PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/6/21	Prepared by:	HEMENDRA
PO/WO no.	77200	PO / WO Date.	20/5/21
Supplier Name	Maha Lakshmi Traders	PO/WO amount	1,58,922/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	734	29/5/21	1,58,922/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,58,922/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	734	29/5/21	92389	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,58,922/-
Amount E – PO / WO value:				1,58,922/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	
Remarks: Lalit Rathod	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 03 JUN 2021 MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

MAHA LAKSHMI TRADERS Beside Indian Overseas Bank,Main Road, Alwal. Secunderabad - 500010 Ph - 9866920214 , 9177803094 GSTIN/UIN: 36AHEPK7054M1ZZ State Name : Telangana, Code : 36 E-Mail : mahalakshmitradersalwal@gmail.com	Invoice No. **734**	e-Way Bill No. 111337649430	Dated **29-May-21**
	Delivery Note		Mode/Terms of Payment
	Reference No. & Date.		Other References
Consignee (Ship to) **Summit Sales Llp** Summit Housing LLp, Cherlapally,Behind Kingston , PG College,Hyderabad, Ph-9618244433 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **77200**		Dated **20-May-21**
	Dispatch Doc No.		Delivery Note Date
	Dispatched through		Destination
Buyer (Bill to) **Summit Sales Llp** 5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad, -500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Vessel/Flight No. **TS10UC1554**		Place of receipt by shipper:
	City/Port of Loading		City/Port of Discharge
	Terms of Delivery		

Sl No.	Description of Goods	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha Naked Tank**	39229000	18 %	109.010.00.1	**40 nos**	5,900.00	nos	48 %	**1,22,720.00**
2	**Geberit Alpha 15, Actuator Plates Bright Chrome**	39229000	18 %	115.045.21.2	**10 nos**	2,300.00	nos	48 %	**11,960.00**
									1,34,680.00
	CGST								**12,121.20**
	SGST								**12,121.20**
	Less : ***Round Off (+/-)***								**(-)0.40**
	Total				**50 nos**				**₹ 1,58,922.00**

INWARD No. 16403 Dt. 29/5/21
SRN No. 92389 Dt. 1/6/21
Received By Sign
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words)
Indian Rupees One Lakh Fifty Eight Thousand Nine Hundred Twenty Two Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	1,34,680.00	9%	12,121.20	9%	12,121.20	24,242.40
Total	**1,34,680.00**		**12,121.20**		**12,121.20**	**24,242.40**

Tax Amount (in words) : **Indian Rupees Twenty Four Thousand Two Hundred Forty Two and Forty paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code : **Alwal & UBIN0910830**

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

Authorised Signatory

MAHA LAKSHMI TRADERS Cell No: 9177803094 Alwal, Sec'bad.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 80789 Date 2/6 Sign.

This is a Computer Generated Invoice

Purchase Order

   31-05-2021 8:37:44 AM

77200
06.05.21 4:35:39

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders 12/142, Beside India Overseas Bank, Main Road,Alwal **GSTIN** 36ACQFS2044C1Z7 9866920214	**Doc No**	77200	168686
	Doc Date	20-05-2021	
	Quote No	Nil	
	Quote Date	20-05-2021	
	SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	40.00	5,900.00	48.00	18.00	144,809.60
2	7436 - Plumbing - sanitary - Flush Plate - NA - nos	10.00	2,300.00	48.00	18.00	14,112.80
					Total Order Value . . .	**158,922.40**

Rupees : One Lakh(s) Fifty Eight Thousand Nine Hundred Twenty Two and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaince purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ______

Accepted the above Terms And Conditions
For ***Maha Lakshmi Traders***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	17.05.2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	10:00
Supplier		Req. No.	168686
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Concealed Flush Tank		40	Nos		
2	Flush Plate		10	Nos		

Remarks:For Stock Maintenance purpose

Prepared By	BHAVANI		
Sign.& Date	17.05.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

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