

Prepared by:	Bhavani				
Report Date	29-05-21				
Site	Head Office				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
182761	17.04.2021	Flush Doors(Greens)	PO issued PO no:77396		
182797	26.04.2021	Terrace Door(Greens)	PO to be issued		
182841	30.04.2021	Tan Brown Granite	PO Issued PO no:76997		
182834	05-05-2021	Plywood and Laminate	PO issued PO no:77397		
182883	25-05-21	Cutter Pump	PO issued PO no:77376		
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
16768	15.04.2021	Urinary censors	Stock Not Available		
182790	21.04.2021	Steel Grey Granite	Collect From SOV		
182833	05-05-2021	Pedastal Fans	Collect From The Supplier		