

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/5/21		Prepared by: Babbar	
PO/WO no. 76785		PO / WO Date. 27/4/21	
Supplier Name 881LP		PO/WO amount 4249.16	
Firm/Company MPPL		Project MPPL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	17217	10/5/21	1444.32
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1444.32
Sl. No.	DC No	DC. Date	MRN No.
1.	14819	10/5/21	91960
2.			
3.			
DC matches MRN			
☒ Yes ☐ No			
☐ Yes ☐ No			
☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1444.32
Amount E – PO / WO value:			4249.16
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☒ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		1/6/21	
Remarks: 15nd 1551			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500006

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-05-2021

Customer Details				Invoice No.		17317	
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		10-05-2021	
				PO No.		76735	
				PO Date.		27-04-2021	
				Req ID		65687	
				Req Date		26-04-2021	
				Loc Req No		177606	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos Room Freshners	3307	4	80.00	320.00	18	57.60
2	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	10	40.00	400.00	18	72.00
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	84.00	504.00	18	90.72
4							
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15							
IGST				CGST		SGST	
				110.16		110.16	
Total Taxable Amount				1,224.00		220.32	
Total Invoice Amount				1,444.32			
Rupees : One Thousand Four Hundred Fourty Four and Paise Thirty Two Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(5) 1 Of 2

27-04-2021 13:12:24



76735

16.04.21 1:14:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	76735	177606
	Doc Date	27-04-2021	
	Quote No	Nil	
	Quote Date	27-04-2021	
	SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4008 - Consumables - Cleaning Cloth - other - nos White/ Yellow	20.00	16.80	0.00	5.00	352.80
2 4000 - Consumables - Acid - NA - ltrs	10.00	21.00	0.00	18.00	247.80
3 4022 - Consumables - Dettol - NA - nos	8.00	84.00	0.00	18.00	792.96
4 4001 - Consumables - Air Freshner - NA - nos Room Freshners	8.00	80.00	0.00	18.00	755.20
5 4001 - Consumables - Air Freshner - NA - nos Odonil	10.00	40.00	0.00	18.00	472.00
6 4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
7 4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
8 4039 - Consumables - Liso Cleaning Liquid - NA - ltrs	6.00	84.00	0.00	18.00	594.72
Total Order Value . . .					4,249.16
Rupees : Four Thousand Two Hundred Fourty Nine and Paise Sixteen Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

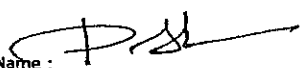
Completion Date. NA

Measurment NA

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 2 Of 2

27-04-2021 13:12:24

Original / Office Copy / Purchase Div.Copy

Security

Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory



Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : / /

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		26.04.2021	
Site & Phase :		May Flower Platinum		Time:		10:44	
Supplier				Req.No.		177606	
Material required before date:		28.04.2021		ID No.		65687	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Yellow /white clothes	Std	20	Nos			
2	Acid	Std	10	Nos			
3	Dettol hand wash	Std	10	Nos			
4	Room freshener	Std	10	Nos			
5	Odonil	Std	10	Nos			
6	Surf excel	Std	25	Kgs			
7	Maffing sticks	Std	06	Nos			
8	Lizol	Std	06	Nos			
9							
10							
Remarks: for site use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		26.04.2021		Sign. & Date			

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-05-2021

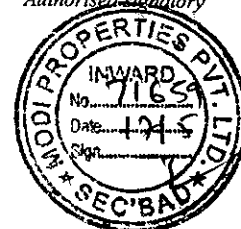
Customer Details		DC No.	14819
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad		DC Date.	10-05-2021
		PO No.	76735
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		Req ID	65687
		Req Date	26-04-2021
GSTIN : 36AABCM4761E1ZM		Loc Req No	177606
	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	4
2	4001 - Consumables - Air Freshner - NA - nos	3307	10
3	4039 - Consumables - Liso! Cleaning Liquid - NA - ltrs	3808	6
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 6872	Dt: 10/5/21
MRN No: 91960	Dt:
Received By:	Sign: M. B. Arif
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

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IGST		CGST	SGST	Total Taxable Amount		1,224.00	220.32
		110.16	110.16	Total Invoice Amount		1,444.32	
Rupees : One Thousand Four Hundred Fourty Four and Paise Thirty Two Only.							

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 16372	Dt: 10/5/21
MRN No: 9960	Dt:
Received By:	Sign: [Signature]
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory