PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09-06-21	Prepared by:	Anil
PO/WO no.	77036	PO / WO Date.	10-05-21
Supplier Name	SSIIP	PO/WO amount	990·02/-
Firm/Company	Sov LLP	Project	Sov LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	17463	26-05-21	990·02/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			990·02/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14970	26-05-21		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	990·02/-
Amount E – PO / WO value:	990·02/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.✓ /- □ No
Payment – due date	14-06-21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	9/6/21	9/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	17463
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	26-05-2021
	PO No.	77036
	PO Date.	10-05-2021
	Req ID	65978
	Req Date	24-02-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	182670

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1	839.00	839.00	18	151.02
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	839.00		151.02
	75.51	75.51	Total Invoice Amount	990.02		

Rupees : Nine Hundred Ninty and Paise Two Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD *
No. 80674
Date 3/1/5
Sign

Authorised signatory

Subject to Hyderabad Jurisdiction

 10-May-21 3:36:00 PM

Purchase Order

77036
06.05.21 4:35:38

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	77036	182670
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-05-2021	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7663 - Stationery -other - Executive bag - NA - nos	1.00	839.00	0.00	18.00	990.02
	Total Order Value . . .					**990.02**

Rupees : Nine Hundred Ninty and Paise Two Only.

Terms and Conditions :-

Specification / Brand	All are branded items
Payment Terms	After delivery
Tax	Included
Delivery Date	With in 2 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for Ambika-Accounts , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	HO (Accounts Dept)	Date:	24/02/2021
Site & Phase :	Silver oak Villas LLP	Time:	01.20 PM
Supplier		Req. No.	182670
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop Bag		1	NOS		
2						
3						
4						
5						
6						
11						

Remarks: ABOVE ORDER FOR Ambika Sr.Accountant purpose

Prepared By	Ambika	Approved by	
Sign.& Date	K. Ambika 24/2/21	Sign. & Date	24/2/21

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

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2			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory