PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/06/2021	Prepared by:	T.D. Murthy
PO/WO no.	76971	PO / WO Date.	06/05/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 9,234/-
Firm/Company	Silver Oak Villas LLP	Project	SOV IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	17530	01/06/2021	Rs. 2,725/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,725/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15007	01/06/2021	92400	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,725/-
Amount E – PO / WO value:				Rs. 9,234/-
Amount F – Difference (A – E):				Rs. -6,509/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**07/06/2021**

Remarks: **Final bill received. Incentive Rs. 20/-**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 03 JUN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	17530
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	01-06-2021
	PO No.	76971
	PO Date.	06-05-2021
	Req ID	65937
	Req Date	06-05-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156455

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	2	1155.00	2,310.00	18	415.80
2							
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IGST	CGST	SGST	Total Taxable Amount	2,310.00	415.80
	207.90	207.90	Total Invoice Amount	2,725.80	

Rupees : Two Thousand Seven Hundred Twenty Five and Paise Eighty Only.

80765
21c

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 06-05-2021 17:23:23

76971
06.05.21 4:35.37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	76971	156455
	Doc Date	06-05-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	20.00	21.00	0.00	18.00	495.60
2	4057 - Consumables - Sponges - NA - nos	50.00	9.00	0.00	18.00	531.00
3	6549 - Paints - White Cement - 25kgs - bags	2.00	509.25	0.00	28.00	1,303.68
4	2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs	1.00	76.00	0.00	18.00	89.68
5	7109 - Plumbing - other - Araldite - other - gms Bal. 2	5.00	1,155.00	0.00	18.00	6,814.50
					Total Order Value . . .	**9,234.46**

Rupees : Nine Thousand Two Hundred Thirty Four and Paise Fourty Six Only.

Part- Bill received B.no: 17281 8/5/21
Amt: 6509/-
and Bal. Bill of Rs. 2725/- to be received.
19/5/21

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	06-05-2021
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156455
Material required before date:	08-05-2021	ID No.	65937

No	Description	Size	Quantity	Units	Inward No	Date
1	Acids		20	Nos		
2	Sponges		50	Nos		
3	White cement	25kg	2	Bags		
4	Bombay nails	2"	1	kg		
5	Araldite		5	Nos		
6						
7	76971					
8						

Remarks: For SOV site purpose

Prepared By	P.Aishwarya	Approved by	
Sign.& Date	06-05-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
07 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:	Silver Oak Villas LLP		
Site & Phase :	Silver Oak Villas		
Supplier			
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15007
Silver Oak Villas LLP	DC Date.	01-06-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	76971
	PO Date.	06-05-2021
	Req ID	65937
	Req Date	06-05-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156455

	Description of Goods	HSN/SAC	Qty
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INWARD ENTRY
Inward No. 15791 Dt. 1/6/21
MRN No. 92400 Dt. 1/06/21
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 71868
Date 3/6
Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	17530
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	01-06-2021
	PO No.	76971
	PO Date.	06-05-2021
	Req ID	65937
GSTIN : 36ADBFS3288A2Z7	Req Date	06-05-2021
	Loc Req No	156455

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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WARD WTP... No. 15791 Dt. 1/6/21
GRN No: Dt:
Received By: Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	2,310.00		415.80
	207.90	207.90	Total Invoice Amount	2,725.80		

Rupees : Two Thousand Seven Hundred Twenty Five and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction