PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	03/06/2021	Prepared by:	T.D. Murthy
PO/WO no.	77282	PO / WO Date.	26/05/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,202/-
Firm/Company	Silver Oak Villas LLP	Project	SOV III
Sl. No.	Bill No.	Bill Date	Bill amount
1.	17478	26/05/2021	Rs. 1,202/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,202/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14985	26/05/2021	92368	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,202/-
Amount E – PO / WO value:	Rs. 1,202/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**07/06/2021**
Remarks: **Incentive Rs. 20/-**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	3/6/21						

APPROVED 03 JUN 2021 MANISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	17478
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	26-05-2021
	PO No.	77282
	PO Date.	26-05-2021
	Req ID	65581
	Req Date	21-04-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	183589

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5012 - Equipment - consumable durable - Telephone		1	1019.00	1,019.00	18	183.42
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,019.00		183.42
	91.71	91.71	Total Invoice Amount	1,202.42		

Rupees : One Thousand Two Hundred Two and Paise Fourty Two Only.

for Summit Sales LLP

80689

Date 31/5

Sign

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

77282
06.05.21 4:35:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	77282	183589
	Doc Date	26-05-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5012 - Equipment - consumable durable - Telephone set - NA - nos	1.00	1,019.00	0.00	18.00	1,202.42
	Total Order Value . . .					**1,202.42**

Rupees : One Thousand Two Hundred Two and Paise Fourty Two Only.

Terms and Conditions :-

Specification / Brand	Beetel brand sim type phone
Payment Terms	After delivery
Tax	Included in the above price
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Name:	Silver Oak Villas LLP	Date:	21-04-2021
Phase :	Silver Oak Villas-III	Time:	16:00
pplier		Req. No.	183589
Material required before date: 23-04-2021		ID No.	65581

No	Description	Size	Quantity	Units	Inward No	Date
1	Landline Telephone		1	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

77282

Remarks: For Part-3site security room purpose

Prepared By	P.Aishwarya	Approved by	
Sign.& Date	21-04-2021	Sign. & Date	

APPROVED
22 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	
Site & Phase :	Silver Oak Villas	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	14985
Silver Oak Villas LLP	DC Date.	26-05-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	77282
	PO Date.	26-05-2021
	Req ID	65581
	Req Date	21-04-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	183589

	Description of Goods	HSN/SAC	Qty
1	5012 - Equipment - consumable durable - Telephone set - NA - nos		1
2			
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INWARD ...
Inward No 1994 Dt. 29/5/21
MRN No: 92368 Dt. 31/5/21
Received By: Sign
SILVER OAK VILLAS LLP

71821
31/5

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	17478
Silver Oak Villas LLP	Invoice Date.	26-05-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	77282
	PO Date.	26-05-2021
	Req ID	65581
GSTIN : 36ADBFS3288A2Z7	Req Date	21-04-2021
	Loc Req No	183589

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5012 - Equipment - consumable durable - Telephone		1	1019.00	1,019.00	18	183.42
2							
3							
4							
5							
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11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No 1194 Dt 29/5/21
MRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	1,019.00		183.42
	91.71	91.71	Total Invoice Amount	1,202.42		

Rupees : One Thousand Two Hundred Two and Paise Fourty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction