

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 2/6/21		Prepared by: HEMENDRA	
PO/WO no. 77203		PO / WO Date. 20/5/21	
Supplier Name: Pragal Sanitary		PO/WO amount: 47,302/-	
Firm/Company: SCLP		Project: SCLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	174	22/5/21	47,302/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			47,302/-
Sl. No.	DC No	DC. Date	MRN No.
1.	174	22/5/21	92303
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			47,302/-
Amount E – PO / WO value:			47,302/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date			
Remarks: Lmr 20/5/21			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
 3-6-429/6, SRI SAI TOWER,
 St.No.4 HIMAYAT NAGAR
 HYDERABAD
 GSTIN/UIN: 36ACWPG4864A1ZG
 State Name : Telangana, Code : 36
 E-Mail : prafulsanitary@gmail.com

Buyer
Summit Sales LLP
 5-4-187/3&4, IInd Floor, M.G Road
 Secunderabad
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36

Invoice No. PS/21-22/ 174	Dated 22-May-2021
Delivery Note	
Invoice	
Supplier's Ref.	Other Reference(s) Credit
Buyer's Order No. 77203	Dated 20-May-2021
Despatch Document No. Invoice	Delivery Note Date 22-May-2021
Despatched through Self	Destination Cherlapally

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	CP Plate Handle & Knob S/L ✓	8481	18 %	10 No✓	1,110.00	No:	37.28 %	6,961.92
2	CP Sink Cock ✓	8481	18 %	10 No✓	1,495.00	No:	37.28 %	9,376.64
3	CP Short Body Bib Cock ✓	8481	18 %	6 No✓	875.00	No:	37.28 %	3,292.80
4	CP 2 in 1 Bib Cock ✓	8481	18 %	10 No✓	1,175.00	No:	37.28 %	7,369.60
5	25mm Extension Nipple ✓	8481	18 %	50 No✓	60.00	No:	25 %	2,250.00
6	CP Grating Square (Plain) ✓	7326	18 %	50 No✓	179.00	No:	35 %	5,817.50
7	Health Faucet Pvc Tube ✓	3922	18 %	10 No✓	800.00	No:	37.28 %	5,017.60
								40,086.06
								3,607.74
								3,607.74
								0.46

Purchase Order

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77203

06.05.21 4:35:39

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No	77203	168687
Doc Date	20-05-2021	
Quote No	Nil	
Quote Date	20-05-2021	
SupplyType	Supply	

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7045 - Plumbing - CP - Wall Mixer - other - nos	10.00	1,110.00	37.28	18.00	8,215.07
2 7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos	10.00	1,495.00	37.28	18.00	11,064.44
3 7035 - Plumbing - CP - Short Body - NA - nos	6.00	875.00	37.28	18.00	3,885.50
4 7023 - Plumbing - CP - Bib cock - other - nos 2 in 1	10.00	1,175.00	37.28	18.00	8,696.13
5 7028 - Plumbing - CP - Extension Nipple - other - nos 1 1/2	50.00	60.00	25.00	18.00	2,655.00
6 7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	50.00	179.00	35.00	18.00	6,864.65
7 7302 - Plumbing - sanitary - Health Faucet - NA - nos	10.00	800.00	37.28	18.00	5,920.77
Total Order Value . . .					47,301.55
Rupees : Fourty Seven Thousand Three Hundred One and Paise Fifty Five Only.					

Terms and Conditions :-

Specification / All items shall be of 'Hindware' brand.

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		17.05.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		10:00	
Supplier				Req. No.		168687	
Material required before date:				ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1	CP-Wall Mixture		10	Nos			
2	Sink Cock		10	Nos			
3	Short Body		06	Nos			
4	Bib Cock(2 in 1)		10	Nos			
5	Health Faucet		10	Nos			
6	Extension Nipple	1 1/2"	50	Nos			
7	Jali Without Hole		50	Nos			
Remarks: For Stock Maintenance purpose							
Prepared By		BHAVANI					
Sign. & Date		17.05.2021		Sign. & Date		w	

Note: On receipt of material at site write inward number and date in last 2 columns.

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