

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/6/21	Prepared by:	HEMENDRA
PO/WO no.	77158	PO / WO Date.	1.5/5/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	2,93,923/-
Firm/Company	SSICP	Project	SSICP
Sl. No.	Bill No.	Bill Date	Bill amount
1			
2	25	25/5/21	1,31,278/-
3			
4			

Amount A - Bills total(Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	25	25/5/21	92279	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO /WO Yes Excess received Short received Other (explained below)

Is difference between PO / Bill acceptable? Yes No (explained below)

Excess / short material received Approved - within acceptable limits No (explained below)

Close PO / W?O Yes No - wait for balance material No (explained below)

Advance paid / PDC given (deduct when paying) Yes - Rs. /- No

Payment - due date 1,46,900/-

Remarks: *[Signature]*

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>		<i>[Signature]</i>				
Date			03 JUN 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



SRI BALAJI ENTERPRISES
 #14-1-418, Near Rocket Ground,
 New Aghapura, Hyderabad - 01
 E-mail : seetaram.joshi@yahoo.com
 Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

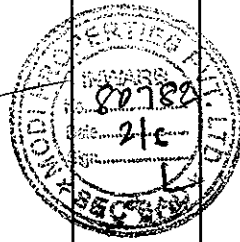
Invoice No. 25	Dated 25-05-2021
PO / DOC No. 77158	D.C. No.
Vehicle No. TS12UC-8002	Destination

Billing Address :
 Summit Sales LLP
 5-4-187/3&4, IInd Floor
 MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
 Summit Housing LLP
 Cherlapally, Behind Kingston PG College
 Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8302	SS Hinges HG 1151 ✓		40X8	320 ✓	190.95	61104.00
2	4418	Masonite 2 pnl door ✓	32mm	82x32	10 ✓	2187.00	21870.00
3	8301	SS Mortise Lock 170 ASS ✓		4x3	12 ✓	2231.55	26778.60
						342	111252.60

INWARD
 Inward No: 16399 Dt: 25/5/21
 MKN No: 92279 Dt: 26/5/21
 Received By: [Signature] Sign
SUMMIT SALES LLP



Cartage 1500.00

Pre Tax : Rs 111252.60 Tax Rs.: 20025.47 Post Tax Rs.: 131278.07 R/o Rs.: -0.07 **Final Rs.: 131278.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8302	111252.6	9%	10012.734	9%	10012.734			20025.47
Total	111252.6	0.09	10012.734	0.09	10012.734			20025.47

- TERMS & CONDITIONS :**
- Above mentioned goods remain our property until full payment is received.
 - Goods once sold can not be taken back or exchanged.
 - Our responsibility ceases once the goods leave our premises.
 - If the is not paid on presentation interest at 24% per annum
 - Subject to Hyderabad Jurisdiction.

Certified by [Signature]
 Stores Manager
 For **SRI BALAJI ENTERPRISES**

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Authorised Signatory

Purchase Order

15-May-21 11:35:26 AM



77158

06.05.21 4:35:38

Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		Doc No	77158	168676
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001 GSTIN 36AEIPJ0494H1ZF 9030605690	Doc Date	15-05-2021		
	Quote No	Nil		
	Quote Date	15-05-2021		
	SupplyType	Supply		

Kind Attn : **Mr.Seetaram Joshi**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,168.44	0.00	18.00	25,587.59
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	10.00	1,734.00	0.00	18.00	20,461.20
3 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,777.00	0.00	18.00	20,968.60
4 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	10.00	2,534.00	0.00	18.00	29,901.20
5 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	3,915.00	43.00	18.00	52,664.58
6 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	120.00	895.00	43.00	18.00	72,237.24
7 2285 - Carpentry - hardware - SS Hinges - Others - nos	320.00	335.00	43.00	18.00	72,102.72
Total Order Value . . .					293,923.13

Rupees : Two Lakh(s) Ninty Three Thousand Nine Hundred Twenty Three and Paise Thirteen Only.

Terms and Conditions :-

Specification / Brand 2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand, with 43% discount

Payment Terms 50% advance balance after delivery

Tax Included in the above prices

Delivery Date With in a week

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra as per actuals

Warranty One year replacemant warranty on doors, two years on cylendrical locks, 5 years on mortise locks

Advance Paid Rs. 1,46,900-00, by cheque.....

Other Terms We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock replanish, purpose

Completion Date NIL

Measurment Nil

Security Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

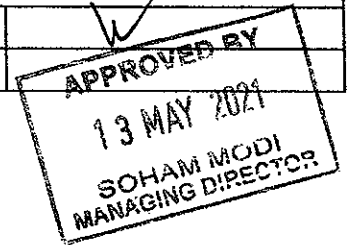
For **Sri Balaji Enterprises**

Handwritten notes:
Total Amt - 2,93,923/-
Bill 23 - 17/5 - 1,17,075/-
(-) TPTion 1770/-
1,75,078/-
25/5/21 Bill-25 - 1,31,238/-

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		11.05.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00	
Supplier				Req. No.		168676	
Material required before date:				ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1	Panel Doors	32"x82"	10	nos			
2	Pnael Doors	26"x80"	10	nos			
3	Panel Doors	26"x82"	10	nos			
4	Panel Doors	38"x80"	10	nos			
5	Mortise Lock		20	nos			
6	Cylindrical Lock		120	nos			
7	S.S.Hinges		320	nos			
Remarks: For Stock maintenance purpose							
Prepared By		BHAVANI					
Sign. & Date		11.05.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.


APPROVED BY
13 MAY 2021
SOHAM MODI
MANAGING DIRECTOR

No
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