PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	07/06/21	Prepared by:	G. Venkatesh
PO/WO no.	77312	PO / WO Date.	28/05/21
Supplier Name	SSLLP	PO/WO amount	758.66
Firm/Company	MRPLLP	Project	NGH
Sl. No.	Bill No.	Bill Date	Bill amount
1	17519	31/05/21	758.66
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			92392	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	758.66
Amount E – PO / WO value:	758.66
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	14/06/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	07/06/21	7/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Pocharam LLP
Nilgiri Heights, Pocharam

GSTIN : 36ABIFM1836H1Z7

Invoice No.	17519
Invoice Date.	31-05-2021
PO No.	77312
PO Date.	28-05-2021
Req ID	66277
Req Date	27-05-2021
Loc Req No	181581

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7593 - Stationery - other - Stapler - other - nos no10	9608	5	39.00	195.00	18	35.10
2	7563 - Stationery - other - Pencil - NA - boxes	4421	2	42.00	84.00	12	10.08
3	7585 - Stationery - other - Sharpner - NA - nos	8214	10	3.00	30.00	12	3.60
4	7523 - Stationery - other - Eraser - NA - nos		10	1.50	15.00	18	2.70
5	7512 - Stationery - other - CD Marker - NA - nos red blue black each 1 no	9608	3	18.90	56.70	12	6.80
6	7583 - Stationery - other - Scale - NA - nos		5	10.00	50.00	18	9.00
7	7533 - Stationery - other - Highlighter - NA - nos	9608	5	20.00	100.00	12	12.00
8	7605 - Stationery - other - Whitner Pen - NA - nos	9608	6	21.00	126.00	18	22.68
9							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	656.70		101.96
	50.98	50.98	Total Invoice Amount	758.66		

Rupees : Seven Hundred Fifty Eight and Paise Sixty Six Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 86137 Date 11.6 Sign

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 01-06-2021 10:23:26 AM

Origina 77312
06.05.21 4:35:39

From Company : **Modi Reality Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	77312	181581
	Doc Date	28-05-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	28-05-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7593 - Stationery - other - Stapler - other - nos *no10*	5.00	39.00	0.00	18.00	230.10
2	7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
3	7585 - Stationery - other - Sharpner - NA - nos	10.00	3.00	0.00	12.00	33.60
4	7523 - Stationery - other - Eraser - NA - nos	10.00	1.50	0.00	18.00	17.70
5	7512 - Stationery - other - CD Marker - NA - nos *red blue black each 1 no*	3.00	18.90	0.00	12.00	63.50
6	7583 - Stationery - other - Scale - NA - nos	5.00	10.00	0.00	18.00	59.00
7	7533 - Stationery - other - Highlighter - NA - nos	5.00	20.00	0.00	12.00	112.00
8	7605 - Stationery - other - Whitner Pen - NA - nos	6.00	21.00	0.00	18.00	148.68
					Total Order Value . . .	**758.66**

Rupees : Seven Hundred Fifty Eight and Paise Sixty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose.
Completion Date	NA

For ***Modi Reality Pocharam LLP***

Authorised Signatory

Name : 01/06/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 01-06-2021 10:23:26 AM

Original / Office Copy / Purchase Div.Copy

Measurment NA

Security Nil

Remarks .

For ***Modi Reality Pocharam LLP***

Authorised Signatory

01/06/2021

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	27.05.2021
Site & Phase :	Niligiri Heights	Time:	15:08PM
Supplier:	SSLLP	Req. No.	181581
Material required before date:		ID No.	66277

No	Description	Size	Quantity	Units	Inward No	Date
1	**Stapler**	small	05	Nos		
2	Pencils	Std	02	Packet		
3	Sharpener	std	01	Packet		
4	Eraser	Std	01	Packet		
5	Measuring Scales	Large	05	Nos		
6	CD markers (red)	std	01	Nos		
7	CD marker (black)	Std	01	Nos		
8	CD marker (blue)	Std	01	Nos		
9	Highlighter	Std	05	Nos		
10	Whitener marker	Std	06	Nos		

Remarks: For Site office use purpose

Prepared By	S.sharvani	Approved by	APPROVED 01 JUN 2021
Sign.& Date	27.05.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	14996
Nilgiri Heights, Pocharam	DC Date.	31-05-2021
	PO No.	77312
	PO Date.	28-05-2021
	Req ID	66277
GSTIN : 36ABIFM1836H1Z7	Req Date	27-05-2021
	Loc Req No	181581

	Description of Goods	HSN/SAC	Qty
1	7593 - Stationery - other - Stapler - other - nos	9608	5
2	7563 - Stationery - other - Pencil - NA - boxes	4421	2
3	7585 - Stationery - other - Sharpner - NA - nos	8214	10
4	7523 - Stationery - other - Eraser - NA - nos		10
5	7512 - Stationery - other - CD Marker - NA - nos	9608	3
6	7583 - Stationery - other - Scale - NA - nos		5
7	7533 - Stationery - other - Highlighter - NA - nos	9608	5
8	7605 - Stationery - other - Whitner Pen - NA - nos	9608	6
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INWARD
Inward No: 10125 Dt: 01/6/21
MRN No: 92392 Dt: 01/6/21
Received By: Sign:
NILGIRI HEIGHTS

No. 7184 Date 1/5

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	17519
Nilgiri Heights, Pocharam	Invoice Date.	31-05-2021
	PO No.	77312
	PO Date.	28-05-2021
	Req ID	66277
GSTIN : 36ABIFM1836H1Z7	Req Date	27-05-2021
	Loc Req No	181581

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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9							
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15							

INWARD
Inward No: 10125 Dt: 01/6/21
MRN No: 92392 Dt: 01/6/21
Received By: Sign:
NILGIRI HEIGHTS

IGST	CGST	SGST	Total Taxable Amount	656.70	101.96
	50.98	50.98	Total Invoice Amount	758.66	

Rupees : Seven Hundred Fifty Eight and Paise Sixty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction