PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	09-06-21	Prepared by:	Anil
PO/WO no.	77103	PO / WO Date.	11-05-21
Supplier Name	Shirshakthimachine tools HPE	PO/WO amount	2212.50/-
Firm/Company	Vista homes	Project	Vista homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	2021-22/741/SS	31-05-21	2,213/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2213/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				
2.			92421	◻ Yes ◻ No
3.				◻ Yes ◻ No
				◻ Yes ◻ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,212.50/-
Amount E – PO / WO value:	2,213/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	◻ ~~Yes~~ ◻ Excess received ◻ Short received ◻ Other (explained below)
Is difference between PO / Bill acceptable?	~~◻ Yes ◻ No (explained~~ below)
Excess / short material received	◻ ~~Approved within acce~~ptable limits ◻ No (explained below)
Close PO / W?O	◻ ~~Yes~~ ◻ No – wait for balance material ◻ No (explained below)
Advance paid / PDC given (deduct when paying)	◻ Yes – Rs. -/- ◻ No
Payment – due date	14-06-21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	9/08/21	9/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Shiv Shakti Machine Tools Hardware and Electricals 2-3-7, M.G Road, Secunderabad. Ph: 040-40030129 GSTIN/UIN: 36ADQFS9120G1ZQ State Name : Telangana, Code : 36 E-Mail : ssmtsecunderabad@gmail.com	Invoice No. **2021-22/741/SS**	Dated **31-May-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **741**	Other Reference(s)
Buyer **Vista Homes** 5-4-187/3 & 4, IInd Floor, M.G Road, Secunderabad GSTIN/UIN : 36AAGFV2068P1ZJ State Name : Telangana, Code : 36	Buyer's Order No. **77103-180788**	Dated **11-May-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Cut Off Wheel 105*1.2mm DW**	68042390	**75 pc**	25.00	pc		**1,875.00**
	CGST						**168.75**
	SGST						**168.75**
	R/O						**0.50**
	Total		**75 pc**				**₹ 2,213.00**

INWARD
Inward No: 35929 Dt: 02/06/21
MRN No: 92421 Dt: 02/06/21
Received By: Sign:
Vista Homes

Amount Chargeable (in words) *E. & O.E*

INR Two Thousand Two Hundred Thirteen Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
68042390	1,875.00	9%	168.75	9%	168.75	337.50
Total	**1,875.00**		**168.75**		**168.75**	**337.50**

Tax Amount (in words) : **INR Three Hundred Thirty Seven and Fifty paise Only**

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **112105501160**
Branch & IFS Code : **M.G Road & ICIC0001121**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 80853
Date 7/6
Sign

Purchase Order

77103
06.05.21 4:35:38

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Shiv Shakti Machine Tools Hardware & Electricals 2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S) **GSTIN** 36ADQFS9120G1ZQ 8121002491 8374457644	**Doc No**	77103	180788
	Doc Date	11-05-2021	
	Quote No	Nil	
	Quote Date	29-01-2021	
	SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *4" Rod cutting blade*	75.00	25.00	0.00	18.00	2,212.50
					Total Order Value . . .	**2,212.50**

Rupees : Two Thousand Two Hundred Twelve and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of the Bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We resreve the right to reject the item not confirming to the specifications . This Order is for Site Use purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *Vista Homes*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For ***Shiv Shakti Machine Tools Hardware &***

Name :

Date : __/__/____

1258

Requisition Form

Company Name:	Vista Homes	Date:	11.05.21
Site & Phase :	Vista Homes	Time:	11:30
Supplier:		Req. No.	180788
Material required before date:	14.05.21	ID No.	66058

No	Description	Size	Quantity	Units	Inward No	Date
1	**Rod cutting blades**		03	boxes		
2						
3						
4	77103					
5						
6						
7						
8						
9						
10						

Remarks: For site use purpose.

Prepared By	Md.Khadar	Approved by	
Sign.& Date	11.05.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
12 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Requisition Form

Company Name:	Vista Homes	Date:	
Site & Phase :	Vista Homes	Time:	
Supplier		Req. No.	
Material required before date:	22.02.21	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks

Prepared By	Md.Khadar	Approved by	
Sign.& Date	20.04.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.