PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3/6/21	Prepared by:	T. D. Muniraj
PO/WO no.	76864	PO / WO Date.	3/5/21
Supplier Name	Global Safety Solutions	PO/WO amount	Rs. 550/-
Firm/Company	Silver Oak Villas LLP	Project	SOV-IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	1560	18/5/21	550/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 550/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	1540	18/5/21	92202	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 550/-
Amount E – PO / WO value:				Rs. 550/-
Amount F – Difference (A – E): GST-18%				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	7/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 03 JUN 2021 MINISH PARIKH				
Date	3/6/21.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 E-Mail : gss.infoteam@gmail.com	Invoice No. **1540**	Dated **18-May-2021**
	Delivery Note	
	Supplier's Ref.	Other Reference(s)
Buyer **Silver Oak Villas LLP** 5-4-187/3 & 4 IInd Floor, MG Road Secunderabad-500003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	Buyer's Order No. **7684-156451** 76864	Dated **18-May-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Safety Shoes 5%** *9/1*	64034000	5 %	**1 prs**	400.00	prs		**400.00**
2	**Freeman Steel Measuring Tape 5 Mtr Max**	90178010	18 %	**1.00 Nos**	110.00	Nos		**110.00**
								510.00
	CGST@2.5%				*2.50*	%		**10.00**
	SGST@2.5%				*2.50*	%		**10.00**
	CGST@9%				*9*	%		**9.90**
	SGST@9%				*9*	%		**9.90**
	Round Off							**0.20**
	Total							**₹ 550.00**

INWARD WITH TIME:
Inward No 15772 Dt: 20/5/21
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

Amount Chargeable (in words)

E. & O.E

INR Five Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
64034000	400.00	2.50%	10.00	2.50%	10.00	20.00
90178010	110.00	9%	9.90	9%	9.90	19.80
Total	**510.00**		**19.90**		**19.90**	**39.80**

Tax Amount (in words) : **INR Thirty Nine and Eighty paise Only**

80721
21/5

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

GSTIN : 36AAOFG9573A1Z5

DELIVERY CHALLAN

✆ : +91 6281248297
+91 9581228898
+91 9502555088

GLOBAL SAFETY SOLUTIONS

Manufacturers Representatives and Marketers of Industrial and Safety Products.
5-5-48, Ranigunj, Secunderabad - 500 003. T.S.
E-mail : gss.infoteam@gmail.com

GSS

To, Silver oak Villas LLP

No. 1540 Date 18/05/2021

Against your order No. 76864-156451

Date

PARTY GSTIN :

S. No.	PARTICULARS	QTY.	RATE	HSN CODE	TAX
1)	Safety Shoes Size 9	1 Prs	400/-		
2)	Measuring Tape 5mts	1 Nos.	110/-		

218 01
31/5

INWARD WITH TIME:
Inward No 15772 Dt: 20/5/21
MRN No: 92202 Dt: 20/5/21
Received By: Sign
SILVER OAK VILLAS LLP

Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

Signature of Customer.

For **GLOBAL SAFETY SOLUTIONS**

Purchase Order

 03-05-2021 3:28:18 PM

76864
06.05.21 4:35:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Global Safety Solutions
5-5-48, Ranigunj, secunderbad

GSTIN 36AAOFG9573A1Z5

9502555088/9581228898

Doc No	76864	156451
Doc Date	03-05-2021	
Quote No	Nil	
Quote Date	03-05-2021	
SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6155 - Miscellaneous - Safety Shoe - NA - pair *no.9*	1.00	400.00	0.00	5.00	420.00
2	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	1.00	110.00	0.00	18.00	129.80
					Total Order Value . . .	**549.80**

Rupees : Five Hundred Fourty Nine and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for QC eng use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	30-04-2021
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	156451
Material required before date:	02-05-2021	ID No.	65825

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety shoes	9	1	NOS		
2	Measurement tape		1	NOS		
	76864					

Remarks: For Biometric staff attendance purpose

Prepared By	P.Aishwarya	Approved by	
Sign.& Date	30-04-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:	Silver Oak Villas LLP		
Site & Phase :	Silver Oak Villas		
Supplier			
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Note: On receipt of material at site write inward number and date in last 2 columns.