PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07-06-21	Prepared by:	Anil
PO/WO no.	76733	PO / WO Date.	27-04-21
Supplier Name	SSIIP	PO/WO amount	1770.05/-
Firm/Company	Grv discovery centre Pvt ltd	Project	Grv discovery centre Pvt ltd
Sl. No.	Bill No.	Bill Date	Bill amount
1	17409	20-05-21	241.50/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			241.50

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			9172	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier: 241.50	1770.05/-
Amount E – PO / WO value: 1770.05	241.50/-
Amount F – Difference (A – E): GST-18%	= 1529/-
Quantity received as per PO /WO	□ Yes □ Excess received ~~□ Short~~ received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ ~~No~~ – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. -/- □ No
Payment – due date	14-06-21
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	07/06/21	7/6					

42
200
45

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Discovery Center Pvt Ltd
119,191, Synergy Square1

GSTIN : 36AAHCG4940K1ZC

Invoice No.	17409
Invoice Date.	20-05-2021
PO No.	76733
PO Date.	27-04-2021
Req ID	65683
Req Date	26-04-2021
Loc Req No	13219

.	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	30	3.50	105.00	12	12.60
	Black						
2	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
3							
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IGST	CGST	SGST				
			Total Taxable Amount	210.00		31.50
	15.75	15.75	Total Invoice Amount	241.50		

Rupees : Two Hundred Fourty One and Paise Fifty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 80565
Date 21/5

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

 27-04-2021 13:12:24

Purchase Order

76733
16.04.21 1:14:54

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-500...
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	76733	13219
	Doc Date	27-04-2021	
	Quote No	Nil	
	Quote Date	27-04-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7507 - Stationery - other - Box file - Big - nos *Red/Black/Black(Rexine)*	3.00	94.50	0.00	18.00	334.53
2	7507 - Stationery - other - Box file - Big - nos	6.00	94.50	0.00	18.00	669.06
3	7560 - Stationery - other - Pen - NA - nos *Blue*	30.00	3.50	0.00	12.00	117.60
4	7560 - Stationery - other - Pen - NA - nos *Black*	30.00	3.50	0.00	12.00	117.60
5	4108 - Consumables - Water Bottle - NA - Nos *01ltrs*	6.00	52.00	0.00	18.00	368.16
6	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
7	7560 - Stationery - other - Pen - NA - nos *Red*	10.00	3.50	0.00	12.00	39.20
					Total Order Value . . .	**1,770.05**

Rupees : One Thousand Seven Hundred Seventy and Paise Five Only.

Terms and Conditions :-

Part Bill : 17185
Dt : 30/4/21
Amt : 1528/-
Bal : 242/-
11/5/21

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for circulars filling plans filling purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For *G V Discovery Center Pvt Ltd*

Authorised Signatory

Name : ________

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________

Date : __/__/__

Requisition Form

Company Name:	GVDC	Date:	24.04.2021
Site & Phase	Gennopolis	Time:	10.30
Material required before date:	urgent	Req. No.	13219
		ID No.	65683

No	Description	Size	Quantity	Units	Inward No	Date
1	Circular files(red,blue,black)	std	03	nos		
2.	Box files	std	06	nos		
3.	Pens(blue)	std	30	nos		
4.	Pens(black)	std	30	nos		
5.	Pens(red)	std	10	nos		
6.	Water bottles	std	06	nos		
7.	whitener 76733	std	05	nos		
8.						
9.						
10.						

Note :- For site office use purpose.

Prepared By:	Vineetha Reddy	Approved by	K.Narsing rao
Sign.& Date	24.04.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
27 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

24 APR 2021

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	DC No.	14907
119,191, Synergy Square1	DC Date.	20-05-2021
	PO No.	76733
	PO Date.	27-04-2021
	Req ID	65683
GSTIN : 36AAHCG4940K1ZC	Req Date	26-04-2021
	Loc Req No	13219

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	30
2	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
3			
4			
5			
6			
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INWARD	
Inward No: 569	Dt: 20/05/21
MRN No: [illegible]	Dt: [illegible]
Received By:	Sign:

...ome Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 11871
Date 3/6
Sign

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	17409
119,191, Synergy Square1	Invoice Date.	20-05-2021
	PO No.	76733
	PO Date.	27-04-2021
	Req ID	65683
GSTIN : 36AAHCG4940K1ZC	Req Date	26-04-2021
	Loc Req No	13219

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Black	9608	30	3.50	105.00	12	12.60
2	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
3							
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14							
15							

IGST	CGST	SGST				
	15.75	15.75	Total Taxable Amount	210.00		31.50
			Total Invoice Amount	241.50		

Rupees : Two Hundred Fourty One and Paise Fifty Only.

INWARD
Inward No: 569 Dt: 20/05/21
MRN No: 91721 Dt:
Received By: Sign:
Home Valley Discovery Center Pvt.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction