

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 2/6/21		Prepared by: Hemendra	
PO/WO no. 76879		PO / WO Date. 3/5/21	
Supplier Name Vinabhadra Engr.		PO/WO amount 58,997/-	
Firm/Company SCLP		Project SCLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	113	8/5/21	44,941/-
2	114		10,894/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 55,835/-			
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	113	8/5/21	91914 ☒ Yes ☐ No
2.	114		91916 ☒ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 55,835/-			
Amount F – Difference (A – E): GST-18% 58,997/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date			
Remarks: In Rs 20 difference Rs 3,162/-			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166**Veerabhadra Enterprises**

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

me : Sumit Sales LLPInvoice No. : **113**

Address :

Invoice Date : 8/5/2021Doc - 76879-168645GSTIN No. : 36ALQFS20AHC127

DC No. :

State : T-SState Code : 36

State : Telangana

State Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value		
					5%	18%	12% - 0%
1)	SOFT BOOM.	✓	✓ 50nos	60/-			3000 = 0
2)	MOP SHL	✓	✓ 30nos	120/-		3600 = 0	
3)	BUCKET	✓	✓ 10nos	180/-		1800 = 0	
4)	Acid.	✓	✓ 120nos	15/-		1800 = 0	
5)	MOP CLOTH.	✓	✓ 180nos	15/-	1800 = 0		
6)	YELLO CLOTH.	✓	✓ 120nos	15/-	1800 = 0		
7)	CHEM CLOTH.	✓	✓ 180nos	15/-	1800 = 0		
8)	Derma Anki	✓	✓ 10nos	147/-		1470 = 0	
9)	Hand wch Derma	✓	✓ 48nos	80/-		3840 = 0	
10)	Wash Bottles.	✓	✓ 60nos	40/-		2400 = 0	
11)	Bleach Bottles.	✓	✓ 20nos	185/-		3700 = 0	
12)	Polymix R/Fr.	✓	✓ 36nos	90/-		3240 = 0	
13)	ODONIL.	✓	✓ 50nos	40/-		2000 = 0	
14)	Detergent powder.	✓	✓ 60nos	22/-		1320 = 0	
15)	Vlm Bar Turb.	✓	✓ 48nos	40/-		1920 = 0	
16)	Kid.	✓	✓ 48nos	76/-		3648 = 0	

Amount in words

INWARD

Amount in words Inward No: 16334 Dt: 8/5/21

MRN No: 91914 Dt: 10/5/21

Received By: 8/5/21

SUMMIT SALES LLP

Total Amount before Tax

5400 = 0

30738 = 0

Add SGST

135 = 0

2766 = 42

Add CGST

135 = 0

2766 = 42

Add IGST

Bank Details :

A/c No. 303011023425

Branch : General Bazar, Secunderabad,

IFSC Code : KKBK0007450

Main Branch : Kotak Mahindra Bank

Round Off

+ 0 = 16

Total Amount after Tax

5670 = 0

36271 = 0

3000 = 0

Total Tax Amount

GRAND TOTAL

44941 = 0

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified by:

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Stores Manager

Ph : 66338850
Cell : 7989596166

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadrar1930@gmail.com

State Code : 36

Date of Supply :

[illegible]

INWARD Amount in words and No: 16335 Dt: 8/5/17 MRN No: 91916 Dt: 10/5/17 Received By: [Signature] Sign: [Signature] SUMMIT SALES LLP		Total Amount before Tax 9232 = ∞
		Add SGST 830 = 88
		Add CGST 830 = 88
		Add IGST
Bank Details A/c No. 303011023425 Branch : General Bazar, Secunderabad, IFSC Code : KKBK0007450 Main Branch : Kotak Mahindra Bank		Round Off +0 = 24
		Total Amount after Tax 10894 = ∞
		Total Tax Amount GRAND TOTAL
		10894 = ∞

Authorised Signatory

Purchase Order



76879

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. GSTIN 36AEMPG9276J1ZV 040 - 66338850 9246269111	Doc No	76879	168645
	Doc Date	03-05-2021	
	Quote No	Nil	
	Quote Date	03-05-2021	
	SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4003 - Consumables - Bombay Broom - Big - nos	50.00	60.00	0.00	0.00	3,000.00
2 4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
3 4006 - Consumables - Bucket - other - nos	10.00	180.00	0.00	18.00	2,124.00
4 4000 - Consumables - Acid - NA - ltrs	120.00	15.00	0.00	18.00	2,124.00
5 4040 - Consumables - Mopping Cloth - NA - nos White	120.00	15.00	0.00	5.00	1,890.00
6 4008 - Consumables - Cleaning Cloth - other - nos Yellow	120.00	15.00	0.00	5.00	1,890.00
7 4008 - Consumables - Cleaning Cloth - other - nos Cheks cloths	120.00	15.00	0.00	5.00	1,890.00
8 4022 - Consumables - Dettol - NA - nos Liquid	10.00	147.00	0.00	18.00	1,734.60
9 4022 - Consumables - Dettol - NA - nos Hand wash	48.00	80.00	0.00	18.00	4,531.20
10 4066 - Consumables - Water bottle - NA - nos 1ltrs	60.00	40.00	0.00	18.00	2,832.00
11 4108 - Consumables - Water Bottle - NA - Nos 20ltrs	20.00	185.00	0.00	18.00	4,366.00
12 4001 - Consumables - Air Freshner - NA - nos Premium	36.00	90 80.00	0.00	18.00	3,398.40
13 4001 - Consumables - Air Freshner - NA - nos Odonil	50.00	40.00	0.00	18.00	2,360.00
14 4059 - Consumables - Surf Detergent Powder - NA - kgs	60.00	22.00	0.00	18.00	1,557.60
15 4065 - Consumables - Vim bar - NA - nos	48.00	40.00	0.00	18.00	2,265.60
16 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
17 4035 - Consumables - Harpic - Cleaner - 500ml - nos	48.00	84.00	0.00	18.00	4,757.76
18 4046 - Consumables - Phinyle - 1Ltr - nos	40.00	40.00	0.00	18.00	1,888.00

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Date : __/__/__

Purchase Order

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Original / Office Copy / Purchase Div.Copy

19	4014 - Consumables - Colin - 500ml - nos	60.00	76.00	0.00	18.00	5,380.80
20	4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
21	4098 - Consumables - Dust pan - NA - nos	24.00	20.00	0.00	18.00	566.40
Total Order Value . . .						58,997.00
Rupees : Fifty Eight Thousand Nine Hundred Ninty Seven Only.						

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose

Completion Date Nil

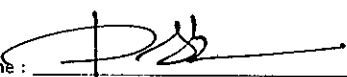
Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		28.04.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		03:00	
Supplier				Req. No.		168645	
Material required before date:				ID No.		65812	

No	Description	Size	Quantity	Units	Inward No	Date
1	GI Buckets		48	nos		
2	Blue Sheet	18x24	10	sft		
3	Spade With Handles		20	nos		
4	Mopping Cloth		120	nos		
5	Yellow Cloth		120	nos		
6	Checks Cloth		120	nos		
7	Dettol Liquid 147		10	nos		
8	Dettol Hand Wash		48	nos		
9	Water Bottles		60	nos		
10	Babul Can	20ltrs	20	nos		
11	Room Freshner		36	nos		
12	Odonil		50	nos		
13	Surf		60	nos		
14	Vim Bar		48	nos		
15	Lizol		48	nos		
16	Harpic		48	nos		
17	Phinyle		40	nos		
18	Colin		60	nos		
19	Safety Belt		20	nos		
20	Wiper		20	nos		
21	Dust Pan		24	nos		
22	Bambay Broom	Big	50	nos		
23	Mopping Stick		30	nos		
24	PVC Bucket		10	nos		
25	Acid		120	nos		
26	Teflon Tape		500	nos		
27	Sponges		1000	nos		
28	Bambay Broom	Small	300	nos		

Remarks: For Stock Maintenance Purpose

Prepared By	BHAVANI	Sign. & Date	28.04.2021
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

