PURCHASE DIVISION

Advice for approval for credit to supplier E

Date:	4/6/21	Prepared by:	HEMENDRA
PO/WO no.	77166	PO / WO Date.	17/5/21
Supplier Name	Naveen Metal udyog	PO/WO amount	42,480/-
Firm/Company	SSLCP	Project	SLCP

Sl. No.	Bill No.	Bill Date	Bill amount
1			
2	057	18/5/21	43,542/-
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 43,542/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	057	18/5/21	92412	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits : +GST	1,062/-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	43,542/-
Amount E – PO / WO value:	42,480/-
Amount F – Difference (A – E): GST-18%	1,062/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☑ No
Payment – due date	

Remarks: Indu B Jot

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 05 JUN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No. : 36AGOPD8982C1Z4

TAX INVOICE
~~CASH~~ / CREDIT

Phone : 27712497
40042626

NAVEEN METAL UDYOG

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.

E-mail : nmuhyd@yahoo.co.in

M/s. SUMMIT SALES LLP
M. G. ROAD.
SECUNDERABAD

Phone ________ Fax ________

GST No. 36ACQFS2044C1Z7

Invoice No. : **057** Date : 18/05/21

P. O. No. & Date : 77166/168683 Dated 17/05/21

D. C. No. : Date :

Desp. Through : AP-28-TD-1885

HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7209	Sheets 6'x3' EACH @ 80ƒ	25 Nos.	@ 1440ƒ- each	36,000=00
	AUTO			900=00
			SUB TOTAL	36,900=00
				—
			SGST @ 9 %.	3321=00
			CGST @ 9 %.	3321=00
			IGST @	—
			G. TOTAL	43,542=00

INWARD
Inward No: 16404 Dt: 1/6/21
MRN No: 92412 Dt: 2/6/21
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No: 10499 Dt: 19/5/21
MRN No:
Received By: Dt: Sign:
SUMMIT SALES LLP

INWARD
No. 80727
Date 31/5
SEC'BAD

BANK : **PUNJAB NATIONAL BANK** Branch : M. G. Road, Secunderabad.
A/c. No. : 0625210318512 IFSC Code : PUNB0062520

Rupees Forty three thousand five hundred and forty two Only

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For **NAVEEN METAL UDYOG**

Authorised Signatory

Purchase Order

 02-06-2021 10:54:13

77166
06 05 21 4:35 38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Naveen Metal Udyog 4-5-155, Pan Bazar, Sec-bad-03. **GSTIN** 36AGOPD8982C1Z4 27712497. 66382026. 9246297667	**Doc No**	77166	168683
	Doc Date	17-05-2021	
	Quote No	Nil	
	Quote Date	17-05-2021	
	SupplyType	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8090 - Steel - other - MS Sheet - 20guage - kgs *6'0 x 3'0 - 25 sheets*	450.00	80.00	0.00	18.00	42,480.00
					Total Order Value . . .	**42,480.00**

Rupees : Fourty Two Thousand Four Hundred Eighty Only.

Terms and Conditions :-

Specification /	Item shall be of ISI quality. should be 20guage.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for making of Barricades at SOVLLP.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : 03/06/2021

Contact - -

Accepted the above Terms And Conditions
For ***Naveen Metal Udyog***

Name : ____________

Date : __/__/____

.Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	14/05/2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:30
Supplier		Req. No.	168683
Material required before date:		ID No.	66126

No	Description	Size	Quantity	Units	Inward No	Date
1	MS SQUARE PIPE	25MM X 25MM X 2MM THICK	30	LENGTHS		
2	MS ROUND PIPE	25MM X 2MM THICK	30	LENGTHS		
3	MS SHEETS	5' X 3' X 20GUAGE	25	SHEETS		
4						
5	77165					
6		77166				
7						
8						
9						

APPROVED
03 JUN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: ABOVE ORDER FOR MAKING OF MS BARRICADES PURPOSE.

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	14/05/2021		

Note: On receipt of material at site write inward number and date in last 2 columns.