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PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 2/6/21		Prepared by: HEMENDRA	
PO/WO no. 77161		PO / WO Date. 15/5/21	
Supplier Name Supreme Agencies		PO/WO amount 15,548/-	
Firm/Company SSCP		Project SSCP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	0715	25/5/21	15,548/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			15,548/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	0715	25/5/21	92325 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			15,548/-
Amount E - PO / WO value:			15,548/-
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☒ No	
Payment - due date			
Remarks: <i>Letter R-20</i>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<i>[Signature]</i>		03 JUN 2021
Date			MINISH PARIKH MANAGER PROCH. MENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



Branch Office & Godown: 8-7-21, Old Bowenpally, Secunderabad - 500011 Tel: (040) 48543886, 48543889 Email: info@supremehyd.co.in

Name and Address of Buyer C2260 SUMMIT SALES LLP 3 5-4-187/3&4, II ND FLOOR M G ROAD SECUNDERABAD-500003., Telangana Buyer's GSTIN No: 36ACQFS2044C1Z7		GSTIN No : 36ABWPS5297A1Z1	
Tax Invoice No. 0715		Invoice Date 25-May-21	
DC No. & Date. /		Due Date 25-May-21	
P.O. No. 77161 / 168680		P.O. Date 15-May-21	
Terms of Payment AGAINST DELIVERY		Mode Of Dispatch AUTO	
Consignee Delivery Address C2260 SUMMIT SALES LLP SITE : BEHIND KINGSTON PG COLLEGE , CHERL PALLY , HYDERABAD., Telangana State Code : 36.		Transporter Name	
		Vehicle No TS 10 UA 0143	
L/R No.		L/R Date	
Freight Terms		Bill Type GST Bill	

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
1	DURA FIL 25MMX1220MMX2000MM DAWN - DURA FIL ✓ 20 STS X 2.44 P 48.80 SQM	39211900	1	48.80 SQM	270.00	13176.00	18.00	2371.68
INWARD Inward No: 16399 Dt: 25/5/21 MEN No: 92325 Dt: 26/5/21 Received by: Sign: SUMMIT SALES LLP Certified by: Stores Manager								
Total			1	48.80 SQM		13176.00		2371.68

GST Sum In Words:

Rupees Two Thousand Three Hundred Seventy-One And Sixty-Eight Paise Only

Bill Amount In Words:

Rupees Fifteen Thousand Five Hundred Forty-Eight Only

Gross Total	13176.00
Freight Amt	0.00
CGST Amt	1185.84
SGST Amt	1185.84
IGST Amt	0.00
Round off	0.32
Total Amount	15548.00

Terms & Conditions:

1. Our risk responsibility ceases after goods leave our godown.
2. Failure to pay on due date will attract interest @ 24% p.a.
3. All payments to be made through a crossed cheque / NEFT / RTGS
4. Goods Once Sold Cannot be taken back or Exchange.
5. All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies

Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Duplicate For Transporter



Supreme Agencies

GST INVOICE

Branch Office & Godown: 8-7-21, Old Bowenpally, Secunderabad - 500011 Tel: (040) 48543886, 48543889 Email: info@supremehyd.co.in

Name and Address of Buyer		GSTIN No : 36ABWPS5297A1Z1	
C2260 SUMMIT SALES LLP 3 5-4-187/3&4, II ND FLOOR M G ROAD SECUNDERABAD.-500003., Telangana		Tax Invoice No. 0715	Invoice Date 25-May-21
Buyer's GSTIN No: 36ACQFS2044C1Z7		DC No. & Date. /	Due Date 25-May-21
		P.O. No. 77161 / 168680	P.O. Date 15-May-21
		Terms of Payment AGAINST DELIVERY	Mode Of Dispatch AUTO
Consignee Delivery Address		Transporter Name	Vehicle No TS 10 UA 0143
C2260 SUMMIT SALES LLP SITE : BEHIND KINGSTON PG COLLEGE, CHERLPALLY, HYDERABAD., Telangana State Code : 36.		L/R No.	L/R Date
		Freight Terms	Bill Type GST Bill

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
1	DURA FIL 25MMX1220MMX2000MM DAWN - DURA FIL 20 STS X 2.44 P 48.80 SQM	39211900	1	48.80 SQM	270.00	13176.00	18.00	2371.68
INWARD Inward No: 16297 Dt: 25/5/21 GRN No: 9285 Dt: 26/5/21 Received By: Sign: 81 SUMMIT SALES LLP Certified by: Stores Manager								
Total			1	48.80 SQM		13176.00		2371.68

GST Sum In Words:

Rupees Two Thousand Three Hundred Seventy-One And Sixty-Eight Paise Only

Bill Amount In Words:

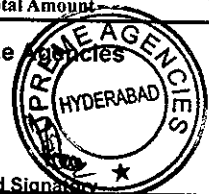
Rupees Fifteen Thousand Five Hundred Forty-Eight Only

Gross Total	13176.00
Freight Amt	0.00
CGST Amt	1185.84
SGST Amt	1185.84
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Total Amount	15548.00

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For Supreme Agencies



Authorised Signature

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Purchase Order

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31-05-2021 7:47:58 AM



77161

06.05.21 4:35:38

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Supreme Agencies

Fatehnagar

GSTIN 36ABWPS5297A1Z1

23771946

23776002

9849137074

Doc No

77161

168680

Doc Date

15-05-2021

Quote No

Nil

Quote Date

15-05-2021

SupplyType

Supply

Kind Attn : Mr. Rajesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6066 - Miscellaneous - Armor Board - NA - Nos	20.00	658.80	0.00	18.00	15,547.68
Total Order Value . . .					15,547.68
Rupees : Fifteen Thousand Five Hundred Fourty Seven and Paise Sixty Eight Only.					

Terms and Conditions :-

Specification / All items shall be of "Supreme" brand, according to above size, each board 2 mtrs x 1.22 mtrs @ 270/- / sq.mtr.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by you us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for stock maintenance Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Supreme Agencies**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		12.05.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		01:00	
Supplier				Req. No.		168680	
Material required before date:				ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1	Recon	5 Bags	400	nos			
2	Armour Board		20	nos			
Remarks: For Stock maintenance purpose							
Prepared By		BHAVANI					
Sign. & Date		12.05.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 MAY 2021
SOHAM MODI
MANAGING DIRECTOR