PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	7/6/21	Prepared by:	HEMENDRA
PO/WO no.	77386	PO / WO Date.	3/6/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	66,163/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	30	5/6/21	68,765/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			68,765/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	30	5/6/21	92564	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges +GST	2,596/-
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	68,765/-
Amount E – PO / WO value:	66,163/-
Amount F – Difference (A – E): GST-18%	2,602/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs._____/- ☐ No 66,163/-
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 08 JUN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **30**	Dated **05-06-2021**	
	PO / DOC No. **77386**	D.C. No.	
	Vehicle No. **TS12UC-8002**	Destination	

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2pnl door		82x32	20	2187.00	43740.00
2	4418	Masonite 2pnl door		80x37	5	2467.00	12335.00
						Cartage	2200.00
					25		58275.00

INWARD
Inward No: 16426 5/6/21
MRN No: 92504 7/6/21
Received By:
SUMMIT SALES LLP

Certified by:
Stores Manager

re Tax : Rs 58275.00 Tax Rs.: 10489.50 Post Tax Rs.: 68764.50 R/o Rs.: 0.50 **Final Rs.: 68765.00**

HSN / SAC	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount	IGST Rate	IGST Amount	Total Tax Amt
4418	58275	9%	5244.75	9%	5244.75			10489.50
Total	**58275**	**0.09**	**5244.75**	**0.09**	**5244.75**			**10489.50**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 80845 Date 7/6

SRI BALAJI ENTERPRISES SBE HYD

For SRI BALAJI ENTERPRISES

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 03-06-2021 11:09:47

77386

06.05.21 4:35:40

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	77386	168706
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	03-06-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	03-06-2021	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2342 - Carpentry - doors - Panel Doors 30 mm - 37 In X 80 In - Nos	5.00	2,466.00	0.00	18.00	14,549.40
2	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,187.00	0.00	18.00	51,613.20
				Total Order Value . . .		**66,162.60**

Rupees : Sixty Six Thousand One Hundred Sixty Two and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, grain texture, HDF, Rate per sft is Rs.120/- GST 18% Extra,
Payment Terms	100% advance payment
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 66,163-00, by RTGS/NEFT, dated..........
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP		Date:	27.05.2021	
Site & Phase :	SUMMIT HOUSING LLP		Time:	04:00	
Supplier			Req. No.	168706	
Material required before date:			ID No.	66296	

No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC Panel Door-Main Door	37"x80"	5	Nos		
2	Non WPC Panel Door-Internal,Bed Room	32"x82"	20	Nos		
Remarks:For Stock Maintenance Purpose						
Prepared By	BHAVANI					
Sign.& Date	27.05.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

28/5

77286