# PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 30/5/21 | Prepared by: | Prabhakar |
| PO/WO no. | 76785 | PO / WO Date. | 24/4/21 |
| Supplier Name | SSLLP | PO/WO amount | 4249.16 |
| Firm/Company | MPPL | Project | MPL |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 1737 | 10/5/21 | 1444.32 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1444.32 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 14819 | 10/5/21 | 91960 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | | | | — |
| Amount C –Other Debits : | | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 1444.32 |
| Amount E – PO / WO value: | | | | 4249.16 |
| Amount F – Difference (A – E): GST-18% | | | | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☐ Yes ☐ Excess received ☐ Short received ☑ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 1/6/21 |
| Remarks: | 2nd Bill |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 30/5/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Modi Properties Private Limited,. | Invoice No. | 17317 |
| Sy No. 82/1, Mallapur, Nacharam, Hyderabad | Invoice Date. | 10-05-2021 |
| | PO No. | 76735 |
| | PO Date. | 27-04-2021 |
| | Req ID | 65687 |
| GSTIN : 36AABCM4761E1ZM | Req Date | 26-04-2021 |
| | Loc Req No | 177606 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 4 | 80.00 | 320.00 | 18 | 57.60 |
| | Room Freshners | | | | | | |
| 2 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 10 | 40.00 | 400.00 | 18 | 72.00 |
| | Odonil | | | | | | |
| 3 | 4039 - Consumables - Lisol Cleaning Liquid - NA - | 3808 | 6 | 84.00 | 504.00 | 18 | 90.72 |
| 4 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,224.00 | 220.32 |
| | 110.16 | 110.16 | Total Invoice Amount | 1,444.32 | |

Rupees : One Thousand Four Hundred Fourty Four and Paise Thirty Two Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECBAD
INWARD No. 8042
Date 10/5

# Purchase Order


27-04-2021 13:12:24

76735
16.04.21 1:14:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 76735 | 177606 |
| | **Doc Date** | 27-04-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 27-04-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4008 - Consumables - Cleaning Cloth - other - nos<br>*White/ Yellow* | 20.00 | 16.80 | 0.00 | 5.00 | 352.80 |
| 2 | 4000 - Consumables - Acid - NA - ltrs | 10.00 | 21.00 | 0.00 | 18.00 | 247.80 |
| 3 | 4022 - Consumables - Dettol - NA - nos | 8.00 | 84.00 | 0.00 | 18.00 | 792.96 |
| 4 | 4001 - Consumables - Air Freshner - NA - nos<br>*Room Freshners* | 8.00 | 80.00 | 0.00 | 18.00 | 755.20 |
| 5 | 4001 - Consumables - Air Freshner - NA - nos<br>*Odonil* | 10.00 | 40.00 | 0.00 | 18.00 | 472.00 |
| 6 | 4059 - Consumables - Surf Detergent Powder - NA - kgs | 5.00 | 24.00 | 0.00 | 18.00 | 141.60 |
| 7 | 4041 - Consumables - Mopping stick - NA - nos | 6.00 | 126.00 | 0.00 | 18.00 | 892.08 |
| 8 | 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs | 6.00 | 84.00 | 0.00 | 18.00 | 594.72 |
| | | | | | **Total Order Value . . .** | **4,249.16** |

Rupees : Four Thousand Two Hundred Fourty Nine and Paise Sixteen Only.

Part Delivery
Invoice! 1715
Date! 28/4/21
Amt 2804.84

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose. |
| **Completion Date.** | NA |
| **Measurment** | NA |

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

# Purchase Order

 27-04-2021 13:12:24

Original / Office Copy / Purchase Div.Copy

**Security** Nil

**Remarks** .

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Properties Pvt Ltd | Date: | 26.04.2021 |
| Site & Phase : | May Flower Platinum | Time: | 10;44 |
| Supplier | | Req.No. | 177606 |
| Material required before date: | 28.04.2021 | ID No. | 65687 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Yellow /white clothes | Std | 20 | Nos | | |
| 2 | Acid | Std | 10 | Nos | | |
| 3 | Dettol hand wash | Std | 10 | Nos | | |
| 4 | Room freshener | Std | 10 | Nos | | |
| 5 | Odonil | Std | 10 | Nos | | |
| 6 | Surf excel | Std | 25 | Kgs | | |
| 7 | Maffing sticks 76731 | Std | 06 | Nos | | |
| 8 | **Lizol** | Std | 06 | Nos | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: for site use purpose

| | | | |
|---|---|---|---|
| Prepared By | K.Sravani Reddy | Approved by | S.V.Subba Reddy |
| Sign.& Date | 26.04.2021 | Sign. & Date | |

APPROVED 27 JAN 2021

Note:

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Modi Properties Private Limited,. | DC No. | 14819 |
| Sy No. 82/1, Mallapur, Nacharam, Hyderabad | DC Date. | 10-05-2021 |
| | PO No. | 76735 |
| | PO Date. | 27-04-2021 |
| | Req ID | 65687 |
| GSTIN : 36AABCM4761E1ZM | Req Date | 26-04-2021 |
| | Loc Req No | 177606 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 4 |
| 2 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 10 |
| 3 | 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs | 3808 | 6 |
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INWARD
Inward No: 6872 Dt: 10/5/21
MRN No: 91960 Dt:
Received By: Sign: 10:18 am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

*Authorised signatory*

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD No. 7165
Date 12-5
Sign.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Modi Properties Private Limited,.
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

| | |
|---|---|
| Invoice No. | 17317 |
| Invoice Date. | 10-05-2021 |
| PO No. | 76735 |
| PO Date. | 27-04-2021 |
| Req ID | 65687 |
| Req Date | 26-04-2021 |
| Loc Req No | 177606 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 4 | 80.00 | 320.00 | 18 | 57.60 |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,224.00 | 220.32 |
| | 110.16 | 110.16 | Total Invoice Amount | 1,444.32 | |

Rupees : One Thousand Four Hundred Fourty Four and Paise Thirty Two Only.

**INWARD**

Inward No: 6372 Dt: 10/5/21
MRN No: 9960 Dt:
Received By: Sign: N/8am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*