :	SUMMIT HOUSING LLP	Date:	11.05.2021
Supplier		Time:	12:00
Material required before date:		Req. No.	168676
		ID No.	66112

No	Description	Size	Quantity	Units	Inward No	Date
1	Panel Doors	32"x82"	10	nos		
2	Pnael Doors	26"x80"	10	nos		
3	Panel Doors	26"x82"	10	nos		
4	Panel Doors	38"x80"	10	nos		
5	Mortise Lock		20	nos		
6	Cylindrical Lock		120	nos		
7	S.S.Hinges		320	nos		
Remarks:For Stock maintenance purpose						

7158

Prepared By	BHAVANI		
Sign.& Date	11.05.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 MAY 2021
SOHAM MODI
MANAGING DIRECTOR