

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/5/21		Prepared by: HEMENDRA	
PO/WO No. 76855		PO / WO Date. 30/4/21	
Supplier Name Sri Balaji Enterprises		PO/WO amount 1,24,127 1/2	
Firm/Company S.S.L.P.		Project SHILLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	26	25/5/21	74,373 1/2
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 74,373 1/2			
Sl. No.	DC No	DC. Date	MRN No.
1.	26	25/5/21	92278
2.			
3.			
			DC matches MRN ☒ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges + GST 1180/-			
Amount C - Other Debits : 74,373 1/2			
Amount D (D=A+B-C) - Amount to be credited to the supplier: 1,24,127 1/2			
Amount E - PO / WO value: 69,754 1/2			
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO		☐ Yes ☒ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes - Rs. 62,000/- ☐ No	
Payment - due date			
Remarks: Late bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

26

Dated

25-05-2021

PO / DOC No.

76855

D.C. No.

Vehicle No.

TS12UC-8002

Destination

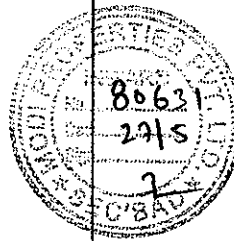
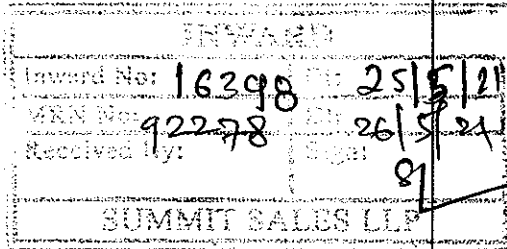
Billing Address :

Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2pnl door ✓		82x32 ✓	10 ✓	2187.00	21870.00
2	8301	SS.Cylindre cal lock ✓		24X1	24 ✓	510.15	12243.60
3	8302	ss door stopper na ✓		50X1	50 ✓	100.00	5000.00
4	8302	SS.Hinges 4" HG 1151 ✓		40X3	120 ✓	190.95	22914.00
						Cartage	1000.00
						204	63027.60



re Tax : Rs 63027.60

Tax Rs.: 11344.97

Post Tax Rs.: 74372.57

R/o Rs.: 0.43

Final Rs.: 74373.00

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	63027.6	9%	5672.484	9%	5672.484			11344.97
Total		0.09	5672.484	0.09	5672.484			11344.97

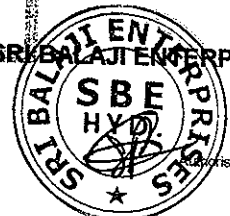
TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

Stamp Manager

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809



Purchase Order

04-May-21 2:31:46 PM



76855
06.05.21 4:35:36

Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001
GSTIN 36AEIPJ0494H1ZF
9030605690

Doc No	76855	168639
Doc Date	30-04-2021	
Quote No	Nil	
Quote Date	30-04-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,168.44	0.00	18.00	25,587.59
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	25.00	1,734.00	0.00	18.00	51,153.00
3 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	24.00	895.00	43.00	18.00	14,447.45
4 2285 - Carpentry - hardware - SS Hinges - Others - nos	120.00	335.00	43.00	18.00	27,038.52
5 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
Rupees : One Lakh(s) Twenty Four Thousand One Hundred Twenty Six and Paise Fifty Six Only.					Total Order Value ... 124,126.56

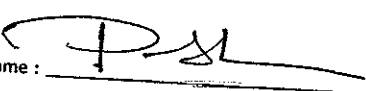
Terms and Conditions :-

Specification / Brand	2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand, with 43% discount
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in a week
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty on doors, two years on cylindrical locks, 5 years on mortise locks
Advance Paid	Rs. 62,000-00, by cheque.....
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock replanish, purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Req 177479 is included in this PO, the baove prices are valid for 6 months.

104 At 1,24,126.56
Bal 26-255-74333
(-) TP 11m - 1184/-
48,544/-

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Purchase Order

30-Apr-21 5:08:28 PM

Original / Office Copy / Purchase Div. Copy

Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises

H, no. 14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	76855	168639
Doc Date	30-04-2021	
Quote No	Nil	
Quote Date	30-04-2021	
SupplyType	Supply	

Kind Attn : **Mr. Seetaram Joshi**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,168.44	0.00	18.00	25,587.59
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	25.00	1,734.00	0.00	18.00	51,153.00
3 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	24.00	895.00	43.00	18.00	14,447.45
4 2285 - Carpentry - hardware - SS Hinges - Others - nos	120.00	335.00	43.00	18.00	27,038.52
5 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
Total Order Value ...					124,126.56
Rupees : One Lakh(s) Twenty Four Thousand One Hundred Twenty Six and Paise Fifty Six Only.					

Terms and Conditions :-

Specification / Brand	2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand, with 43% discount
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	Within a week
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty on doors, two years on cylindrical locks, 5 years on mortise locks
Advance Paid	Rs. 62,000-00, by cheque.....
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock replacement purpose
Completion Date	NIL
Measurement	NIL
Security	NIL
Remarks	Req 177479 is included in this PO, the above prices are valid for 6 months.

APPROVAL
✓
APPROVED BY
- 4 MAY 2021
MOHAM MODI
MANAGING DIRECTOR

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : / /

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		27.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		05:00	
Supplier				Req. No.		168639	
Material required before date:				ID No.		65738	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Non WPC Panel Door	32"x82"	✓ 10	nos			
2	Non WPC Panel Door	26"x80"	✓ 25	nos			
3	Cylindrical Lock		✓ 24	nos			
4	SS Hinges		✓ 120	nos			
5	Magnetic Door Stopper		✓ 50	nos			
Remarks: For Maintaining Stock Purpose							
Prepared By		BHAVANI				APPROVED BY	
Sign. & Date		27.04.2021		Sign. & Date		28 APR 2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

SOHAM MODI
MANAGING DIRECTOR

✓
APPROVED BY
- 4 MAY 2021
SOHAM MODI
MANAGING DIRECTOR