

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		09/06/21		Prepared by:		G. V. Venkatesh	
PO/WO no.		76916		PO / WO Date.		04/05/21	
Supplier Name		SSLLP		PO/WO amount		1232/-	
Firm/Company				Project		Nilgiri Estate	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	17281	08/05/21		1232/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1232	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	14790	08/05/21	92223	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1232/-	
Amount E – PO / WO value:						1232/-	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☐ No				
Payment – due date			14/6/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	09/06/21	9/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-05-2021

Customer Details				Invoice No.		17281			
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.		08-05-2021			
				PO No.		76916			
				PO Date.		04-05-2021			
				Req ID		65883			
				Req Date		04-05-2021			
				Loc Req No		175275			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles			4810	5	220.00	1,100.00	12	132.00
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,100.00	132.00
		66.00		66.00		Total Invoice Amount		1,232.00	

Rupees : One Thousand Two Hundred Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



76916

06.05.21 4:35:37

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05-05-2021 11:39:19

Or

From Company : **Nilgiri Estates**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	76916	175275
Doc Date	04-05-2021	
Quote No	Nil	
Quote Date	04-05-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	5.00	220.00	0.00	12.00	1,232.00
Total Order Value . . .					1,232.00

Rupees : One Thousand Two Hundred Thirty Two Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Nilgiri Estates**

Authorised Signatory

Name : 

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Date : _/_/

Requisition Form

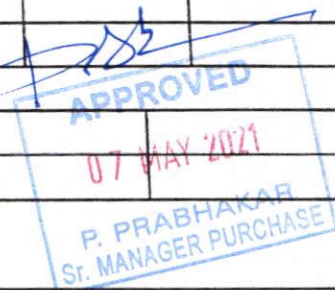
Company Name:	NILGIRI ESTATES	Date:	03-05-2021
Site & Phase :	NILGIRI ESTATE	Time:	11:55
Supplier		Req. No.	175275
Material required before date:		ID No.	65883

No	Description	Size	Quantity	Units	Inward No	Date
1	A4 Size papers	STD	5	Bundles		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Site office use purpose

Prepared By	Kavitha	Approved by	
Sign. & Date	03-05-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		Urgent	ID No.

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

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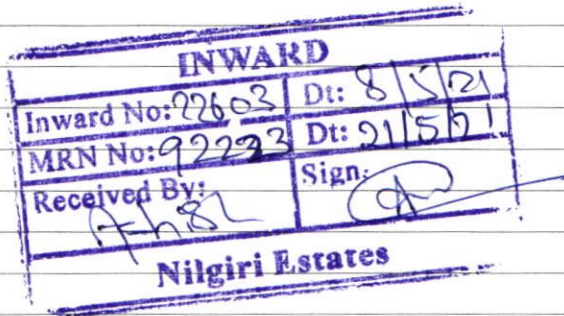
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-05-2021

Customer Details		DC No.	14790
Nilgiri Estates		DC Date.	08-05-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	76916
		PO Date.	04-05-2021
		Req ID	65883
		Req Date	04-05-2021
GSTIN : 36AAHFN0766F1ZA		Loc Req No	175275
	Description of Goods	HSN/SAC	Qty
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4			
5			
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for Summit Sales LLP

Authorised signatory

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TRANSIT COPY

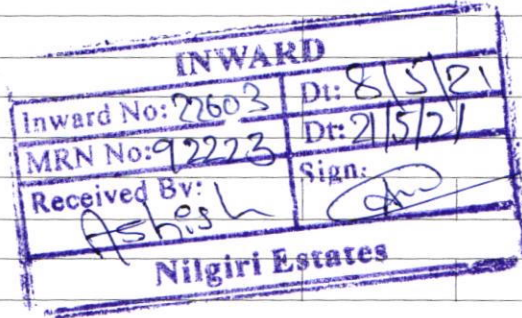
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	66.00	66.00	Total Invoice Amount			1,232.00	

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