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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/06/21	Prepared by:	G. Venkatesh
PO/WO no.	77157	PO / WO Date.	15/05/21
Supplier Name	Elite enterprises	PO/WO amount	48,000.00
Firm/Company	Modi properties Pvt Ltd	Project	May Flower platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1	08	17/05/21	47,880/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			47,880/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	08	17/05/21	92080	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				47,880/-
Amount E – PO / WO value:				48,000/-
Amount F – Difference (A – E): GST-18%				120/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	14/06/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	09/06/21	9/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or ~~DCs is more than~~ the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Cell : 9398936022
9052222266

12.00

ELITE ENTERPRISES

Flyash Light Weight Bricks

Sy. No. 448, Bowrampet, Quthbullapur, Medchal - 500 055
E-mail : elitelightweightbricks@gmail.com

No. 84

Modi properties pvt. Ltd c/o.
M/s: May flower platinum.
Address: SY 82/1, Mallapur, Nacharam.
Party GST No. 36AABCM4761E1ZM.
Contact No. 7680971999

Date: 17/05/21
D.C. No.: 08
Date: 17/05/21
Order No.:
Vehicle No.: 1705
Date: 17/05/21

S. No.	Description of Goods	HSN / SAC	Qty.	Rate	Amount Rs.	Ps
1.	24X8X4		1200	38.00	45,600	00

INWARD
Inward No: 6445 Dt: 18/5/21
MAN No: 9280 Dt:
Received By: Sign: Nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

MODI PROPERTIES PVT. LTD. INWARD No. 8059 Date 24/5 Sign. SEC

Amount in words: forty seven thousand eight eighty Rupees only.

TOTAL	45,600 00
CGST @ 2.5 %	1,140 00
SGST @ 2.5 %	1,140 00
IGST @ %	
Grand Total	47,880 00

Bank Name : Syndicate Bank
Branch : Pragathi Nagar
Account Number : 33181010000771
IFSC : SYNB0003318

Note :
1. Goods once sold will not be taken back.
2. We are not responsible for breakage or shortage on transit.
3. Credit purchases are not accepted.
4. Rs. 500/- will be charged in case of cheque bounce.
5. All disputes are subject to Hyderabad Jurisdiction.

For **ELITE ENTERPRISES**

Authorised Signatory

Purchase Order

Original

77157
06.05.21 4:35.38

Page(s) 1 Of 1 02-06-2021 11:18:23

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36AABCM4761E1ZM

Doc No	77157	177647
Doc Date	15-05-2021	
Quote No	Nil	
Quote Date	15-05-2021	
SupplyType	Supply	

Supplier Details

Elite Enterprises
Servey no. 448, DPS School road, Bowrampet - 500 043.

GSTIN 36GEEPK9675F1ZZ 9398936022/9052222266

Kind Attn : Mr. Dikshit Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1054 - Building material - CLC Block - 4in X 8 in X 24 in - Nos	1,200.00	40.00	0.00	0.00	48,000.00
					Total Order Value . . .	**48,000.00**

Rupees : Fourty Eight Thousand Only.

Terms and Conditions :-

Specification /	Items shall be of 2.5 - 3.0N/M3 approx.Strength minimum QC report a must!
Payment Terms	100% as advance at the time of delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 48,000/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for C block external elevation purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Accepted the above Terms And Conditions

For ***Elite Enterprises***

...l Properties Pvt.Ltd.