PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/06/2021	Prepared by:	T.D. Murthy
PO/WO no.	77274	PO / WO Date.	26/05/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 245/-
Firm/Company	Silver Oak Villas LLP	Project	SOV IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	17471	26/05/2021	Rs. 245/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 245/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14978	26/05/2021	92365	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 245/-
Amount E – PO / WO value:	Rs. 245/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**07/06/2021**

Remarks: **Incentive Rs. 20/-**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
03 JUN 2021
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	17471
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	26-05-2021
	PO No.	77274
	PO Date.	26-05-2021
	Req ID	65848
GSTIN : 36ADBFS3288A2Z7	Req Date	03-05-2021
	Loc Req No	156450

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6100 - Miscellaneous - Plastic Cards - Others - nos		25	8.30	207.50	18	37.36
	Calmshell cards						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	207.50		37.36
	18.68	18.68	Total Invoice Amount	244.85		

Rupees : Two Hundred Fourty Four and Paise Eighty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT LTD SEC'BAD
No. 80651
Date 31/5

Purchase Order

 03-06-2021 08:18:25

77274
06 05 21 4.35.39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	77274	156450
	Doc Date	26-05-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6100 - Miscellaneous - Plastic Cards - Others - nos *Calmshell cards*	25.00	8.30	0.00	18.00	244.85
					Total Order Value . . .	**244.85**

Rupees : Two Hundred Fourty Four and Paise Eighty Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

1228

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	28-04-2021
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156450
Material required before date:	30-04-2021	ID No.	65848

No	Description	Size	Quantity	Units	Inward No	Date
1	Clamshell cards		25	NOS		

77279

Remarks: For Biometric staff attendance purpose

Prepared By	P.Aishwarya	Approved by	
Sign.& Date	28-04-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP		
Site & Phase :	Silver Oak Villas		
Supplier			
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP Sy No, 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7	DC No.	14978
	DC Date.	26-05-2021
	PO No.	77274
	PO Date.	26-05-2021
	Req ID	65848
	Req Date	03-05-2021
	Loc Req No	156450

	Description of Goods	HSN/SAC	Qty
1	6100 - Miscellaneous - Plastic Cards - Others - nos		25
2			
3			
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6			
7			
8			
9			
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INWARD WITH TIME:
Inward No 15788 Dt. 29/5/21
MRN No: 92365 Dt 31/5/21
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

No. 71820
Date 31/5
Sign

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

Customer Details		
Silver Oak Villas LLP	Invoice No.	17471
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	26-05-2021
	PO No.	77274
	PO Date.	26-05-2021
	Req ID	65848
GSTIN : 36ADBFS3288A2Z7	Req Date	03-05-2021
	Loc Req No	156450

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10							
11							
12							
13							
14							
15							

Inward No: 15788 29/5/21

MRN No:

Received By:

SILVER OAK VILLAS LLP

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	207.50		37.36
	18.68	18.68	Total Invoice Amount	244.85		

Rupees : Two Hundred Fourty Four and Paise Eighty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction